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THE NEW YORK PUBLIC LIBRARY
P 78259
ASTOR, LENOX AND TILDEN FOUNDATIONS.
1901

ANNUAL REPORT

...OF THE...

SPRINGFIELD

Public Library

SPRINGFIELD, OHIO.

FOR THE YEAR ENDING

MAY 1, 1896.

DUP.EXCH. 1 MAR. 1901

SPRINGFIELD CITY LIB.

ANNUAL REPORT

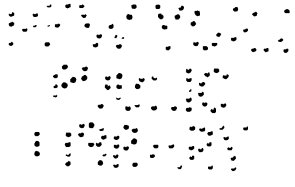
.....OF THE

SPRINGFIELD

PUBLIC LIBRARY,

LOCATED IN THE

WARDER LIBRARY BUILDING.

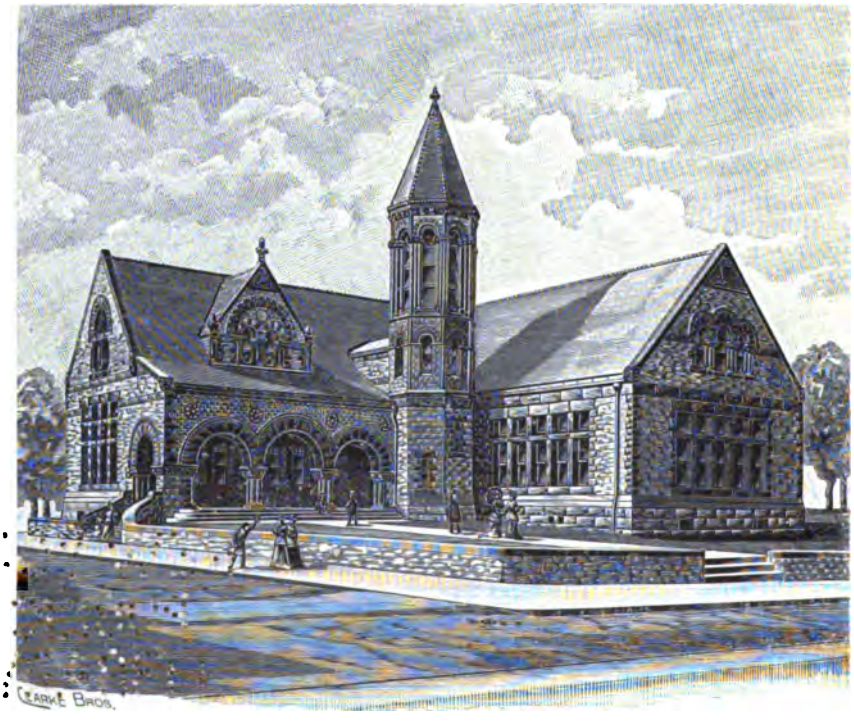


FOR THE YEAR ENDING

MAY 1st, 1896.

SPRINGFIELD, OHIO:
Springfield Daily Gazette Job Print,
1896.

THE NEW YORK
PUBLIC LIBRARY
P 78259
ASTOR, LE... AND
TILDEN...



Memorial Tablet.

This Library (building) has been erected in memory of

Jeremiah and Ann A. Warder,

by their son,

Benjamin Head Warder.

It is given to the people of the City of Springfield, Ohio, for their free enjoyment, and left in their charge forever.

DEDICATED JUNE 12, 1890.

OFFICERS OF THE LIBRARY.

FOR THE YEAR 1895-96.

Board of Library Trustees.

		Term Expires.
EDWARD L. BUCHWALTER,	OSCAR T. MARTIN	1896
Gov. ASA S. BUSHNELL,	W. S. THOMAS	1897
JOHN L. ZIMMERMAN,	G. C. BERLEW	1898

C. C. FRIED, President of City Council, ex-officio.

Officers of the Library.

FOR THE YEAR 1896-7.

EDWARD L. BUCHWALTER.....President of Board
Gov. ASA S. BUSHNELL.....Vice-President
JOHN L. ZIMMERMAN.....Secretary
EDWIN B. PHELPS.....Treasurer

Committee on Library and Finance.

A. S. BUSHNELL, E L. BUCHWALTER, J. L. ZIMMERMAN

Committee on Administration and Rules.

OSCAR T. MARTIN, G. C. BERLEW, E. L. BUCHWALTER

Committee on Books and Reading Room Supplies.

W. S. THOMAS, OSCAR T. MARTIN, THE LIBRARIAN

Librarian.

ROBT. C. WOODWARD.

Assistants:

Miss ALICE BURROWS, Miss KATE BASSETT
Miss JESSIE M. GOOD, Miss ANNA WORKMAN.

Library Committee of City Council.

M. D. JOHNSTON, WENDEL MAHR, D. S. WATKINS

Janitor:

SAMUEL T. WOLF.

SPRINGFIELD PUBLIC LIBRARY.

TWENTY-FOURTH ANNUAL REPORT.

To the Honorable City Council, Springfield, Ohio:

GENTLEMEN:—On behalf of the Board of Trustees, I have the honor to submit our Annual Reports for the year ending May 1st, 1896.

The Librarian's Report gives in detail much valuable information relating to the condition and patronage of the Library and its many advantages to the people.

The Treasurer's Report gives receipts and expenses for the past twelve months, showing a total expenditure of $5,746.90. The Trustees have made every effort to avoid any unnecessary expense, and yet of the above amount $4,563.47 was required to pay the general running expenses of the Library, leaving but $1,183.43 for the purchase of new books and periodicals.

The Trustees regret very much that more money has not been at their command to purchase a greater number of new books, and earnestly appeal to the Honorable Members of the City Council and the Tax Committee to grant a levy of *four-tenths of one mill* for the coming year.

We also desire to call your special attention to that part of the Librarian's Report showing that the *net gain* during the past year was only 218 *volumns*, making the total number now in the Library 17,048.

The very limited number of new books purchased checks the interest and patronage of the Library.

The small increase in the tax levy asked for will be invested mainly in new books and, beyond question, add increased interest and benefit to the Library. Not only the 5,144 persons now holding cards and that received on said cards during the year just closed over 82,000 books, but hundreds of other citizens will rejoice and endorse the necessary expenditure to increase the growth and value of our Public Library.

I have the honor to remain,

Very respectfully,

EDWARD L. BUCHWALTER,
Prest. Board of Trustees

May 9th, 1896.

TREASURER'S ANNUAL REPORT.

To the Board of Trustees of the Springfield Public Library:

GENTLEMEN:—I herewith submit the report of the Treasurer for the year ending April 30th, 1896.

RECEIPTS.

Balance on hand May 1st, 1895	$ 122.05	
June taxes	2,879.87	
December taxes	3,080.00	
Fines, etc	187.00	$6,268.92

DISBURSEMENTS.

Salaries	$3,248.53	
Books and Periodicals	1,183.43	
Rebindings	406.87	
Supplies	261.40	
Light, Gas	295.92	
Fuel, Natural Gas	350.75	$5,746.90
Balance on hand May 1st, 1896		$522.02

Respectfully yours,

E. B. PHELPS,
Treasurer.

LIBRARIAN'S ANNUAL REPORT.

To the Board of Trustees, Public Library, Springfield, Ohio:

GENTLEMEN:—May 1st, 1896, brings us to the annual review of Library results for the preceeding twelve months. In presenting the work accomplished in any single year, a satisfactory report cannot always be given. Like an orchard, which sometimes produces abundant blossoms and little fruit; other years no less blossoms with a full yield, while yet its life goes on, so the life of the Library continues with varying results its influence steadily reaching out, yielding fruitage, much of which is often unknown to tables of statistics. Each year, results may be largely increased or diminished by the provision made for its usefulness, and the enthusiasm or indifference given to every effort that would widen its opportunities. The year just closed, has given discouragement in the totals of its statistics compared with previous year, when the highest numbers were attained in most departments. The frosty wave of "poverty and depression" that has swept over the country, according to leading politicians, seems to have left some marks upon results this year, that only returning prosperity and united effort can remedy.

ACCESSIONS.

The growth of the Library the past year in number of volumes, is shown by the following summary:

Number of volumes reported May 1st, 1895	16,830
Since that date there has been added:	
Volumes to replace	196
New books purchased	519
Books received from donation	51
Periodicals bound	71
Total	837
Less number lost, worn out and condemned	619
	218
Present number, May 1st, 1896	17,048

The net increase, it will be seen, including donations and periodicals bound, is only 218 volumes. This is not a good showing for a Library so well situated and with such accessible advantages for larger development. At this rate of increase, the circulation will necessarily be limited; the extension of free reading by branch library stations will be indefinitely postponed, and the Library itself will remain in the rear, while other similar institutions in the State, less favorably known, are pushing forward in the line of progress.

In table A of the Appendix, the classification of the accessions is given in detail, showing also the classes from which worn out books were withdrawn and the present number in each class. This table testifies also to the constant effort to make wise use of limited means in the purchase of books. Notice, less fiction,—the gain in all other classes especially biography, arts and sciences, history and general works, in the purchase of new books.

DONATIONS.

The fifty-one volumes donated have been an acceptable addition, of which sixteen were finely illustrated German magazines, giving additional circulation to that department. The most valuable gift has been the very fine piece of bronze Statuary—"the Amazon and the Tiger"—from Mrs. B. H. Warder, of Washington City. Standing now before this educational institution, in these modern times, it might signify the Knight of intellectual progress striking at ignorance that leads to vice. Thanks are also tendered to the Press of our city for the continuance of their publications and favors; to the publishers of four religious journals gratuitously sent, and to many librarians throughout the country who have kindly remembered us with lists of their new books and annual reports. During its history, the Library has been much benefitted by donations, giving in some instances completeness to sets of periodicals that made valuable accessions for research; other volumes that gave delight and instruction to young readers, and still additional volumes appreciated by thoughtful readers of older years. It certainly is one way to do good; an example others no doubt, will want to follow. For list of donors, see table B in Appendix.

BINDING.

The number of volumes sent to the Binder was 1067, an excess of 131 volumes over previous year. The work has been excellent and at very reasonable prices. There has been an increased number of Encyclopedias, standard books of long service, and Periodicals that needed re-binding

this year, and these have helped to swell the total. Careless handling of books by thoughtless readers; the mutilating of magazines for pictures, etc., causign the purchase of new copies before binding, has added to this expense; also, increased the labor of repairing. The total number repaired by the Assistant in charge was 1418 volumes.

NUMBER OF PATRONS.

There are now 5,144 valid cards held by patrons, about the same number as previous year. With the present population of near 40,000, ought there not to be a larger number, if our city is to maintain a reputation for its intelligence, as well as its material prosperity? Do we not need a few "clubs" formed for the express purpose of introducing library reading into more families? But more readers will require more books and larger opportunities to procure them. To secure this most desirable advance, a larger appropriation of the people's money for the people's benefit would be required.

CIRCULATION.

The Library during the year has been open 309 days for issuing of books. The number drawn for home-reading was 80,646 volumes, and of German books 1,923 volumes, making combined total of 82,569. This is 7,972 less than in 1894–5, when the total circulation reached the highest point in its history. The daily average was 269⅓, the largest number given out in a single day was 789, Jauuary 25th, 1896; the smallest, 54, October 23d, 1895. Some years many books are taken out and more frequently returned; other years, a smaller record may indicate more thoughtful reading and continued study. Often "popular" or sensational books (where allowed) may "create a run" and by frequent records swell the results; while other volumes may be retained for better acquaintance of their valued contents to an entire family or circle of readers. In above results, no use of reference books is included. Each year that shows an increasing demand for the best classes of literature for home-reading, more active search for needed and important knowledge, more new readers, especially among the young women and young men of our city, can always be counted one of progress, and gives encouragement to the entire "Board" and pleasure to the Library Staff regardless of any "trouble" it may seem to have cost them.

The statistics of the year's circulation given in table C of the Appendix, shows from what classes books have been drawn; the character of the reading by young people; the patronage given to German books and the net gain or loss compared with former year.

READING AND REFERENCE DEPARTMENTS.

Special interest has been shown by readers of the current literature on file in these departments the past year. First on account of the unusual local events, benevolent, religious, social and political—all largely in in the line of progressive thought and action—the latter happily culminating in the election of our highly esteemed citizen, Gen. Asa S. Bushnell, and worthy Vice-President of your Honorable Body, to the Governorship of the State. Likewise, events, National and International, have furnished themes of general reading and wide research. Young Americans have been introduced to the "Monroe Doctrine" and found it a living link connecting past and present history. Many other readers turned from chosen lines of study and favorite authors to acquaint themselves more thoroughly with the workings of the American Government; the wonderful progress and victories of the modernized Empire, Japan; the disciplining of an ancient people; the transforming of the hermit nation; the conditions of South American Republics and the progress of struggling patriots in Cuba and the Transval. The knowledge of Asia Minor revived, along with the "Eastern question" and all the missionary way studied from the journeyings of St. Paul to the recent voyage of Clara Barton. For the sufferings of the Armenians, the cruelties of the treacherous Turk, the sociological problems and efforts to solve them, has demanded consideration and action, as well as reflection and research. So for the time being, it has been *life* portrayed in current journalism, rather than literature strictly so-called, that has been in the ascendency in these departments, showing anew "the greatest study of mankind is man". We cannot too heartily commend the increased interest in the best thoughts of the hour, as gathered from leading magazines and journals, nor can we supply too liberally of the best for our appreciative readers. For whatever awakens the social life of an intelligent people in right directions, inspires and educates.

SUNDAY ATTENDANCE.

The Reading Department has been opened each Sabbath afternoon of the year with the following attendance, as reported by Mr. S. T. Wolfe who has been in charge. Men 2,367, Women 158, Boys 2,320, Girls 155 Total 5,000. This shows an increase of 471 readers over previous year. Number of visitors were 93, being less than any former report.

SOME OTHER LIBRARY WORK.

Limited means has permitted the publication of but one "Finding list" during the year, (save a few favors supplied by our city dailies.)

This list was a neatly printed pamphlet of eight pages, containing the titles of new books for one season's reading, and, as far as it went, was an acceptable help. There is, however, great need of a printed Catalogue of the entire library, or the purchase of a Rudolph indexer. But there has not been sufficient means to meet the expense of either. Still before this want is supplied, there is a more important work to be accomplished, that of bringing to a satisfactory conclusion the Card and Subject Catalogue, systematically and thoroughly planned, but long delayed, so essential to the permanent usefulness of the Library, both in preparing books for circulation or reference, as well as to give an indispensable index to the entire collection. This last-named work has progressed slowly the past year, owing to the pressure of routine work, want of means and other disadvantages already known to your Honorable Body.

The only other printing this year, was that of 2,000 copies of the recently revised "Rules and Regulations," including a brief sketch of the Library's organization. This publication, frequently enquired for at home and from abroad, was merely replacing in a better form, under your approval, previous rules with such regulations as are customary in all well-ordered libraries as a basis of their business affairs. The teachers of our city schools have expressed appreciation of the added privilege given for their benefit, and that of their pupils. I trust this is but a first step, well taken, towards further extension of the use of books in this and other directions in the near future.

CONCLUSION.

So often has the story of the need of more money for more books, more supplies, more and better work, been repeated in my annual reports, that it may be deemed a "hobby" of the Librarian, to be expected as regularly as the report itself. But wearisome as may be the theme, the want still remains an irrepressible necessity. The Library is soon to enter the twenty-fifth year of its existence—an opportune time for further progress. Its *needs*—present and prospective—call for immediate consideration and prompt action. Its *income*, derived from a tax levy of three and a half tenths of a mill on the taxable property of the city, has been for several years inadequate to meet growing expenses and give important accessions. Its work languishes, for until material aid is increased, it is hard to keep out of ruts; to push vigorously forward even the important Catalogue work already noticed; to supply the books now called for in so many classes of this work that need replenishing; nor can we pay suitable salaries to those willing to render faithful, co-operative service in

a helpful manner, nor open the opportunity to others, to acquaint themselves with the work, who, with proper training, might give valuable aid in strengthening the Library Staff for more effective work in the increasing demands upon them. Besides, in order to remove present limitations, and make the privileges of the Library still more widely beneficial and efficient, there are other pressing needs close at hand. Among these, time will allow only a brief mention of an enlarged Reference department, already overcrowded in space and shelving; a printed Catalogue, or some modern substitute for it; an enlarged space and shelving in Library proper for more convenient arrangement of increasing accessions and better opportunity for their selection and circulation.

Believing our citizens deem it no longer necessary for this excellent Library, the pride of our hearts, to struggle with poverty, but with responsive co-operation will encourage every effort to free it from present embarassments, I earnestly urge "the powers that be" to win the commendation of the community by taking some decisive step forward in line of progress for still better educational and elevating results.

Respectfully submitted.

ROBT. C. WOODWARD,

May 1st, 1896. LIBRARIAN.

ACCESSIONS.

TABLE A. FOR THE YEAR ENDING MAY 1st, 1896.

CLASS.	American and English Books	German Books.	Number New Books Purchased.	Number Replaced.	Donated.	From Periodicals	Total Added.	Number Volumes May 1st, 1896.	Worn out, lost, etc.	Net Gain.	Net Loss.	Present Number May 1st, 1896.
				May 1st, 1895-1896.				COMPARISON WITH PREVIOUS YEARS.				
Fiction and Juvenile Stories	192	1	193	162	3		358	4,715	488		130	4,585
Biography	47		47	4	5		56	1,560	12	44		1,604
Description, Travels and Adventures	39		39	17	2		58	1,060	47	11		1,071
Poetry and Drama	25	3	28		2		30	1,026	3	27		1,053
Arts and Sciences	84	1	85	6	1		92	2,370	17	75		2,445
Language and Literatures	23	5	28				28	1,748	6	22		1,770
History	82		82	7	3		92	2,030	25	67		2,097
Religion and Theology	10		10		4		14	616	1	13		629
General Works	7		7		31	71	109	1,705	20	89		1,794
Including Books of Reference, Periodicals bound and Public Documents.												
	509	10	519	196	51	71	837	16,830	619	337	130	17,048

LIST OF DONATIONS.—1895-1896.

TABLE B.

1895.					No. of Vols.
May...	4	The origin of Sin	Emily O. Gibbes	New York City	1
"	8	Index to U. S. Publications, 1889-93	John G. Ames	Washington City	1
		Rocky Mountain Scenery	Geo. H. Knight	City	1
"	18	Mongolia and Thibet	W. W. Rockhill	Washington City	1
"	24	Autobiog. of P. Petroff—vet. Soldier	J. Kimball	San Francisco, Cal	1
June...	1	French in America—1777-1783	Thos. Balch	Philadelphia	2
"	2	Mona's Choice—Mrs. Alexander	Mrs. S. A. Ort	City	1
"	10	" DeGartenlaube " from 1878 to 1893	Mrs. A. D. Bakhaus	City	16
July...	16	Harper's Young People	Miss Ruth Ferris	City	4
Oct....	10	Hamilton Centennial Souvenir 1791-1891	James W. See	Hamilton, Ohio	1
"	29	Book of short stories	Mrs. S. E. Duvalt	City	1
Nov...	5	Littell's Living Age and Pub. Docts	Mrs. Dr. J. Buckingham	City	6
Dec ..	21	Christ's first and second coming	Sec'y of Shaker Society	Lebanon, Ohio	1
1896.					
Feb ...	21	In rhyme and in time	Chas. Gildehaus	St. Louis, Mo	1
"	24	Science of Nutrition and Cooking	Edward Atkinson	Boston, Mass	1
Mar...	3	Men of Columbus and familiar faces in Ohio	Gov. A. S. Bushnell	Columbus, Ohio	1
	10	Bronze Statuary of the Amazon	Mrs. B. H. Warder	Washington City	
April..	30	State Public Documents	Sam'l Taylor, Sec'y of State	Columbus, Ohio	8
"		Gospel Christianity	Thos. A. Davis, Author	New York City	1
"		Life of Abraham Lincoln	Clifton M. Nichols, Author	Springfield, Ohio	2
				Total	51

CIRCULATION.

TABLE C. May 1st, 1895 to May 1st, 1896. Comparison with previous year.

CLASS.	Adult Readers.	Juvenile Readers.	Readers of German Books.	Total 1895-96.	Adult Readers, 1894-95.	Juvenile Readers 1894-95.	Total Circulation 1894-95, without German.	German Readers 1894-95.	Total Circulation 1894-95, with German.	Net Loss, 1895-96.
Fiction and Juvenile Stories	43.259	16.554	1.309	61.122	47.283	17.237	64.520	2.563	67.083	5.961
Biography	1.384	1.105	50	2.539	1.544	1.012	2.556	93	2.649	110
Description, Travels and Adventure	1.914	2.532	3	4.449	2.187	2.807	4.994	14	5.008	559
Poetry and Drama	1.523	242	125	1.890	1.735	162	1.897	150	2.047	157
Arts and Sciences	3.136	1.061	15	4.212	3.470	1.296	4.766	40	4.806	594
Language and Literatures	1.812		127	1.939	1.975		1.975	174	2.149	210
History	2.210	2.088	34	4.332	2.488	2.057	4.545	96	4.641	309
Religion and Theology	641			641	669		669	4	673	32
General Works, outside of Ref. Books including Periodicals bound.	1.185		260	1.445	1.485		1.485		1.485	40
Total for the Year	57.064	23.582	1.923	82.569	62.836	24.571	87.407	3.134	90.541	7.972

TABLE D.

List of Current Periodicals on File and for use in the Library for the Year 1896.

DAILIES.

Commercial Gazette, Cincinnati. O.
Enquirer, Cincinnati, Ohio.
Tribune, Cincinnati, O.
Inter-Ocean, Chicago.
New York Sun, N. Y. City.
New York Tribune, N. Y. City.

DONATED.

Democrat, City.
Gazette, City.
Republic-Times City.
The Sun, City.

WEEKLIES.

American Machinist, N. Y.
Chronicle, San Francisco.
Courier-Journal, Louisville, Ky.
Frank Leslie's Illus'd. Lewspaper, N. Y.
Harper's Bazar, N. Y.
Harper's Weekly, N. Y.
Harper's Round Table, N. Y.
Illustrated American, Chicago.
Judge, (The) N. Y.
Ladies' Home Journal, Philadelphia.
Littell's Living Age, Boston.
Musical Courier, Boston.
New York Independent.
Outlook (formerly Chr. Union) N. Y.
Puck, N. Y.
Public Opinion, Washington, D. C.
Scientific American and Supplement.
St. Louis Globe Democrat.
Youth's Companion, Boston.

DONATED.

Methodist Record, Pittsburg.
New Era, City.
Lutheran Evangelist, Dayton.
Lutheran World, Cincinnati.
Sunday News, City.
The Universalist, Chicago.

MONTHLIES.

Art Interchange, N. Y.
Atlantic Monthly, Boston.
Cassier's Magazine.
Century Magazine, N. Y.
Chautauquan, Meadville.
Cosmopolitan, N. Y.
Educational Review, N. Y.
Engineering Magazine.
Forum, N. Y.
Harper's Monthly Magazine.
Historical Register, Phila.
Illustrated London News, Amer. edition
Inland Printer, Chicago.
Library Journal, N. Y.
Little Men and Women, Boston.
Literary World, Boston.
McClure's Magazine.
Munsey's Magazine.
Music, Chicago. (New.)
New England Magazine, Boston.
North American Review.
Outing, N. Y.
Popular Science Monthly, N. Y.
Review of Reviews, Amer. Edition.
St. Nicholas, N. Y.
Scribner's Magazine, N. Y.
Sunbeams for Young People, N. Y.

DONATED.

Farm and Fireside, City.
Ladies' Home Companion, City.
The Altruistic Review, Chicago and City
Womankind, City.

GERMAN.

Uber Land und Meer, monthly.
Illustrite Zeitung, Berlin, weekly.

CITY LIB'Y ASS'N SP'GF'LD, MASS.
THE INTERCHANGE.
73260

ANNUAL REPORT

..... OF THE

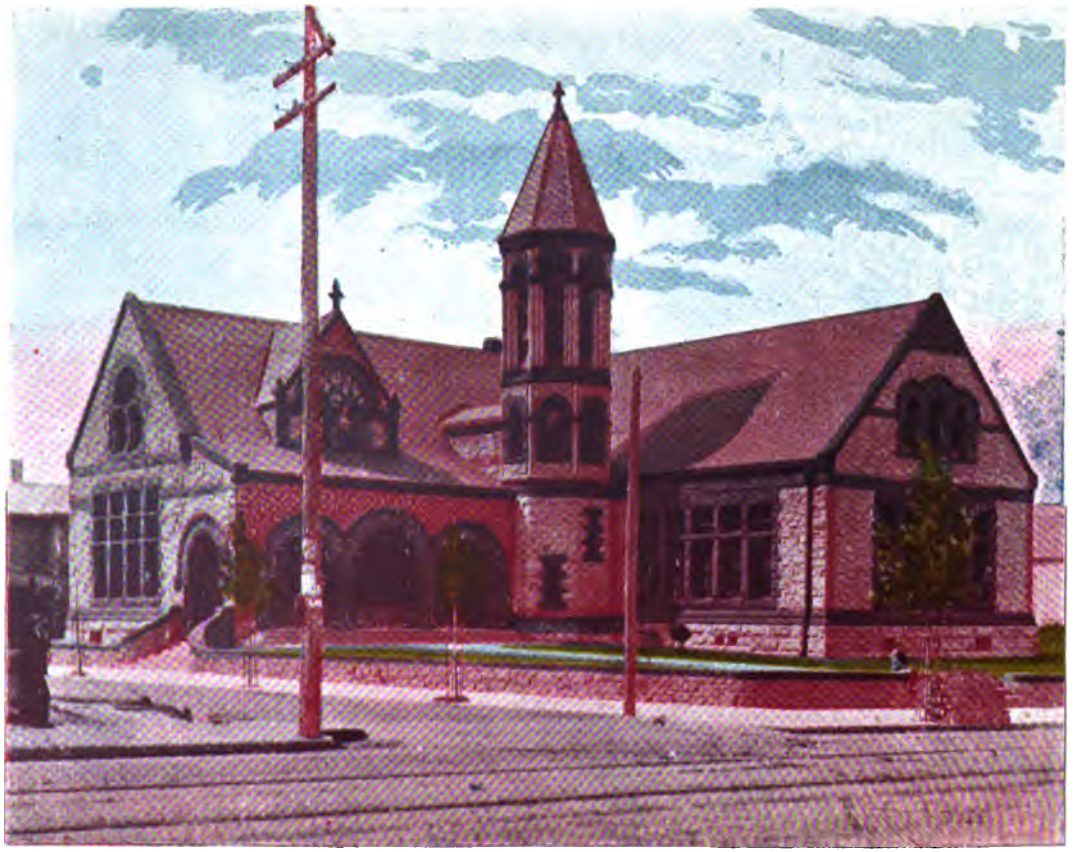
SPRINGFIELD
Public Library

SPRINGFIELD, OHIO.

For the Year Ending
May 1, 1897.

SPRINGFIELD CITY [illegible]

THE NEW YORK
PUBLIC LIBRARY



ANNUAL REPORT

.....OF THE.....

SPRINGFIELD
Public Library
SPRINGFIELD, OHIO.

For the Year Ending
May 1, 1897.

SPRINGFIELD, OHIO:
BERLEW & MILLER, PRINTERS.
1897.

P 78260

IN MEMORIAM.

At a regular meeting of the Board of Trustees held August 1st, 1896, the following tribute and resolution were unanimously adopted:

The Trustees of the Warder Free Library desire to place on record an expression of their esteem of a faithful public servant, and to join with this community in recognition of a public loss in the death of its late Librarian, Robert Christie Woodward, who departed this life July 24, 1896.

Mr. Woodward had been in continuous charge of the Public Library almost since its inception as a chartered institution. Had he lived until August, 1897, he would hove rounded out a full score of years of public service. He had watched its growth, as he himself has written, "as one notes the growth of the elm at the gate or the willow at the spring"; had marked its annual expansion in volumes and patronage, the fluctuation of increased or diminished results, with alternating hopes and fears, as prosperity or adversity affected it.

The life of the library was his own. His horizon was its capacities and opportunities. Its constant growing demands, retarded by the limited means with which to meet them, and his earnest desire to widen and broaden its influence measured his ambition. For that he labored with unceasing fidelity through all the years. It was his life work, and "well done," may be truly said of it.

Mr Woodward was an educated, Christian gentleman; literary yet not pedantic, with a keen discriminating judgment and an aptitude for details and classification of statistical information rarely found, but in ample evidence in his comprehensive annual reports. Singularly modest, unobtrusive, timid to a fault, he had those marked characteristics which a life of literary absorption and seclusion among his books would develop.

As a scholar, citizen and gentleman, and tried and faithful servant, his death has deprived the institution, whose interest he served, of an efficient officer, and the public has sustained a loss not easily replaced. All who knew him will join with us in this expression of condolence and regret. Therefore:

Resolved, That this testimonial be spread on the minutes of the Board of Trustees of the Warder Free Library and a copy be furnished to his esteemed wife, who has our deepest sympathy in her bereavement.

EDWARD L. BUCHWALTER,
W. S. THOMAS,
A. S. BUSHNELL,
JOHN L. ZIMMERMAN,
OSCAR T. MARTIN,
G. C. BERLEW,
Trustees of the Warder Free Library.

C. C. FRIED, Member ex-officio.

CITY LIB'Y ASS'N SP'GF'LD, MASS.

THE INTERCHANGE

OFFICERS OF THE LIBRARY.

FOR THE YEAR 1896-97.

Board of Library Trustees.

GEN. ASA S. BUSHNELL, EDWARD L. BUCHWALTER,
JOHN L. ZIMMERMAN, W. S. THOMAS,
OSCAR T. MARTIN, GILBERT C. BERLEW,
D. S. WATKINS, Pres. of City Council, (Ex-Officio.)

EDWARD L. BUCHWALTER President.
W. S. THOMAS Vice President.
GILBERT C. BERLEW Secretary.
EDWIN B. PHELPS Treasurer.

Library and Finance.

GOV. ASA BUSHNELL, D. S. WATKINS, JOHN L. ZIMMERMAN.

Administration and Rules.

OSCAR T. MARTIN, GILBERT C. BERLEW, EDWARD L. BUCHWALTER.

Books and Reading Room Supplies,

W. S. THOMAS, OSCAR T. MARTIN, LIBRARIAN.

Library Committee of City Council.

C. C. FRIED, S. B. STILES, VICTOR GRIMMER.

Library Staff.

MISS ALICE BURROWES Librarian.

KATHERINE L. BASSETT,
JESSIE M. GOOD,
ANNA M. WORKMAN,
CARRIE B. HERSHEY, } Assistants.

Janitor.

SAMUEL T. WOLF.

SPRINGFIELD-WARDER PUBLIC LIBRARY.

TWENTY-FIFTH ANNUAL REPORT.

To the Honorable City Council, Springfield, Ohio:

GENTLEMEN:—On behalf of the Board of Trustees, I have the honor to submit the Annual Reports for the year ending May 1st, 1897—closing twenty-five years that the citizens of Springfield have had the advantages of a Free Public Library. That they enjoy and make use of these advantages is fully demonstrated by the unusually large patronage of the Library by all classes. During the past twelve months 86,815 books were issued to the 5,290 card holders. These books were taken home to be read by different members of the family, and do not include the thousands that consult the reference books and read the magazines and papers at the Library building.

The Treasurer's report shows the total receipts of $6,510.26, and expenditures for bills paid to date of $5,380.31, leaving on hand $1,380.31, but the greater part of this balance will be used in settlement of bills for books, etc., ordered, and regular expenses of salaries, light, etc., that must be paid previous to the date that we usually receive money from the June taxes.

I wish to call your special attention to the Annual Report of our present librarian, Miss Alice Burrowes, as it presents valuable information and clearly sets forth the general results of the Library and the importance of more new and valuable books, and issuing a new catalogue.

The Trustees are unanimous in earnestly requesting the Honorable City Council to grant not less than 4-10 of one mill for the coming year. Said amount will be necessary and will be wisely expended. We firmly believe that there is no public expenditure in Springfield that brings as good returns to our citizens as the money used in the support of the Warder Library and no tax more cheerfully paid. I have the honor to remain,

Very respectfully,

EDWARD L. BUCHWALTER,

President.

May 11th, 1897.

TREASURER'S ANNUAL REPORT.

To the Board of Trustees of the Springfield Public Library:

GENTLEMEN:—I herewith submit the report of the Treasurer for the year ending April 30th, 1897:

RECEIPTS.

Balance on hand May 1st, 1896 -	$ 522.02	
June taxes - - - - - -	2,854.94	
December taxes - - - - -	2,954.81	
Fines, etc. - - - - - -	178.49	$ 6,510.26

DISBURSEMENTS.

Salaries - - - - - -	$2,846.61	
Books and Periodicals - - -	810 42	
Rebindings - - - - -	345.70	
Supplies - - - - -	328.17	
Light, (Gas) - - - - -	266.25	
Fuel - - - - - -	252.80	
Insurance - - - - -	280.00	$ 5,129.95
Balance on hand May 1st, 1897 - -		$ 1,380.31

Respectfully yours,

E. B. PHELPS,

Treasurer.

LIBRARIAN'S REPORT.

To the Board of Trustees of the Springfield Public Library:

As the successor of the late librarian, Mr. Robert C. Woodward, whose death occurred July 24, 1896, I herewith submit the Annual Report for 1896-7.

The coming month completes the first quarter century of the Library's work. In June 1872 the Library was established with 3,000 volumes; in the last eighteen of these twenty-five years 1,388,355 books have been circulated. This literary storage battery, treasuring up, as a mighty force, the energy of the current of thought of past and present, through these lines sends impulses, which are transformed into a dynamic force, whose power is immeasurable.

But if force is to be given out, the battery must frequently be recharged. Not only is it necessary to have the "Hundred best books which every one ought to read," but the latest and best books in all departments ought to be continually added, and this year must be reported the smallest number of new books purchased since 1880. The yearly average of money expended for new books in the last sixteen years is $1,086; this year only $588.93; of this between $100 and $200 were spent for needed reference books, leaving a very small amount to give an impetus to the circulation.

New books purchased,	322	
Volumes replaced,	155	
Received by donation,	32	
Periodicals bound,	71	
Total,		580
Worn out,	498	
Lost and paid for,	8	
Not returned,	5	511
See table. Present number May 1, 1897		17,117

DONATIONS.

The kindness of the press in publishing full lists of the new books, also lists prepared on special subjects, has been fully ap-

preciated. Acknowledgement of favors received, is also due the publishers of papers donated and to others whose names are given in table.

WORN-OUT BOOKS AND BINDING.

With our system of free access to the shelves, the number of books issued, does not in any measure indicate the number used. 511 were withdrawn from circulation, 108 less, however, than last year, with a greater circulation. 685 volumes have been rebound, $345.70 spent for binding. The amount is less than any year since 1891.

NUMBER OF PATRONS.

Number of cards issued in the past year was 2,754, an increase of 539 over the previous year. Total number of card holders 5,290.

CIRCULATION.

Last year and the first half of this, the circulation fell steadily, but the fall and winter months were busy ones, and such decided gains were made that the total circulation is better than that of any year in the past, with one exception.

The Circulating Department has been open 307 days. The total number of books issued was 86,815; the largest number in one day was 855, Feb. 13, 1897, (the largest number ever issued in one day,) the smallest number 103, Sept. 28, 1896. The daily average was 283.

There are two points worthy of notice in the circulation; first, if it is good with the few new books purchased, how much greater the possibilities for usefulness if the amount spent for new books could be larger and if we could have the books when we most need them; for there is a tide in public interest as well as in the affairs of men which should be "taken at the flood." This was evidenced by the demand for two or three books purchased recently on a subject discussed in the Gentlemen's Literary Club. not only are the books never on the shelf, but cards are left and persons wait weeks for their turn for the books.

The second point is the decrease in the amount of fiction and juvenile stories, which, though slight, is a movement in the right direction. Recognizing the absolute necessity of good and recent fiction in a public library, and also the fact that many who are among the Immortals in literature have chosen this means to



plant in the great mind of humanity, truths which have borne rich fruit, 52 per cent. of fiction (exclusive of juvenile,) is not bad; though it is well to see the scale with more solid reading adjusting itself to a more equal balance.

While no class of readers should be forgotten, there are two departments in particular which need to be built up—one the Mechanical and Industrial, the other the Juvenile.

Springfield is an industrial city. Whatever tends to her progress in this direction is to be desired. Money could not be better spent than for books in Practical Draughting, Electricity, Engineering, etc.

The Children's department should receive a large share of attention; so much can be done here, especially with the co-operation of the teachers. Special cards are issued to the professors and teachers of our college and schools allowing six books to be drawn at one time from any department, except fiction and juvenile. Very few availed themselves of this privilege last year, but there is a growing interest and increasing demand for the special cards and forty-one have now been issued.

If we could have a large number of books in Juvenile Science, History, Biography and Children's classics, we might in the name of literature preempt a larger claim, which otherwise would lie waste. One teacher sent to one of her pupils, kept from school for lack of shoes, a library book, a juvenile life of Franklin. The boy read with absorbing interest; nothing could distract his attention till he had finished the book. Given wise teachers, eager scholars and good books and the fourth number of the equation is not hard to find. And surely the Library ought to furnish, and in sufficient quantities, the "good books."

SUNDAY ATTENDANCE.

Mr. S. T. Wolf reports the following: Reading room open fifty-one Sabbath afternoons, visitors 110; men 2,650; women 173; boys 2,377; girls 259. Total 5,569. An increase of 569 over last year.

REFERENCE AND READING ROOM.

The list of papers and magazines in the reading room is given in Table D.

In the Reference Department new shelving has been ordered to relieve the present over-crowded condition and to accommodate

the following new reference books: Johnson's Cyclopedia, 8 vols.; Rand & McNally's Atlas, 2 vols.; Century Dictionary of Names; Brewer's Character Sketches of Romance, Fiction and the Drama, 4 vols.; Nehrling's North American Birds, 2 vols.; Grove's Dictionary of Music, 5 vols.; and Famous Composers and their works by J. K. Paine, Theodore Thomas and K. Klauser, 3 vols.

The Cumulative Index is also a valued addition.

No statistics are kept in this department, as every one has free access to the books.

UNIVERSITY EXTENSION.

We were glad to assist the University Extension movement by making this the headquarters for their Library. Their books circulated 167 times in the few weeks they were here. The small amount of extra trouble was willingly assumed.

ADMINISTRTION AND LIBRARY WORK.

The present Librarian was elected Sept. 2, to assume the duties of office Oct. 1, 1896. The promotion of three assistants left a vacancy, which was filled Oct. 10 by the election of Miss Carrie Hershey, who rendered valuable service. Obliged to take a vacation of a few weeks, her position was temporarily filled by Miss Esther Newton, March 19, 1897.

After careful consideration it seemed best to continue the present classification (which has been at a stand-still for years.) There is urgent need of an invoice and a catalogue and work has been progressing with the idea of accomplishing this at the earliest date possible.

The balance left in the treasury will be needed for the new books and new shelving, which have been ordered, and to meet the running expenses till we receive the June taxes.

An additional appropriation will be needed to meet the expenses of a printed catalogue.

The faithfulness and co-operation of every one connected with the Library is to be recorded.

Respectfully submitted,

ALICE BURROWES,

Librarian.

CIRCULATION.

Table A. *MAY 1, 1896, TO MAY 1, 1897.*

CLASS.	Books for Adult Readers.	Books for Juvenile Readers.	German Books.	Total 1896-7.	Per Cent. for 1896-97.	Comparison with previous year.				
						Books for Adult readers 1895-96.	Books for Juvenile readers 1895-96.	German Books 1895-96.	Total 1895-6.	Gain 1896-7.
Fiction and Juvenile Stories	44389	16723	1260	62372	71.84	43259	16554	1309	61122	1250
Biography	1552	1124	65	2741	3.16	1384	1105	50	2539	202
Descrip., Travel and Advent'r	1977	2492	9	4478	5.16	1914	2532	3	4449	29
Poetry and Drama	1935	187	121	2243	2.58	1523	242	125	1890	353
Arts and Sciences	3795	1081	17	4893	5.64	3136	1061	15	4212	681
Language and Literature	2263		137	2400	2.76	1812		127	1939	461
History	2797	2253	38	5088	5.86	2210	2088	34	4332	756
Religion and Theology	745		1	746	.86	641			641	105
General Works, Outside of Reference books, incl'd periodic'ls bound	1750		104	1854	2.14	1185		260	1445	409
Totals	61203	23860	1752	86815		57064	23582	1923	82569	4246

ACCESSIONS.

Table B. FOR THE YEAR ENDING MAY 1, 1897.

CLASS.	English Books	German Books.	Number New Books Purchased.	Number replaced.	Donated.	From Periodicals.	Total Accessions.	Comparison with previous year. Number Volumes May 1, 1896.	Worn out, lost etc.	Net Gain.	Net Loss.	Present Number May 1, 1897.
Fiction and Juvenile Stories.			113	123	1		237	4585	420		183	4402
Biography.			25	5	2		32	1604	7	25		1629
Description, Travel and Adventure.			13	10			23	1071	31		8	1063
Poetry and Drama.		5	12		1		18	1053	5	13		1066
Arts and Sciences.			76	6	5		87	2445	17	70		2515
Language and Literature.		4	15	2	3		24	1770	2	22		1792
History.			36	9	3		48	2097	15	33		2130
Religion and Theology.			7				7	629	2	5		634
General Works, Including Books of Reference, Periodicals bound and Public Documents			16		17	71	104	1794	12	92		1886
		9	313	155	32	71	580	17048	511	260	191	17117

DONATIONS.

Table C.

DONOR.	Books.	Pamphlets.	Serials.
Andrews, Mr. Bryon, New York.	1		
Axline, Adj. Gen. Columbus, O.	1		
Bryan, Mr. John, Yellow Springs, O.	1		
Buchwalter, Mrs. E. L. Springfield, O.	1		
Chicago, Ill. Public Library.		1	
Cincinnati, O. Public Library.		1	
Chamberlain, Dr. L. T. Vice Pres. Com. Am. Conference International Arbitration.	1		
Columbus, O. Public School Library.		1	
Denver, Col., Public Library.		1	
Egleston, Dr. Thos., New York.			
Enoch Pratt Free Library, Baltimore.	1	1	
Grand Rapids Public School Library.		1	
Goode, Mrs. Hannah, Springfield, O.	1	26	
Milwaukee, Wis., Public Library.		1	
Minneapolis, Minn., Public Library.		3	
Los Angeles, Cal., Public Library.		1	
Mitchell, Mr. John F. Springfield, O.	1		
Newark, N. J. Free Public Library.		1	
Ohio State Government.	9		
Ohio State Library.	1		
Oberlin College.		1	
Philadelphia Free Library.		1	
Rollins, Mrs. Alice W., Bronxville, New York.	4		
St. Louis Merchantile Library Association.		1	
Scranton, Pa., Public Library.		1	
Shepherd, Miss Kate, Springfield, O.		18	
Showers, Mrs. H. S. Springfield, O.		53	
Smithsonian Institute, Washington, D. C.	4	14	
Searight, Jas. A., Uniontown, Pa.	1		
Stewart, Mr. Chase, Springfield, O.	2		
Stokes, Mr. Anson Phelps.	1		
Toledo, O., Public Library.	1		
University of Chicago.	1		
Women's Christian Temperance Union.			1
Women's Union Missionary Society, Springfield, O.			1
Women's Guild, Christ Church Springfield, O.			1

Table D.

List of Current Periodicals on File and for use in the Library for the Year 1897.

DAILY.

Cincinnati Commercial Tribune.
Cincinnati Enquirer.
Chicago Inter-Ocean.
New York Sun.
New York Tribune.
New York Journal.
*Springfield Democrat.
*Springfield Gazette
*Springfield Republic-Times.
*Springfield Morning Sun.

SEMI-WEEKLY.

Louisville Courier Journal.

WEEKLY.

American Machinist.
*Churchman.
*Engineering Record.
Electrical Engineer.
Harper's Bazar.
Harper's Round Table.
Harper's Weekly.
Independent.
Illustrated American.
Illustrated London News.
Judge.
Leslie's Illustrated Weekly.
Littell's Living Age.
*Lutheran Evangelist.
*Methodist Recorder.
Musical Courier.
*Ohio New Era.
Outlook.
Puck.
Public Opinion.
St. Louis Globe Democrat.
San Francisco Chronical.
*Sunday News.
Scientific American and Supplement.
Sunday School Times.
Youth's Companion.

SEMI-MONTHLY.

The Dial.
Farm and Fireside.

MONTHLY.

American Historical Register.
Art Interchange.
Atlantic.
Cassier's.
Century.
Chautauquan.
Cosmopolitan.
Educational Review.
Engineering Magazine.
*Farm News.
Fortnightly Review.
Forum.
Harper's Monthly.
Inland Printer.
Ladies' Home Journal.
Library Journal.
Little Men and Women.
Literary World.
McClure.
*Missionary Review.
Munsey.
New England Magazine.
North American Review.
Outing.
Popular Science Monthly.
Public Libraries.
Review of Reviews.
St. Nicholas.
Scribner.
*Springfield Young Lutheran.
Sunbeams
*Womankind.
*Wittenberger.
*Zion's Watch Tower.

QUARTERLY.

Current History.

GERMAN.

Illustrite Zeitung.
Uber Land und Meer.

**Donated*

DONATIONS.

Table C.

DONOR.	Books.	Pamphlets.	Serials.
Andrews, Mr. Bryon, New York.	1		
Axline, Adj Gen. Columbus, O.	1		
Bryan, Mr. John, Yellow Springs, O.	1		
Buchwalter, Mrs. E. L. Springfield, O.	1		
Chicago, Ill. Public Library.		1	
Cincinnati, O. Public Library.		1	
Chamberlain, Dr. L. T. Vice Pres. Com. Am. Conference International Arbitration.	1		
Columbus, O. Public School Library.		1	
Denver, Col., Public Library.		1	
Egleston, Dr. Thos., New York.			
Enoch Pratt Free Library, Baltimore.	1	1	
Grand Rapids Public School Library.		1	
Goode, Mrs. Hannah, Springfield, O.	1	26	
Milwaukee, Wis., Public Library.		1	
Minneapolis, Minn., Public Library.		3	
Los Angeles, Cal., Public Library.		1	
Mitchell, Mr. John F. Springfield, O.	1		
Newark, N. J. Free Public Library		1	
Ohio State Government	9		
Ohio State Library	1		
Oberlin College		1	
Philadelphia Free Library		1	
Rollins, Mrs. Alice W., Bronxville, New York	4		
St. Louis Merchantile Library Association		1	
Scranton, Pa., Public Library		1	
Shepherd, Miss Kate, Springfield, O.		18	
Showers, Mrs. H. S. Springfield, O		53	
Smithsonian Institute, Washington, D. C	4	14	
Searight, Jas. A., Uniontown, Pa.	1		
Stewart, Mr. Chase, Springfield, O	2		
Stokes, Mr. Anson Phelps.	1		
Toledo, O., Public Library	1		
University of Chicago.	1		
Women's Christian Temperance Union.			1
Women's Union Missionary Society, Springfield, O.			1
Women's Guild, Christ Church Springfield, O			1

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New York Tribune.
New York Journal.
*Springfield Democrat.
*Springfield Gazette
*Springfield Republic-Times.
*Springfield Morning Sun.

SEMI-WEEKLY.

Louisville Courier Journal.

WEEKLY.

American Machinist.
*Churchman.
*Engineering Record.
Electrical Engineer.
Harper's Bazar.
Harper's Round Table.
Harper's Weekly.
Independent.
Illustrated American.
Illustrated London News.
Judge.
Leslie's Illustrated Weekly.
Littell's Living Age.
*Lutheran Evangelist.
*Methodist Recorder.
Musical Courier.
*Ohio New Era.
Outlook.
Puck.
Public Opinion.
St. Louis Globe Democrat.
San Francisco Chronical.
*Sunday News.
Scientific American and Supplement.
Sunday School Times.
Youth's Companion.

SEMI-MONTHLY.

The Dial.
Farm and Fireside.

MONTHLY.

American Historical Register.
Art Interchange.
Atlantic.
Cassier's.
Century.
Chautauquan.
Cosmopolitan.
Educational Review.
Engineering Magazine.
*Farm News.
Fortnightly Review.
Forum.
Harper's Monthly.
Inland Printer.
Ladies' Home Journal.
Library Journal.
Little Men and Women.
Literary World.
McClure.
*Missionary Review.
Munsey.
New England Magazine.
North American Review.
Outing.
Popular Science Monthly.
Public Libraries.
Review of Reviews.
St. Nicholas.
Scribner.
*Springfield Young Lutheran.
Sunbeams
*Womankind.
*Wittenberger.
*Zion's Watch Tower.

QUARTERLY.

Current History.

GERMAN.

Illustrite Zeitung.
Uber Land und Meer.

Donated

JUL 2 1903

ANNUAL REPORT.....

SPRINGFIELD-WARDER

PUBLIC LIBRARY

SPRINGFIELD, OHIO.

FOR THE YEAR ENDING MAY 1, 1898.

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ANNUAL REPORT.....

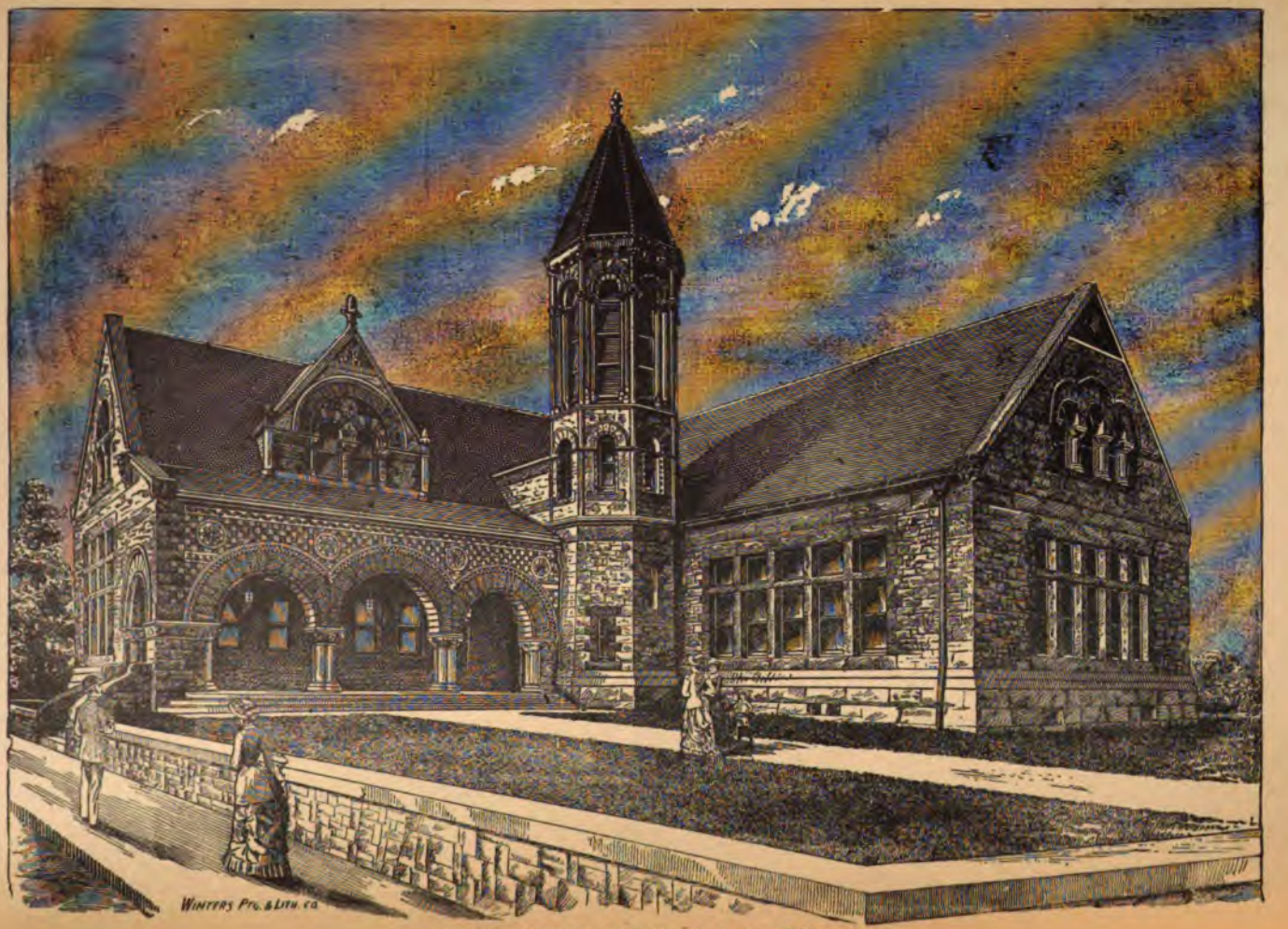
SPRINGFIELD-WARDER

PUBLIC LIBRARY

SPRINGFIELD, OHIO.

FOR THE YEAR ENDING MAY 1, 1898.

*HNC



SPRINGFIELD-WARDER LIBRARY.

Grounds and building donated by Benjamin H. Warder.

ANNUAL REPORT.....
OF THE

SPRINGFIELD-WARDER

PUBLIC LIBRARY

SPRINGFIELD, OHIO.

.....FOR THE YEAR
ENDING MAY 1, 1898.

New Era Co., Printer.

Officers of the Library, 1897-98.

Board of Library Trustees.

GOV. ASA S. BUSHNELL.
JOHN L. ZIMMERMAN,
OSCAR T. MARTIN,
EDWARD L. BUCHWALTER,
W. S. THOMAS,
GILBERT C. BERLEW.
W. F. BAUER, Pres. of City Council, (Ex-Officio.)

EDWARD L. BUCHWALTER, *President.*
W. S. THOMAS, *Vice-President.*
GILBERT C. BERLEW, *Secretary.*
EDWIN B. PHELPS, *Treasurer.*

Library and Finance.

GOV. ASA S. BUSHNELL, W. F. BAUER, JOHN L. ZIMMERMAN.

Administration and Rules.

OSCAR T. MARTIN, GILBERT C. BERLEW, EDWARD L. BUCHWALTER.

Books and Reading Room Supplies.

W. S. THOMAS, OSCAR T. MARTIN, LIBRARIAN.

Library Committee of City Council.

J. E. ADAMS, J. C. TRIMMER, CLARENCE SMITH.

Library Staff.

MISS ALICE BURROWES, *Librarian.*

KATHERINE L. BASSETT,
JESSIE M. GOOD,
ANNA M. WORKMAN,
CARRIE B. HERSHEY,
} *Assistants.*

Janitor.

SAMUEL T. WOLF.

Springfield-Warder Public Library.

TWENTY-SIXTH ANNUAL REPORT.

To the Honorable City Council, Springfield, Ohio:

GENTLEMEN—On behalf of the Board of Trustees, I have the honor to submit the Annual Reports for the year ending May 1st, 1898, completing twenty-six years that Springfield has been favored with a FREE PUBLIC LIBRARY. I do not deem it necessary to take your time to present the many advantages that this Library bestows upon our citizens. Its value and importance are admitted by all.

The report of our Librarian, Miss Alice Burrowes, presents valuable information relative to the general patronage and good results of the Library during the past twelve months. The five thousand and ninety-nine persons holding cards, and that received during the year over eighty-one thousand books, alone demonstrate that the Library is well patronized, and is a source of great good. But in addition to this important feature of the Library, we have the reading room and the reference department, both well patronized, and which probably accomplish an equal amount of pleasure and benefit to the people of Springfield.

The Treasurer's Report sets forth the receipts, the expenditures and present funds on hand. A good part of the one thousand three hundred and three dollars and fifty-eight cents reported on hand will be required to pay salaries, bills, etc., that must be paid previous to the date that we receive money from June taxes.

Your Board of Trustees have at no time permitted the expenditures to exceed the receipts, but fully realize that it is very unfortunate that a more liberal fund is not granted this worthy public institution, as the Trustees can purchase only a limited number of the many new and valuable books that ought to be in the SPRINGFIELD-WARDER LIBRARY.

I have the honor to remain,

Very respectfully,

EDWARD L. BUCHWALTER,

May 10th, 1898. *President.*

Treasurer's Report.

To the Board of Trustees, Springfield-Warder Library, Springfield, Ohio:

SIRS—I herewith submit the report of the Treasurer for the year ending April 30, 1898:

RECEIPTS.

Balance on hand May 1, 1897,	$1,380.31	
June taxes,	2,900.78	
December taxes,	3,086.83	
Fines, etc.,	187.37	$7,555.29

DISBURSEMENTS.

Salaries,	$2,873.37	
Books and Periodicals,	1,246.66	
Rebindings,	384.80	
Light, gas,	304.23	
Fuel, natural gas,	178.50	
Supplies,	264.15	
Catalogues,	1,000.00	$6,251.71

BALANCE

On hand May 1, 1898,	$1,303.58

Respectfully,

E. B. PHELPS,

Treasurer.

Librarian's Report.

To the Board of Trustees of the Springfield-Warder Public Library:

GENTLEMEN:—I have the honor to submit the Twenty-sixth Annual Report of the Warder Public Library, which report, owing to the press of other work, shall be brief, comprising little but the customary statistics, tables, etc., leaving until next year the report of work completed in certain lines.

The additions to the Library are as follows:

New books (English),	610
Replaced books (English),	259
German books,	51
Periodicals bound,	82
Donations,	27
Total,	—1,029

The one thousand and twenty-nine books added to the Library have been distributed among the different classes in the following proportion. The proportionate circulation of each class is also given.

	No. Purchased.	Per Cent of Total Circulation.
Fiction,	266	54.9
Juvenile Stories,	165	16.7
Biography,	63	3.1
Travels.	70	5.7
Poetry and Drama,	35	2.8
Fine Arts.	16	.6
Arts and Sciences,	119	5.2
Language and Literature,	58	3.
History,	93	5.7
Religion and Theology,	26	1.
General,	118	1.3
Total,	—1,029	—100%

Fiction, of course, leads, as is customary, but it has been the endeavor to supply other departments with new books in greater proportion to the demand. It must be borne in mind that owing to the greater usage, Juvenile and Fiction wear out much more rapidly than other classes, and the *net* gain in these classes is much less than in any other.

One thousand forty-six dollars and twenty-nine cents spent

for the one thousand and twenty-nine books purchased, makes the average cost per volume one dollar and two cents.

DONATIONS.

To the donors of books, papers, etc., we wish to express our appreciation, to the city press who, in addition to furnishing us with the daily papers, publish from month to month our lists of new books, and also to the literary correspondent of the *Republic-Times*, who, from time to time reviews in his columns the latest additions to the Library.

BINDING AND WORN-OUT BOOKS.

A very large number of books are repaired in the Library. Seven hundred and ninety-nine volumes were sent to the bindery. This includes the magazines newly bound, as well as books rebound. The cost of binding for the past year was three hundred and eighty-four dollars and eighty cents. Five volumes were lost and paid for, six not returned. Five hundred and eighty-two have been withdrawn as worn out, but the mission of the book is not ended when it is honorably retired as worn out. Every few weeks a package of these books is called for, taken to the Infirmary, read, and returned for a fresh supply. The book is then sold to the rag dealer, and paper returns to paper. These books having been withdrawn from the shelves are not reported in the circulation, but are probably enjoyed as much as any, and are a branch Library in embryo—an earnest, perhaps, of what the future may hold in store in the way of work to be developed.

NUMBER OF PATRONS.

The total number of valid cards is five thousand and ninety-nine. Any which have run at all over the two years' limit are not counted in this estimate. Thirteen special cards were issued to persons residing in the county, but outside the city limits. These special cards are issued to those who pay the city tax and also to others living in the county, upon the payment of one dollar per anuum, for the privileges of the Library. Seventy teachers in our college, seminary and public schools hold special teacher's cards, giving the privilege of drawing an extra number of books.

CIRCULATION.

The Library was open three hundred and seven days.

The circulation for the year was eighty-one thousand three hundred and ninety-three. The greatest number of books issued in one day was six hundred and ninety-eight. The smallest number, one hundred and nine. The daily average, two hundred and sixty-five.

The circulation in our German department will receive an impetus from the fact that fifty dollars per annum has been set aside for the purchase of new German books.

The generous donation of over one thousand two hundred volumes in the German language by our German citizens a few years ago ought to be kept up. It is a most excellent library, carefully selected by a highly competent committee, and enjoyed by students of the German language, as well as by our German citizens. Though the appropriation must of necessity be small, owing to the many other demands upon the Library funds, it will at least enable this department to hold its own and make a slight advance.

The Chicago University extension books were placed here for distribution. It was entirely a "labor of love," as we did not count their circulation in to increase our own.

SUNDAY ATTENDANCE.

The reading room was open fifty-one Sabbath afternoons, with a total attendance of five thousand four hundred and ninety-six, as follows: Visitors, one hundred and sixty-six; men, two thousand, five hundred and twenty-nine; women, one hundred and six; boys, two thousand five hundred and eight; girls, one hundred and eighty-seven.

CATALOGUING.

The work of the year has been to put affairs in such shape that it would be possible to know upon what basis we rested. With only a partial invoice of the books eight years ago, and no complete invoice for many years, and with the incomplete condition of the records, this has been no easy task, and one that cannot be executed with entire satisfaction while the Library is open and books are issued, and other duties attendant thereto

must be performed. I earnestly recommend that the Library be closed at least two weeks this summer, and all books called in, that the work may be satisfactorily completed. In building, foundations should be well laid, that to-day's work need not be torn down to-morrow, and that which has stood the test is to be preferred to experimental theories. It seems to be the wisest plan, and the present the fittest time (before issuing a printed catalogue), to adopt a classification which has been tried and has stood the test. The Dewey decimal classification is endorsed by the American Library Association, and is in use in a number of the Libraries of our own State, the State Library at Columbus, the Public Libraries of Cleveland, Toledo, Dayton, Xenia, College Library of Oberlin, and others. Believing it would be for the permanent good of the Library to fall in line with these cities, though it would delay for a short time the appearance of a printed finding list, which it was expected would be ready this spring, the Librarian has been busily engaged in classifying the books according to the above system; and Philosophy, Religion, Sociology, Philology, Natural Science, Useful and Fine Arts and Literature have been marked with the Dewey class number.

That the public may not have to wait longer than absolutely necessary for the long-wished-for finding list, every effort will be made to have it ready for the printer by the latter part of the summer, and to this end negotiations have been opened with, and a favorable response has been received from, Mrs. Henry H. Hustis, of Newark, N. J., for years the Head Cataloguer of the Library of Pratt Institute, Brooklyn. She expects to be here about May 16, for two or three months, when the printed finding list will be hurried to completion. This will take precedence of all other work. Work on the card catalogue will be taken up later.

The first of the year Miss Hershey temporarily resigned her position on account of ill health; her position, which was held for her, is filled during her absence by Miss Esther Newton, who has had some experience in substituting.

I gladly record the harmonious work of the entire Library staff.

Respectfully submitted,

ALICE BURROWES,

May 7, 1898. *Librarian.*

Accessions

For the year ending May 1, 1898.

CLASS.	New English Books.	New German Books.	Replaced English.	From Periodicals.	Donations.	Total Accessions.	Worn Out, Lost, Etc.	Total Number Reported May 1, 1898.
Fiction and Juvenile Stories	207	16	206		2	431	459	3,931
Biography	47	2	9		5	63	10	1,714
Description, Travel, Adventure	55		14		1	70	44	1,307
Poetry and Drama	19	10	6			35	5	1,092
Fine Arts	16					16	5	400
Arts and Sciences	105	5	7		2	119	22	2,376
Language and Literature	36	14	8			58	8	1,725
History	82		9		2	93	30	2,019
Religion and Theology	23	3				26	1	789
General Works	20	1		82	15	118	9	2,046
Total	610	51	259	82	27	1,029	593	17,399

Owing to our open-shelf system the number of worn out books is much greater than it would be were selection made by catalogue. But the satisfaction it affords fully counterbalances

Circulation

For the year ending May 1, 1898.

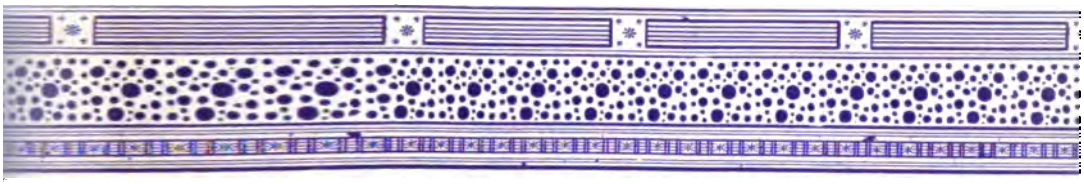
CLASS.	Books for Adult Readers.	Books for Juvenile Readers.	German Books.	Total Circulation.	Per Cent.
Fiction and Juvenile Stories	43,637	13,530	1,149	58,316	71 6
Biography	1,486	998	50	2,534	3 1
Description, Travel, Adventure	2,033	2,590	9	4,632	5 7
Poetry and Drama	1,990	136	159	2,285	2 8
Fine Arts	504		1	505	6
Arts and Sciences	3,020	1,203	12	4,235	5 2
Language and Literature	2,253		142	2,395	3
History	2,575	2,057	16	4,648	5 7
Religion and Theology	784		2	786	1
General Works	997		60	1,057	1 3
Total	59,279	20,514	1,600	81,393	100

Statistics of Reference Department not recorded, as in this department, as well as in all others, direct access to the shelves is enjoyed.

Donations.

	Books.	Pamphlets.	Serials.
Balch, Mr. E. S., Philadelphia, Pa	1		
Baltimore (Md.) Enoch Pratt Free Library		1	
Brooklyn (N. Y) Brooklyn Library		1	
Cincinnati (O.) Public Library		1	
Columbus (O.) Public School Library		1	
Columbus (O.) State Library		2	
Crowell, Mrs. J. S., Springfield, Ohio	3		
Dayton (O.) Public Library		2	
Elliott, Mr. Sterling, Boston, Mass			1
Evanston (Ill.) Free Public Library		1	
Gilmore, Col. Wm. E., Chillicothe, Ohio	1		
Good, Mr. John M., Springfield, Ohio			1
Grand Rapids (Mich.) Public Library		1	
Hartford (Conn.) Public Library		3	
Home Study Magazine, Scranton, Pa	1		
King, Mrs. David, Springfield, Ohio	1		
Lemcke & Buechner, New York City	1		
Medford (Mass.) Public Library		3	
Minneapolis (Minn.) Public Library		2	
New York (N. Y.) Aguilar Free Library Society		1	
New York (N. Y.) Free Circulating Library		1	
Moore, Rev. R. Braden, Vineland, N. J	1		
Newark (N. J.) Free Public Library		2	
Oberlin (O.) Oberlin College Library		1	
Ohio State Government	9	1	
Philadelphia (Pa.) Free Library		1	
Poughkeepsie (N. Y) City Library		1	
St Louis (Mo.) Mercantile Library Association		1	
St. Giles (London, Eng.) Public Library		2	
Scranton (Pa.) Public Library		1	
Showers, Mrs. H. S., Springfield, Ohio	4		
Smithsonian Institution, Washington, D. C	1		
Springfield (Mass.) City Library Association		1	
Stewart, Mr. Chase, Springfield, Ohio	1		
Sturtevant, B. F. Co., Boston, Mass	1		
Waterbury (Conn.) Bronson Library		2	
Whymper, Mr. Ed	1		
Wilkesbarre (Pa.) Osterhout Free Library		1	
Winthrop, Mr. R. C., Jr., Boston, Mass	1		
Wittenberg College, Springfield, Ohio			1
Women's Christian Temperance Union, Springfield			1
Women's Guild, Christ Church, Springfield, Ohio			1
Women's Union Missionary Society, Springfield, O.			1
Xenia (O.) Library Association		1	
Unknown			1

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ANNUAL REPORT

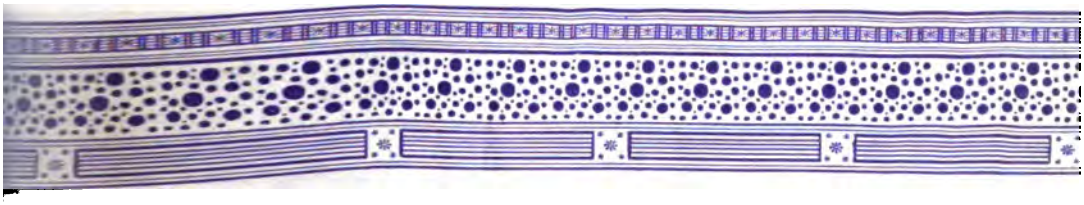
OF THE

★ WARDER

Public = Library,

SPRINGFIELD, OHIO.

For the Year Ending
May 1, 1899.



JUL 2 1903

ANNUAL REPORT

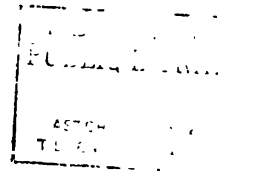
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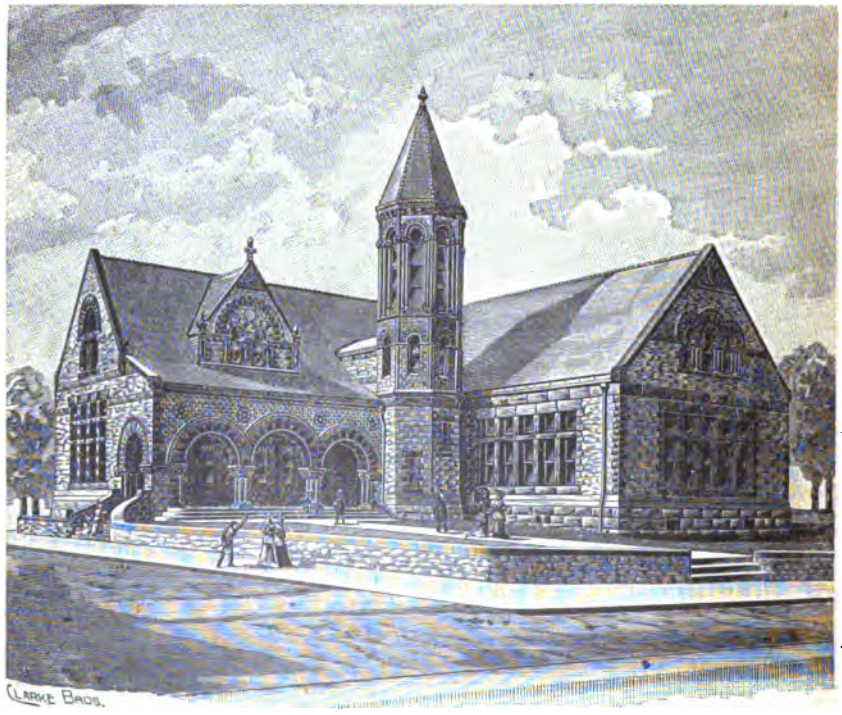
WARDER

Public = Library,

SPRINGFIELD, OHIO.

For the Year Ending
May 1, 1899.





WARDER PUBLIC LIBRARY.

ANNUAL REPORT

OF THE

WARDER

Public = Library,

SPRINGFIELD, OHIO.

For the Year Ending
May 1, 1899.

DEMOCRAT CO., Printer,
Springfield, O.

THE NEW YORK
PUBLIC LIBRARY
P [illegible]
ASTOR, LENOX AND
TILDEN FOUNDATIONS

Officers of Library, 1898-99.

BOARD OF LIBRARY TRUSTEES.

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BOOKS AND READING ROOM SUPPLIES.

W. S. THOMAS, OSCAR T. MARTIN, LIBRARIAN.

LIBRARY COMMITTEE OF CITY COUNCIL.

S. B. STILES, C. A. SCHUSTER, D L. MACDONALD.

LIBRARY STAFF.

MISS ALICE BURROWES, *Librarian.*

JESSIE M. GOOD,
ANNA M. WORKMAN,
ELIZABETH W. BISHOP,
ESTHER R. NEWTON,
Assistants

JANITOR.

SAMUEL T. WOLF.

WARDER PUBLIC LIBRARY.

TWENTY-SEVENTH ANNUAL REPORT.

To the Honorable City Council, Springfield, Ohio:

GENTLEMEN—On behalf of the Board of Trustees, I have the honor to submit the Annual Reports for the year ending May 1st, 1899, completing the twenty-seventh year that the citizens of Springfield have been favored with the many pleasures and advantages of a *Free Public Library.*

The Treasurer's Report gives the receipts and expenditures during the past twelve months, also the present funds on hand. Purchase of new books, salaries and other expenses will greatly reduce the balance on hand previous to receipt of June taxes. Your Board of Trustees at no time permit expenditures to exceed the receipts, but this action results in the purchase of only a small portion of the many new and valuable books that the Library should possess, and it is hoped that a more liberal fund will be granted this worthy public institution.

The Report of our Librarian, Miss Alice Burrowes, contains full information relative to the present condition, also the work of the Library during the past year. The issue of the new Catalogue required months of hard work on the part of the Librarian and assistants, and will prove a great advantage to the patrons of the Library.

My association with this Library as Trustee exceeds twenty years. I appreciate the confidence placed in me by each successive Council during said period, but wishing to retire from the Board of Trustees, I kindly request that your Honorable Council select some good person to succeed me. I have the honor to remain,

Very respectfully,

EDWARD L. BUCHWALTER,
President Board of Trustees.

May 15th, 1899.

TREASURER'S ANNUAL REPORT.

Board of Trustees of the Warder Public Library:

GENTLEMEN—I herewith submit the report of the Treasurer for the year ending May 1st, 1899:

RECEIPTS.

Balance on hand May 1st, 1898	$1,303 58	
June taxes	2,868 87	
December taxes	3,037 15	
Fines, etc	160 29	$7,369 89

DISBURSEMENTS.

Salaries	$3,256 01	
Books and Periodicals	988 50	
Rebindings	264 45	
Light, (Gas)	309 84	
Fuel, (Natural Gas)	184 70	
Supplies	338 69	
Balance on Catalogue	260 28	$5,602 47
Balance on hand May 1st, 1899		$1,767 42

Respectfully,

E. B. PHELPS,

Treasurer.

LIBRARIAN'S REPORT.

To the Board of Trustees of the Warder Public Library:

GENTLEMEN—The completion of another library year calls for a report of work accomplished in the twelve months intervening between May 1st, 1898, and May 1st, 1899.

The annual reports must of necessity show a certain sameness, yet this year there has been a departure from the old methods, which we hope will tell for the future interests of the Library.

The year has been marked by the adoption of a new classification, new charging system, and the publication of a new catalogue, the third in the history of the Library.

In 1878 the Library contained about 3,571 volumes, according to the catalogue issued in that year, a small pamphlet of 71 pages with advertisements on every alternate page.

In 1882 a catalogue of 148 pages was issued. The Library at that time was the possessor of 7,763 volumes. This catalogue, however, was merely a list of the books in the library, having neither class nor book numbers. Under this method it might be ascertained that a certain book was in the Library, but the knowledge would be about as useful as the knowledge that the proverbial needle was in the haystack. It certainly would not help to locate it.

Last spring it was decided to adopt the Dewey decimal classification. You were anxious to have a catalogue issued in the shortest possible time, and correspondence with the directors of the library schools at Albany, University of Chicago, and elsewhere, gave from eight to eighteen months as the shortest time in which the Library could be classified, and copy for a catalogue prepared for the printer. As this was a much longer time than you felt we could devote to the work, we were fortunate in securing through Miss Plummer, Director of Pratt Institute Library, the valuable services of Mrs. H. H. Hustis (formerly Miss Little), who was until her marriage, cataloguer and instructor in that library.

Mrs. Hustis came the 21st May, and from that date until the 14th of September, when the copy was ready for the press, she worked with unceasing diligence and enthusiasm. Each book was

carefully classified; each author's name was verified, the initials only of Christian names being given, except in cases of single names, which were given in full; references were made from pseudonyms to real names, also from family names to titles; some cross-references and analyticals were also made; all important series were entered, and Cutter book numbers were assigned.

The copy for the printed catalogue was prepared on cards, two cards being made for each book, as each is entered at least twice in the catalogue—once in the classed list and again under the author's name. These cards when returned from the printer were used, one set for a shelf list, in which insertions of new books can be made in the proper places, and which will give an accurate record of the books in the library; the other set may be used as the nucleus of a card catalogue.

It is to be regretted that the work had to be done in so short a time; however, there were various reasons for it.

The printers were to have had the catalogues out of press by the end of November, but it was March before we received them.

The catalogue consists of 340 pages, contains classed list, author list, and brief subject index. Two thousand copies were printed, at a cost of $1,223.75; 250 of these were in cloth binding, the remainder in limp covers. In order that the catalogue may be used as widely as possible the price decided upon is merely a nominal sum, fifteen cents for the cheaper binding and thirty cents for the cloth bound.

The old charging system being in many ways unsatisfactory, correspondence with Mr. C. A. Cutter (author of the Expansive classification system and also Cutter book numbers) resulted in the adoption of the system in use in the Forbes Library, Northampton, Mass., of which he is librarian. Miss Sargeant, librarian of Medford, Mass., also kindly gave a full account of the similar system in use in that library.

The points of advantage of this over the system formerly used here are:

1. Simplicity, and expeditiousness in giving out books.
2. Accuracy in tracing books.
3. Useful statistics that may be obtained.
4. Cheapness of material used.

1. Simplicity—Under the old plan from 10 to 17 figures had to be copied from book to library record and then to borrower's card. Now the book-card is simply transferred from the book to the borrower's card-pocket and the date stamped in the book.

2. Accuracy—Formerly in the copying of book number, class number and card number on the record, and date and number of book issued on the borrower's card, a wrong number was easily copied, or in cancellation the wrong number was crossed off, the book then stood charged to the wrong person with no way of ascertaining who really had it.

3. Useful statistics can be obtained from this plan that could not be gathered at all from the old one, viz:—How many times a book has been issued; this will show how great a demand there is for certain classes of books, whether the demand for certain books is sufficient to warrant their duplication, the most popular book, etc. It will also show how many times a book circulates before rebinding, from these statistics can be gathered facts relative to the durability of certain bindings, whether or not a second rebinding pays, etc.

4. The material used is much cheaper—The old pockets were $4.00 per thousand, these are $1.00; the borrower's card was $4.50 per thousand, we now use a simple book-card cut from heavy cardboard at 25c per thousand, and the dating-slips costing a mere trifle do not compare with the old record-sheets.

The number of books purchased during the year has been small, owing both to the draft made upon our funds by the catalogue, and also to the fact that the work of preparing the catalogue, left the Librarian little time to make out book-lists, and to classify, catalogue, shelf-list, etc., the books when received. An invoice of books purchased just at the close of the Library year, brings the number up nearer to the average of former years. Six hundred and forty-one volumes were bought this year at a cost of $790 32, being an average of $1.23 per volume. They are distributed in the following classes:

General works	10	Literature	53
Philosophy	8	History	47
Religion	15	Travel and description	55
Sociology	44	Biography	55
Natural science	29	Fiction	211
Useful arts	27	Juvenile stories	56
Fine arts	31		

Seventy-six volumes were added from periodicals bound, and thirty-nine by donation; five volumes were lost and paid for.

The binder's bill is smaller this year than usual, being $264.45—a large number of books are mended in the Library. The Library was closed for labeling and reshelving the books for four weeks, from Aug. 21 to Sept. 21, no books were issued during this time, and for short periods the books in different classes had to be withdrawn from circulation while these classes were being catalogued, this cut down the days for issuing books to 283. The change in the system made it necessary for the time to suspend the issue of teachers' cards; and a delay in getting the book-labels from the manufacturer, who was much behind in filling his orders, retarded the work and made it impracticable to restore certain divisions to the shelves for circulation as quickly as we could have wished. These causes with the extra work, combined to reduce the circulation for this year, but the Library will be in such shape that we expect to more than make up next year.

HOME CIRCULATION.

Class.	Number.	Per Cent.
General works	724	1.19
Philosophy	132	.22
Religion	515	.84
Sociology	547	.89
Philology	20	.03
Natural science	721	1.19
Useful arts	1,023	1.68
Fine arts	607	.99
Literature	2,598	4.25
History	2,791	4.57
Travel	2,893	4.74
Biography	1,863	3.05
Fiction	34,619	56.64
Juvenile stories	10,992	17.99
Books in the German language	1,056	1.73
Total	61,101	100.

During the earlier months of the year the statistics were based upon the old classification, according to which, Philosophy, Sociology,

Natural science and Useful arts were all classed under Arts and Sciences.

The magazines and papers on the files and tables of the reading-room are freely at the service of the readers, no statistics are kept of their use. Statistics of books read in the Library, reference-books consulted, and back numbers of magazines used for reference, are not recorded. On Sabbath afternoons the reading-room is open from 1:30 P. M. to 6 P. M in charge of the Janitor, Mr. Wolf; there were 4,404 readers during the fifty-two Sundays.

The number of card holders is 4,756. The names of patrons are dropped as soon as the two years' time limit has expired and are not counted till they have renewed.

THE LIBRARY'S NEEDS.

Our year's work has brought these needs to the front with more than usual insistence. In this beautiful building whose architecture is an ornament to the city, the interior with its perfect proportions, so light and cheerful as to call forth the admiration alike of those who see it for the first time, and of those who from year to year derive benefit from it, the fact confronts us that we have not the room that we seriously need. We were obliged during the past summer to use the reference department for cataloguing, piling up the books upon the reference tables, and we were further obliged to crowd in an extra table and use part of the space for labeling, pocketing and repairing books. This was not ornamental, neither was it convenient to those consulting reference-books, nor to the assistant at work.

We deeply need a work room, where books could be catalogued, prepared for the bindery, mended, etc.; a reference room, when the space now used for that purpose could be thrown into the circulating department, where it is much needed, the books being stacked so high that it is necessary to use a ladder of four steps to reach some of them, and also shelved so near the floor that it is difficult to read the titles, but not too low to collect a large amount of dust. The limited space between the stacks makes it difficult to use the steps; were the public excluded from the shelves, the height of the stacks and the narrow aisles would not make such a material difference, but our patrons would greatly regret the withdrawal of of the privilege of access to the shelves, which this Library was one

of the first to adopt, and which is now rapidly growing in favor, and it would unquestionably result in a great decrease of patronage. We also very much need a children's room. The Library in general is particularly well lighted, but there are a few dark alcoves in the book room, and one of these, unfortunately, is the children's alcove. If they could have a room well lighted, with low shelves, it would be a great advantage to them, and also would be conductive to the comfort of adult readers if the children could have their own room instead of roaming all over the Library.

THE OUTLOOK.

In the coming year we hope to try two plans having in view the fact that the Library should be dedicated to the advancement of learning. One is to co-operate with the teachers of our schools in supplying books such as may be needed in the different grades in connection with the studies pursued. This would mean the expenditure of more money in the juvenile department, and the purchase of a number of copies of some books, but we believe the superintendent and teachers would welcome whatever we may be able to do in this way. We may have to begin by allowing simply the six books on the teacher's card to be used in the school room, but we need not stop there if the plan is successful.

The other plan would allow adult patrons an extra card to be used for books other than fiction. This it is hoped would increase the demand for the more solid reading. If only one book may be drawn, in many cases it will be fiction; but if the borrower can have a non-fiction card he may in addition take a more substantial book, when he would not do so in substitution. This would also be an advantage to many persons not in families, who have only their own cards, and in giving special study to some subject have not at their disposal the cards of other members of the household.

The work in the Library the coming year must include:

1. The accessioning, classifying and shelf-listing of the German department.

2. That our catalogue may be kept up to date, it would be advisable to issue supplements at stated intervals, possibly semi-annually; in this way the time and money expended on the catalogue would not be lost, otherwise the catalogue becoming out of date would be discarded.

Many other things are waiting to be done, and will be taken up as rapidly as possible.

ADMINISTRATION.

The Library has, during the past year, lost two highly valued assistants—Miss Katherine L. Bassett, who had been connected with the Library for fifteen years and whose intelligence, faithfulness and ready co-operation in plans for the usefulness of the Library will be missed alike by Librarian and her associate workers; and Miss Carrie B. Hershey, who, though she had been with us less than two years, by her cheerful disposition, ready performance of every duty, and unfailing courtesy, had made friends in the Library and out. The best wishes of all connected with the Library go with them.

These vacancies were filled in November by the appointment of Misses Elizabeth W. Bishop and Esther R. Newton.

The reorganization of the Library brought a large amount of extra work, labeling, pocketing and reshelving books; all the assistants cheerfully postponed their summer vacations to carry on this work.

The Librarian wishes in closing to express her sincere appreciation of the support at all times received from the Trustees and their manifest interest in the work.

Respectfully submitted,

ALICE BURROWES,
Librarian.

ACCESSIONS.

CLASS	New Books	Replaced	From Periodicals	Donations	Total Accessions	Worn out, Lost Etc	Total Number in Library May 6, 1890	
General works	10		53	18	81	2	1,137	
Philosophy	8			2	10		266	
Religion	15		3	4	22		776	
Sociology	44		1	3	48		932	
Philology							88	
Natural science	29		2		31		862	
Useful arts	27		14	1	42	5	844	
Fine arts	29	2	2		33	2	518	
Literature	53			2	55	6	1,659	
History	47		1	7	55	16	1,908	
Travels	54	1			55	19	1,230	
Biography	55			2	57	2	1,794	
Fiction	186	25			211	136	2,832	Total English
Juvenile stories	55	1			56	86	714	15,560
German								1,272
Total	612	29	76	39	756	274		16,832 Total English and German

DONATIONS.

DONOR	Books	Pamphlets	Serials
American Book Co., Cincinnati, O.	1		
Brain, Miss Belle M., Springfield, O.	1		
Brooklyn (N. Y.) Library		3	
Burlington (Iowa) Free Public Library		1	
Chicago (Ill.) Public Library		1	
Cornell University	1		
Dayton (O.) Public Library and Museum		1	
Dexter, Miss Mary, Cincinnati, Ohio	2		
Enoch Pratt Free Library, Baltimore, Md		1	
Floral Publishing Co., Springfield, O.			1
Friend, A.	2	1	
Gougar, Mrs. H. M.	1		
Grand Rapids (Mich.) Public School Library		1	
Gunn, Rev. J. W., Springfield, Ohio	1		
Hartford (Conn.) Public Library		1	
Harvard University	1		
Hustis, Mrs. H. H., Newark, N. J.		6	
Indianapolis Monetary Convention	1		
Helena (Mont.) Public Library		2	
Iowa Masonic Library, Cedar Rapids		5	
Libbey Glass Co., Toledo, O.	1		
Medford (Mass.) Public Library		1	
Minneapolis (Minn.) Public Library		5	
Monnett, F. S., Attorney General, Columbus, O.	1		
Newark (N. J.) Free Public Library		2	
Newberry Library, Chicago, Ill.			
New York Free Circulating Library		2	
Oberlin College, Oberlin, O.		1	
Ohio State University		1	
Olmstead, Mr. D. H., New York	1		
Palmer, Mrs. C. F., New York	1		
Philadelphia Free Library		1	
Plummer, Mr. J. L., Springfield, Ohio	6		
Pratt Institute Free Library, Brooklyn, N. Y.		1	
Providence (R. I.) Public Library		1	
Public School Library, Columbus, O.		1	
St. Giles Public Library, London, England		1	
St. Louis (Mo.) Mercantile Library Association		2	
St. Louis (Mo.) Public (Free) Library		1	
Scranton (Pa.) Public Library		1	
Simms, Mr. Joseph, New York City	1		
Smithsonian Institution, Washington, D. C.	2		
Springfield (Mass.) City Library Association	1		
Superintendent of Public Schools, Springfield, Ohio		1	
University of Cincinnati		2	
Warder, Miss, Springfield, O.	21		
Wittenberg College, Springfield, Ohio			1
Women's Christian Temperance Union, Springfield, O.			1
Women's Guild, Christ Church, Springfield, O.			1
Women's Union Missionary Society, Springfield, O.			1

List of Current Periodicals on file and for use in the Reading-room for the year 1898–'99

DAILY.

Cincinnati Commercial Tribune.
Cincinnati Enquirer
Chicago Inter-Ocean.
New York Journal.
New York Tribune.
*Springfield Democrat.
*Springfield Gazette.
*Springfield Republic-Times.
*Springfield Morning Sun.

SEMI WEEKLY.

Louisville Courier Journal.
St. Louis Globe Democrat.

WEEKLY.

American Machinist.
*American Sentinel.
*Baptist Union.
*Churchman.
Electrical World and Engineer.
Harper's Bazar.
Harper's Weekly.
Illustrated American.
Illustrated London News.
Independent.
*Journal and Messenger.
Judge.
Leslie's Illustrated Weekly.
Living Age.
*Lutheran Evangelist.
*Lutheran World.
*Methodist Recorder
Musical Courier.
*Ohio New Era.
Outlook.
Puck.
Public Opinion.
San Francisco Chronicle.
Scientific American.
Scientific American Supplement.
*Springfield News.
Sunday School Times.
*Union Signal.
Youth's Companion.
*Wittenberger.

SEMI-MONTHLY.

Dial.
*Farm and Fireside.
Literary World.

MONTHLY.

Art Interchange.
Atlantic.
Bookman.
Cassier's Magazine.
Century.
Chautauquan.
Cosmopolitan.
Educational Review.
Engineering Magazine.
Fortnightly Review.
Forum.
Harper's Monthly.
Harper's Round Table.
*How to Grow Flowers.
Inland Printer.
Ladies' Home Journal.
Library Journal.
Literary News.
Little Men and Women.
*Lutheran Missionary Journal.
McClure's Magazine.
*Missionary Review.
Munsey's Magazine.
Music.
New England Magazine.
North American Review.
Outing.
Popular Science Monthly.
Public Libraries.
Review of Reviews.
St. Nicholas.
Scribner.
*Springfield Young Lutheran.
*Womankind.

QUARTERLY.

Current History.

GERMAN.

Illustrirte Zeitung.
Ueber Land und Meer.

*Donated.



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*Lutheran Missionary Journal.
McClure's Magazine.
*Missionary Review.
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St. Nicholas.
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*Springfield Young Lutheran.
*Womankind.

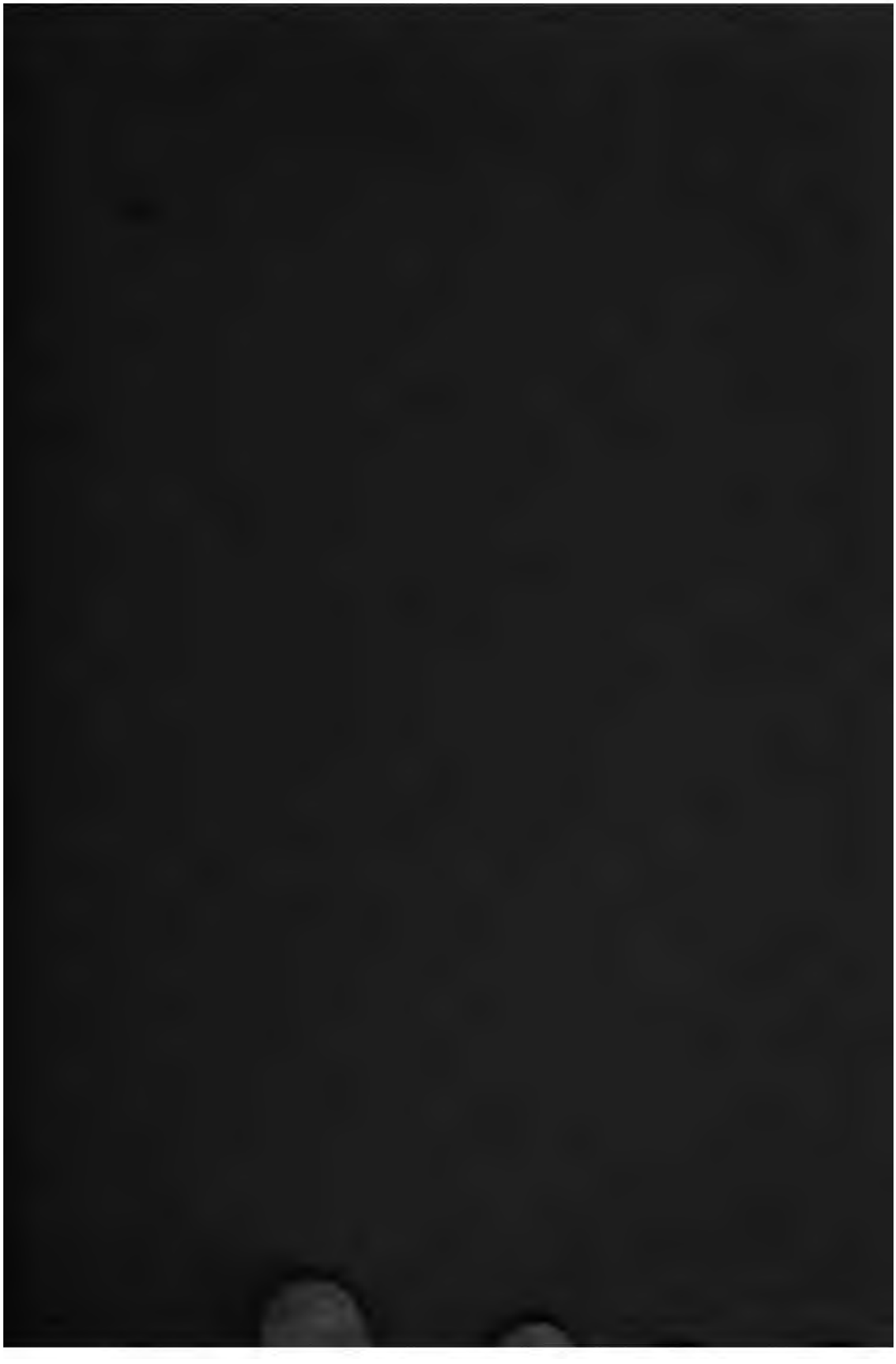
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Illustrated London News.
Independent.
*Journal and Messenger.
Judge.
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*Lutheran World.
*Methodist Recorder
Musical Courier.
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Scientific American Supplement.
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Sunday School Times.
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Fortnightly Review.
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Library Journal.
Literary News.
Little Men and Women.
*Lutheran Missionary Journal.
McClure's Magazine.
*Missionary Review.
Munsey's Magazine.
Music.
New England Magazine.
North American Review.
Outing.
Popular Science Monthly.
Public Libraries.
Review of Reviews.
St. Nicholas.
Scribner.
*Springfield Young Lutheran.
*Womankind.

QUARTERLY.

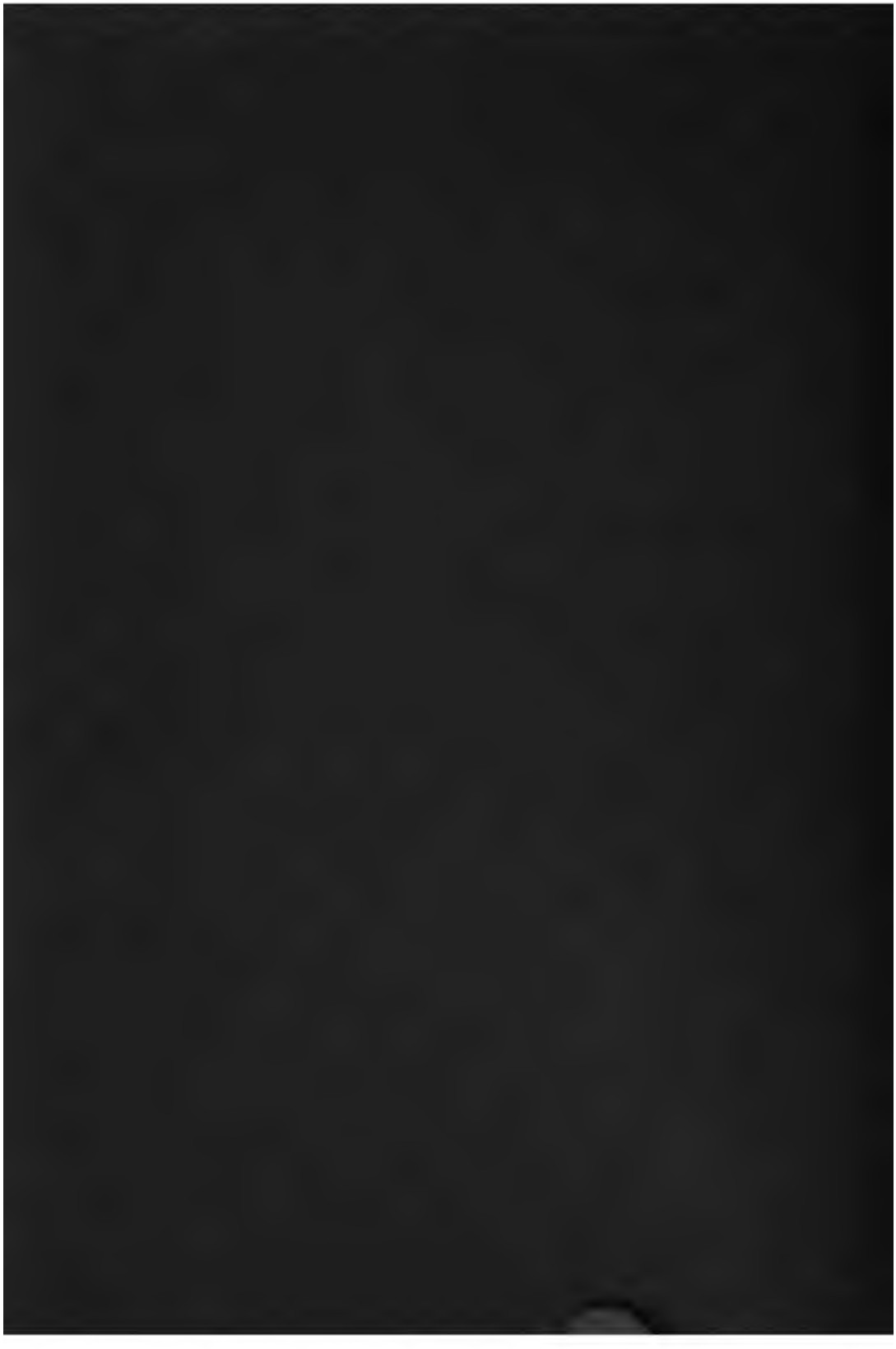
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Ueber Land und Meer.

*Donated.







THE NEW
PUBLIC LIB
ASTOR, LENOX A
TILDEN FOUNDATIO



WARDER PUBLIC LIBRARY.

GROUNDS AND BUILDING DONATED BY BENJAMIN H. WARDER. DEDICATED JUNE 12, 1890.

Twenty-Eighth Annual Report

OF THE

WARDER PUBLIC LIBRARY

SPRINGFIELD, OHIO.

COMPRISING

REPORTS OF THE PRESIDENT OF THE BOARD OF TRUSTEES,

THE TREASURER AND THE LIBRARIAN.

FOR THE YEAR ENDING MAY 1, 1900.

SPRINGFIELD, OHIO:
The Springfield Publishing Co
1900.

THE NEW YORK PUBLIC LIBRARY
P 76268
ASTOR, LENOX AND TILDEN FOUNDATIONS
1901

OFFICERS OF THE LIBRARY.

1899-1900.

Board of Library Trustees.

GOV. ASA. S. BUSHNELL. EDWARD L. BUCHWALTER.
JOHN L. ZIMMERMAN. W. S. THOMAS.
OSCAR T. MARTIN. GILBERT C. BERLEW.
JOS. W. SPANGENBERGER, Pres. of City Council, (Ex-Officio.)

EDWARD L. BUCHWALTER, PRESIDENT.
W. S. THOMAS, VICE-PRESIDENT.
GILBERT C. BERLEW, SECRETARY.
EDWIN B. PHELPS, TREASURER.

Library and Finance.

GOV. ASA. S. BUSHNELL. JOHN L. ZIMMERMAN
EDWARD L. BUCHWALTER. JOS. W. SPANGENBERGER.

Administration and Rules.

OSCAR T. MARTIN. GILBERT C. BERLEW.
EDWARD L. BUCHWALTER.

Books and Reading Room Supplies.

W. S. THOMAS. OSCAR T. MARTIN. LIBRARIAN.

Library Committee of City Council.

S. B. STILES. DANIEL S. WATKINS. D. S. McDONALD.

Library Staff.

MISS ALICE BURROWES, ... LIBRARIAN.

MISS JESSIE M. GOOD,
MISS ANNA M. WORKMAN,
MISS ELIZABETH W. BISHOP,
MISS ESTHER R. NEWTON,
} *Assistants.*

Janitor.

SAMUEL T. WOLF.

Hours of Opening, 9 a. m. to 9 p. m.

WARDER PUBLIC LIBRARY.

TWENTY-EIGHTH ANNUAL REPORT.

To the Honorable City Council, Springfield, Ohio:

GENTLEMEN—On behalf of the Board of Trustees, I have the pleasure to submit the Annual Reports for the year ending May 1st, 1900, completing the twenty-eighth year of our FREE PUBLIC LIBRARY.

The receipts and expenditures during the past twelve months and present funds on hand to be used for general expenses of the Library, are fully set forth in the Treasurer's report. This balance of $1,085.60 is $714.32 less than a year ago, but if no new books are purchased during the next three months will probably meet all other expenses of the Library until further receipts are obtained.

The report of our Librarian, Miss Alice Burrowes, is so complete in giving information relative to the condition of the Library and the work performed during the past year, that I will not take your time to make any additional comments about the Library, except to call your special attention to closing part of the Librarian's report relative to additional book room.

The REFERENCE DEPARTMENT has always been crowded, and there is no doubt but what this part of the building should be occupied by additional book cases, but then the problem would be where to locate the Reference Department.

An ANNEX built just south of the present building would be most satisfactory and the sensible business course to adopt. This would cost a few thousand dollars. A reasonable increase in the tax levy for several years would enable the Board to provide for this important improvement. Gentlemen, it is worthy of your careful consideration.

I remain, very respectfully,

EDWARD L. BUCHWALTER,
President Board of Trustees.

May 1, 1900.

TREASURER'S REPORT.

To the Board of Trustees of the Warder Public Library, Springfield, O.:

GENTLEMEN—I herewith submit my report of the receipts and disbursements from May 1, 1899, to May 1, 1900, inclusive:

RECEIPTS.

Balance, May 1. 1899,	$1,799.92	
Received from June taxes,	2,919.08	
Received from December taxes,	3,002.61	
Fines, etc,	219.02	
		$7,940.63

DISBURSEMENTS.

Salaries,	$2,880.00	
Books and Periodicals,	2,024.76	
Rebindings,	395.10	
Light, gas,	335.03	
Fuel,	130.00	
Supplies and additional book facilities,	880.14	
Insurance,	210.00	
		6,855.03
Balance on hand May 1, 1900,		$1,085.60

Respectfully,

E. B. PHELPS,
Treasurer.

LIBRARIAN'S REPORT.

To the Board of Trustees of the Warder Public Library, Springfield, O.:

GENTLEMEN—With the closing of the fiscal year, May 1, 1900, I herewith present the Twenty-eighth Annual Report of the Library.

A year ago, standing on the threshold of the new Library year, and looking backward on the year just passed, we saw the completion of a new classification, charging system and printed catalogue; looking forward, there was an imperative necessity that the same work, with the exception of the printed catalogue, be done in the German department. The pre-view showed, second, the necessity of devising another and more satisfactory record of patrons; third, the necessity for some plan of keeping a record of books added to the library since the catalogue was printed, that at any time a supplement might be prepared if so desired; fourth, the importance of the long delayed invoice.

ACCESSIONS.

Some of the more valuable accessions are: "Kerner von Marilaun's Natural History of Plants," (translated by Oliver), 4 vols.; "Brewer's World's Best Orations," vols. 1–8; "National Cyclopædia of American Biography," vols. 1–9; "Sonnenschein's Readers' Guide to Contemporary Literature;" "Maxwell's Annals of the Artists of Spain," "Cloister Life of Charles V," and Miscellaneous Works, (limited edition), 6 vols.; "Maspero's Passing of the Empires;" "Grimm's Teutonic Mythology," 4 vols.; "Hasting's Dictionary of the Bible," vols. 1-2; "International Dictionary," copy 2; "Cumulative Index;" "Appleton's Annual Cyclopædia;" "Munsell's American Ancestry," 11 vols.; "Moulton's Modern Reader's Bible," 21 vols.; "Encyclopedia of Social Reforms;" "Churchill's River War," 2 vols.; "Corbett's Drake and the Tudor Navy," 2 vols., and "Landor's Forbidden Land," 2 vols.

A great deal is done in these days to make knowledge attractive to children, and stories of the starry lands, the globe we live upon, and the wonders about us both great and small, are told entertainingly for the little people, and by the publishers put out in simple and inexpensive form. The average of the 40, 50 and 60 cent books in the one class, and the higher priced books in the other, gives the average cost of this year's additions as $1.18 per volume.

One hundred dollars has been appropriated for new German books, but they will not be received in time for this year's report.

For contents and growth of the library see Appendix A.

CIRCULATION.

The innovation in the circulating department this year has been the issuance of a non-fiction card, the object of which is to give persons desirous of study some special advantages, and to induce the fiction reader to try some other line of reading. Three hundred and twenty of these cards have been issued. The results have been more beneficial than the figures would indicate. Under the old classification, some of the choice specimens of fiction—"Little Classics," edited by Rossiter Johnson, being an example—were classed in literature, now they are in fiction; while boys' stories of adventure, with an historical background upon which stirring adventures of imaginary characters are depicted, Henty's stories affording a good illustration, were formerly in juvenile history, they are now in juvenile fiction. Withdrawing these popular books from the solid literature, and classing them in fiction, of course, brings down the non-fiction percentage.

Remembering that the Library is held in trust for the public, it is the endeavor to give as great satisfaction to as great a number of people as can consistently be done. While too rigid a censorship must not be exercised, we do attempt to give the better as far as possible; the Mrs. Stephens and Southworth tpye of fiction being barred out altogether; Mrs. Holmes and the "Duchess" not replaced, but we do not exclude Marion Harland

or E. P. Roe. Of the new fiction, of which the year has produced half a dozen or more phenomenally popular works, we endeavor, with a hand on the public pulse, to supply the demand by duplicate copies, always being careful that the demand shall exceed the supply, rather than *vice versa*, for after the demand dies out we cannot afford to have a number of duplicate copies left on our hands.

In regard to some of the new books, one feels between Scylla and Charybdis. Some one comes with the remark: "I think our library is too particular in its exclusion of books with a slightly questionable tendency." While another will say: "I do not think such a book ought to be on the shelves; one cannot be too careful." The best plan seems to be to keep in the middle of the stream, remembering that the middle course is safest, and to make application by ruling out the really objectionable, while of those that do not come quite up to the standard, we furnish but one copy even though there may be a demand for more.

As the more popular new books are never on the shelves, patrons may leave their cards and take their turn in waiting for the one they desire, leaving a penny for a postal which will be sent when the book is on the card.

To give as general satisfaction as possible, and to make the new books go as far as possible, they are not renewable—only one strictly new book is allowed in one family at a time, and no person may leave a card for more than one at a time.

The Library has been open for circulation of books three hundred and five and one-half days. Three days in March, on account of the cleaning of the building, it was found necessary to close during the day while the men were at work, and though with the ladders, scaffolding and piled-up furniture, the rooms were in a decidedly chaotic condition, still we were at our posts in the evening and books were issued from 5:30 to 9 p. m.

Sixty-nine thousand, four hundred and twenty-nine books have been issued. The largest daily circulation was five hundred and eighty-three, the smallest ninety; the daily average two hundred and twenty-seven. (See Appendix B.)

CARD HOLDERS.

The old book for registration of patrons having been long in use, and the plan of the same being unsatisfactory, a new registration book was commenced last October. All patrons whose time had expired, also those who wish to take advantage of the non-fiction or teacher's cards were re-registered.

Of the new and re-registered there are two thousand and seventy-seven regular cards, three hundred and twenty non-fiction and seventy-two teachers holding six cards each, making four hundred and thirty-two teacher's cards; also eleven out-of-town card holders with the regular and non-fiction cards, making twenty-two special cards—a total of two thousand eight hundred and fifty-one; also two thousand eight hundred and seventy-seventy still in use in the old book, as it will be another year before all names are entered in the new book. Eighty-eight cards have been withdrawn by removal of owner or some other cause, leaving the total number of cards five thousand six hundred and forty. One patron who uses the library to a great extent in some literary work said: "The non-fiction cards help me out wonderfully;" while a teacher in possession of the six teacher's cards said, "I feel as if some one had made me a present, I was so hampered in my work before."

BINDING.

Everyone who has anything to do with the reference work in a library realizes the value of a complete file of magazines. As the witch hazel is said to reveal the hidden underground springs, so the valuable Indices of Dr. Poole, and the Cleveland Public Library bring to light treasures buried in the magazines; and the seeker who has these and a good file of bound periodicals is apt to cry, "Eureka!"

In taking the bindery bills into account one must remember that though there is much careless handling of books, and the publishers, many of them, do very poor work, so that a book must be sent to the bindery long before it should be necessary, yet this bill includes as well as the rebindings, the original binding of the magazines.

This year back numbers of the North American Review, the Living Age and the Eclectic, have been secured to complete our files, and the Scientific American and Supplement for the past ten years have been bound; thus while the binder's bill is $395.10, $282.40 is for the six hundred and four volumes rebound and $112.70 for the one hundred and seventy-five volumes added to the Library from the bound periodicals.

REFERENCE-ROOM, READING-ROOM AND SUNDAY OPENING.

Our reference department is very badly crowded, the shelving now in process of erection will give a little temporary relief, but only for a very short time, the books not being taken out there are no empty spaces on the shelves, and this department grows rapidly. No statistics are kept as the books are freely consulted.

In the Reading-room we have been able to add a few more periodicals, that in view of the South African war, and other world interests, have been particularly acceptable; these are the Contemporary Review, Nineteenth Century, Westminister Review, the Nation and Current Literature. The reduction in price of a few magazines, the discontinuance of a few others, and the deterioration of a few more so that we dropped them from our list, made these additions possible. The cost of the periodicals was $213.92, sixty-two purchased, twenty-eight donated. (See Appendix D.)

The Reading-room has been open fifty-one Sabbath afternoons in charge of Mr. Wolf, the janitor December 17th it was closed, that necessary changes might be made in the furnace.

The attendance has been 3,229, divided as follows: Men, 1,732; women, 57; boys, 1,325; girls, 99; visitors, 16. Total, 3,229.

GERMAN DEPARTMENT.

The circulation in the German department has been 1,056 volumes for the year, while this is less than usual it is easily accounted for by the fact that the German department, donated by our German citizens in 1893, has had only very slight addi-

tions since that date. The annual appropriation of fifty dollars, made two years ago, has not been spent, and Prof. Hochdörfer, to whose valuable assistance and interest in this department we already owe so much, has kindly undertaken to purchase books to that amount ($100) while abroad this summer, when he will have special opportunities.

A large part of the extra work of the year has been done in this department, the twelve hundred volumes have been classed according to the Dewey system and the Cutter book numbers have been assigned, and author and class card catalogue made.

OTHER ITEMS.

Our catalogue published last March was offered to our patrons at the low price of fifteen and thirty cents, according to binding. As a catalogue is not the necessity with the open shelf system, that it is where access to the books cannot be had, we have sold only ninety-seven this year at $16 (two hundred and twenty-six in all have been sold.) Separate records of the books added since the catalogue was printed have been made, so with a little copying and arranging, copy for a supplement could be ready at any time it was deemed advisable to issue one. A copy of the catalogue has been placed in each school building.

For over ten years no invoice of the books has been taken. Last year's cataloguing gave us a basis upon which to work and an invoice is being made at the present time; Philosophy, Religion, Sociology, Philology and Natural Science have been checked. It is impossible to give figures in this report as it was not possible to begin the invoice earlier, both on account of other work, and because January, February and March are the months of heaviest circulation in the year, and an invoice is taken with more satisfaction to the public and to ourselves, when there is the least demand for books.

In the classes already invoiced only one volume, a Spanish dictionary, seems to have disappeared during the year, and this may be found when the invoice is completed. Occasionally a book is taken from our open shelves, but I believe the loss to be light; several times books missing for years, have mysteriously found their way back to the shelves, or have been returned

without a name through the mail. An annual, or at least a biennial invoice ought to be made.

Two hundred and thirty-five volumes have been discarded as worn out and lost this year, eight lost and paid for, and two not yet paid for, but may be later. The entire lower floor of the Library, both walls and ceilings, has been cleaned this spring.

FOR THE COMING YEAR.

It has seemed a good plan to map out at the beginning of the year, a campaign of work for the coming twelve months, then with the work blocked out it is only necessary, without loss of time, to go ahead and "do ye next thyng."

The German books must be accessioned this year, also all English books, except those purchased since November 21, 1898.

Concerning our public documents a great deal is to be done. The patent office reports are in good order, bound to date, and largely consulted, but the great mass of government publications are stored in the basement and are of no value, because so inaccessible. It is on record that a man in a western city, took a trip to Washington to consult some documents, rather than to attempt to find them in the Library of his own town. To avoid such an occurrence here, we must put shelving in the basement and classify the bound volumes; the classification scheme in use in the State Library at Albany, N. Y., and at the Library of Pratt Institute, Brooklyn, being a most excellent one, which we shall adopt.

The pamphlets issued by the different departments of the Government, must also be classed and arranged in pamphlet cases or put in some accessible form.

Something must be done, and at once, to give more book room in the Library, or we will be obliged to cease buying books; several plans are under consideration, but the only thing which would be more than a temporary relief, would be an annex to the building; this might be accomplished, as we have about twenty-five feet of ground space south of the building; but how to get the money for such an extension is the problem that confronts us. In the hope that it may soon be satisfactorily solved I submit this, the 28th annual report.

Respectfully,

ALICE BURROWES,
Librarian.

April 28, 1900.

APPENDIX A.

CONTENTS AND GROWTH OF THE LIBRARY.

CLASS.	No. Vols in Library May 1, 1899.	New Books Purchased.	Replaced.	From Periodicals.	Donations.	Total Accessions.	Worn Out, Lost, Etc.	Net Gain.	Present No. May 1, 1900.
General Works...	1137	8		99	6	113	7	106	1243
Philosophy.....	266	9	1		1	11	1	10	276
Religion.....	776	57	2	2		61	1	60	836
Sociology.....	932	79	1	2	2	84	1	83	1015
Philology.....	88	3	1		1	5		5	93
Natural Science..	862	44	5	3		52	2	50	912
Useful Arts.....	844	19	1	57	1	78		78	922
Fine Arts.....	518	40	2	9		51	4	47	565
Literature..... ...	1659	108	4			112	5	107	1766
History.....	1908	79	6	2	2	89	15	74	1982
Travels.....	1230	100	10		1	111	6	105	1335
Biography.....	1794	131			1	132	3	129	1923
Fiction.....	2832	250	173			423	117	306	3138
Juvenile Stories..	714	144	166			310	73	237	951
German Books...	1272	2		1		3		3	1275
Totals.....	16,832	1,073	372	175	15	1,635	235	1,400	18,232

APPENDIX B.

HOME CIRCULATION.

CLASS.	1899-99.	1899-1900.	Gain.	Loss.	Net Gain.
General Works	724	840	116		
Philosophy	132	207	75		
Religion	515	862	347		
Sociology	547	1,135	588		
Philology	20	42	22		
Natural Science	721	1,368	647		
Useful Arts*	1,023	547		476	
Fine Arts	607	893	286		
Literature	2,598	2,717	119		
History	2,791	2,882	91		
Travel	2,893	2,490		403	
Biography	1,863	2,011	148		
Fiction	34,619	38,105	3,486		
Juvenile Stories	10,992	14,274	3,282		
Books in the German Language	1,056	1,056			
Totals	61,101	69,429	9,207	879	8,328

*During the earlier months of 1898-9 the statistics were based upon the old classification, according to which Philosophy, Sociology, Natural Science and Useful Arts, were all classed under Arts and Sciences.

APPENDIX C.

DONATIONS.

DONOR.	Books.	Pamphlets.	Serial Nos.
Aguilar Free Library Society, New York City		1	
American National Red Cross Relief Committee		1	
American Republics, Bureau of		1	
American Union League Society	1		
Amherst College, Amherst, Mass		1	
Baptist Church, First, Springfield, Ohio			52
Barrett, Mr. F. W., Springfield, Ohio			52
Bookwalter, Mr. John W.	1		
Bronson Library, Waterbury, Conn		3	
Brooklyn (N. Y.) Library		1	2
Brooklyn (N. Y.) Public Library		1	
California, University of	1		
Canada, Superintendent of Immigration		1	
Chicago (Ill.) Public Library		1	
Cincinnati (O.) Public Library		1	
Cleveland (O.) Public Library		1	
Coffin, E. G., Columbus, O.	1		
Columbus (O.) Public School Library		1	
Congregational Church (First) C. E. Society, Springfield, O			52
Dayton (O.) Public Library and Museum		3	
District of Columbia Public Library		1	
Enoch Pratt Free Library, Baltimore, Md		1	
Erie (Pa.) Public Library		2	
Evanston (Ill.) Free Public Library		1	
Floral Publishing Co., Springfield, O			12
Grand Rapids (Mich.) Public Library		1	
Hartford (Conn.) Public Library		1	9
Harvard University	1		
Helena (Mont.) Public Library		2	
Houghton, Mifflin & Co., Boston, Mass	1		
Iowa Masonic Library, Cedar Rapids, Iowa			8
Los Angeles (Cal.) Public Library		2	
Medford (Mass.) Public Library		1	
Milwaukee (Wis.) Public Library		3	
Minneapolis (Minn.) Public Library		2	3
Morrison-Reeves Library, Richmond, Ind.		1	
Newark (N. J.) Free Public Library		2	

DONATIONS—(Continued.)

DONOR.	Books.	Pamphlets.	Serial Nos.
Nichols, C. M., Springfield, O	1		
Oberlin College, Oberlin, O		1	1
Pennsylvania Prison Society		1	
Pennsylvania, University of	1		
Philadelphia (Penn.) City Institute		1	
Philadelphia (Penn.) Free Library		1	
Pratt Institute Free Library, Brooklyn, N. Y		2	6
Providence (R. I.) Public Library		1	
St. Giles Public Library, County of London, Eng		1	
St. Louis (Mo.) Mercantile Library Association		2	
Scranton (Penn.) Public Library		1	1
Sturtevant, B. F. & Co	1	2	
Taylor, C. F., Philadelphia, Penn		1	
Thomas, Mrs. W. H., Springfield, O	1		
Toledo (O.) Public Library		1	1
U. S. Government	214	186	
Warder, Miss S. P	10		
Wisconsin Free Library Commission		1	
Wisconsin State Superintendent		1	
Wittenberg College, Springfield, O			10
Woman's Christian Temperance Union, Springfield, O			52
Woman's Guild, Christ Church, Springfield, O			52
Woman's Union Missionary Society, Springfield, O			12

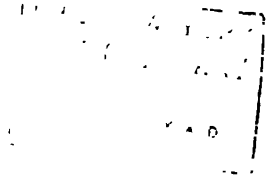
[illegible] Annual Report

WARDER PUBLIC LIBRARY

Springfield, Ohio

1900-1901







WARDER PUBLIC LIBRARY.

GROUNDS AND BUILDING DONATED BY BENJAMIN H. WARDER. DEDICATED JUNE 12, 1890.

Twenty-Ninth Annual Report

OF THE

NEW YORK
PUBLIC LIBRARY
156037
ASTOR, LENOX AND
TILDEN FOUNDATIONS.

WARDER PUBLIC LIBRARY

SPRINGFIELD, OHIO.

COMPRISING

REPORTS OF THE PRESIDENT OF THE BOARD OF TRUSTEES,
THE TREASURER AND LIBRARIAN.

FOR THE YEAR ENDING MAY 1, 1901.

SPRINGFIELD, OHIO:
THE GAZETTE PRESS.
1901.

Officers of the Library.

1900-1901.

BOARD OF LIBRARY TRUSTEES.

GOV. ASA S. BUSHNELL.
JOHN L. ZIMMERMAN.
OSCAR T. MARTIN.
EDWARD L. BUCHWALTER.
W. S. THOMAS.
*W. B. RODGERS.
C. C. FRIED, President of City Council, (Ex-Officio.)

EDWARD L. BUCHWALTER, President.
W. S. THOMAS, Vice President.
*W. B. RODGERS, Secretary.
EDWIN B. PHELPS, Treasurer.

LIBRARY AND FINANCE.

GOV. ASA S. BUSHNELL.
EDWARD L. BUCHWALTER.
JOHN L. ZIMMERMAN.
C. C. FRIED.

ADMINISTRATION AND RULES.

OSCAR T. MARTIN. EDWARD L. BUCHWALTER. W. B. RODGERS

BOOKS.

W. S. THOMAS. OSCAR T. MARTIN. LIBRARIAN

MAGAZINES AND PERIODICALS.

JOHN L. ZIMMERMAN. W. B. RODGERS. LIBRARIAN

LIBRARY COMMITTEE OF CITY COUNCIL.

WM. POOLE. FRANK H. MILLS. CHAS. A. BUNDY.

LIBRARY STAFF.

MISS ALICE BURROWES LIBRARIAN.

MISS JESSIE M. GOOD,
MISS ANNA M. WORKMAN,
MISS ELIZABETH W. BISHOP,
MISS ESTHER R. NEWTON,
} Assistants.

JANITOR.

SAMUEL T. WOLF.

Hours of Opening, 9 a. m. to 9 p. m.

*Appointed in place of G. C. Berlew, resigned.

Warder Public Library.

TWENTY-NINTH ANNUAL REPORT.

To the Honorable, The City Council, of Springfield, Ohio:

GENTLEMEN—On behalf of the Board of Trustees, I herewith transmit to you, the Annual Report of the Treasurer, and of the Librarian, for the year ending May 1st, 1901.

The Treasurer's report shows receipts for the last year to be about $1,400, less than for the preceding year, owing to the reduced tax levy, and the expenditures to be about $1,800 less, as we have always kept the expenses strictly within the tax levy you have given us, so that we have never yet reported to you any deficit or debt.

The amount of money now on hand, $967, will just about pay expenses for the three months to come, before we receive money from the next tax collections. But this will prevent our purchasing any new books for some months to come. We aim to buy only a limited number of the best books, that are constantly coming out, in order to keep our Library somewhat abreast of the times, and in line with modern thought and investigations upon most lines in which our people are interested.

The Reference Department is crowded, and additional room is badly needed, both for those who consult the books, and for the books themselves.

If you would allow us a small increase in the tax levy, for a few years, out of which to accumulate enough to erect an annex south of the present building, it would be a valuable and greatly needed improvement.

The Librarian's report is full and complete, and gives full statistics of the growth and present condition of the Library, and its facilities, and from the large circulation of books, some idea may be obtained of the vast amount of good this splendid institution is doing in our midst, for our entire population, and with the most courteous, kindly and intelligent attention to every patron. Under the present administration of the present Librarian, and her valuable assistants, it is a Model Public Library, and ranks very high in Ohio.

Very respectfully,

W. S. THOMAS,

May 9, 1901. *Vice President Board of Trustees.*

Treasurer's Report.

SPRINGFIELD, O., May 1st, 1901.

To the Board of Trustees, Warder Public Library:

GENTLEMEN—I herewith submit my report of the receipts and disbursements for the year ending May 1st, 1901:

RECEIPTS.

Balance on hand May 1st, 1900	$1,085.60	
June taxes	2,471.88	
December taxes	2,747.42	
Fines, etc	214.89	
		$6,518.74

DISBURSEMENTS.

Salaries	$2,906.84	
Books and Periodicals	1,887.50	
Rebindings	528.05	
Light, gas	851.14	
Fuel, natural gas	107.00	
Supplies	270.85	
		$5,551.38
Balance on hand May 1st, 1901		967.36

Respectfully,

E. B. PHELPS,
Treasurer.

Librarian's Report.

To the Board of Trustees of the Warder Public Library:

GENTLEMEN—The 29th Annual Report of the Warder Public Library, a brief statement of growth the past year and of present resources, is herewith submitted:

ADDITION AND SUBTRACTION.

The addition of the year numbers 1,208 volumes; 979 English books have been purchased at a cost of $1,172.48; average per volume $1.20. To this must be added 122 volumes in the German language, to which reference was made in last year's report; these purchases were made by Professor Hochdorfer while in Germany last summer, and the amount appropriated was counted in last year's expenditures. The books, however, were not received until after last year's report was made out, and their classification has come into this year's work.

Four hundred and seventy-three volumes have been worn out this year and seven lost and paid for. For full statement of volumes added and worn out in the different classes and each language, see Appendix A.

CIRCULATION—MULTIPLICATION.

The circulation has increased 6,114 over last year, making 75,548 for this year; ranging from 116 on June 6th, to 628 on March 16th, with a daily average of 246, the Library having been open for the circulation of books 307 days.

One problem, which has sprung into being and displayed a mushroom growth, is how best to meet the extraordinary demand for popular novels. It is a development of recent years for which there seems no precedent. Probably Trilby, the much quoted, comes nearest to the novel of today, which, stimulated by the sunshine of popular favor and much advertising, has reached

editions of marvelous size. In Trilby's day six copies of that work, and also of the Prince of India, amply sufficed this Library, and after a short time several copies might be found on the shelf, but six or seven copies of the popular novels of the present in nowise meet the demand, and as many as fourteen cards have been left for these books. A word as to the system of leaving cards for books, which occasionally is criticised, and yet a year or more ago, when classifying the Library, we found it impossible to give attention to holding books for which persons wished to leave cards, and consequently the plan was for a time in abeyance, requests for the old way were so frequent, that we were glad when able to resume it, notwithstanding the extra trouble involved, for the more general satisfaction it afforded.

During the past year we have not renewed new fiction, and recently action was taken limiting the time on late fiction to seven days, that in this way the time being divided by two the number receiving the book would be correspondingly multiplied. The Cincinnati Library has published some interesting figures giving "Comparative Statistics of Libraries." Massachusetts, as might be expected, is far in advance, both in the number of libraries, and the use per capita. Of the Ohio libraries given, Springfield ranks third in the use per capita, Chillicothe and Cleveland leading. With a population of 38,253 and a circulation last year of 69,429, our use per capita was 1.81; this year would show some advance. See Appendix B.

CARD HOLDERS.

2,408 regular card holders have been added, 12 special, 211 non-fiction, and 17 teachers with 6 cards each, making 102 teacher's cards. 75 have been withdrawn from removal or some other cause, leaving a total for this year of 2,658 with 3,227 whose time has not yet expired, a total of 5,885. Increase of 245 over last year.

BINDING.

The account with the bindery is 1010 volumes rebound, 66 magazines bound, and 11 files for magazines and periodicals renewed. The year's bill is $528.05.

REFERENCE ROOM—READING ROOM.

Statistics are not kept of the use of reference books, neither of other volumes read or consulted in the Library, nor of the Reading Room, where periodicals not yet bound, as well as the current numbers, are used.

In the Sunday use of the Reading Room there has been a decreased attendance; to what cause it is to be attributed I do not know. The years 1897 and 1898 witnessed the largest attendance that we have ever had. This year we have had only 2,867, divided as follows: Visitors 14, men 1569, women 75, boys 1,031 and girls 178. The room has been open, in charge of Mr. Wolf, the janitor, each Sabbath afternoon in the year, with one exception, Nov. 11th, when it was closed in order to put a safety valve on the boiler.

OTHER ITEMS.

Politics do not enter into the administration of our Library, although we have on our Board an ex-governor, of one political creed, and a prospective governor of another, both good men and true. There is, however, a Republican doctrine upon which we look favorably, that of expansion. The electric lines making a network through the county, form a highway between the dwellers in the country, who for many months in the year must have more time for reading than our busy townsmen,and the Library. Opportunity stands beckoning, how shall we best enter the open door? how bring together supply and demand, or create a demand, should there be none? The Secretary of our Board has prepared and sent a letter to each of our city papers asking their aid in suggesting to their country patrons the benefits to be derived from the Library. As the Library is supported by city tax, this can not be absolutely free, but one dollar a year for residents of the county would cover costs to the Library and give the non-residents privileges worth many times that amount. Ohio has in the Brumbach Library of Van Wert county, and the Cincinnati Library, two shining examples of libraries which have extended their boundaries to embrace the whole county. Possibly the day may come when we may reach such altruistic heights, and the good that we may do

shall not be limited to "Me and my wife, my son John and his wife, us four and no more." The benefit moreover might be reactionary, and could this be made a county library, with the increased appropriation from the county we might be enabled, possibly by special enactment, to build the addition which would give us the extra book room which is such an imperative necessity and without which we must soon cease to grow, since there are now more books than can find shelf room.

The plan for placing new books, non-fiction, on shelves by themselves for a time, before they are placed on the shelves with older books of the same class, has been suggested. On sight the plan has both advantages and disadvantages; it would necessitate more shelving, also looking in two places for a book should inquiry be made for it, it might cause neglect of older and in many cases better books. On the other hand people would be specially interested in books of which they had recently read reviews, or which had been recommended by some one, readers would be glad of an opportunity to familiarize themselves with the most recent publications, or to examine with reference to purchasing for their own libraries, and the books in new dress would be so inviting that patrons might be persuaded to take a new volume of non-fiction instead of going to the fiction shelves. Under the direction, "Try all things and hold fast to that which is good," it might be well to make the experiment.

Our Library has an unusually well selected list of German books numbering 1,818. These were donated by our German citizens in 1898, and fifty dollars has been appropriated annually for additions. There have been occasional requests for books in the French language, and recently there has been special interest in the subject. If we could have a few books as a nucleus, those interested might add to it, and in time it might grow into an important feature of the Library.

A very earnest appeal has been made for books for the blind. Possibly no class of citizens would appeal more strongly to our sympathies, whether it would be practical to do something in

this direction would mean investigation as to the number of persons who could read the special type, and also as to the cost of books. A monthly magazine, The Great Round World, published in New York and devoted to current news of the world, is about to issue an edition in embossed characters for the blind.

To avoid danger from contagious diseases, our Health Officer sends lists of homes where there are contagious diseases to the Library, and any books from such houses, even though they have not been exposed to the disease, are sent to him and thorougly fumigated.

CHANGES.

Mr. Berlew, member of the Board of Trustees since 1895 and its secretary since 1896, resigned in the early part of the year to make Columbus his future home. The Board thereby losing a faithful member who was rarely absent from its deliberations. His place was filled by Mr. W. B. Rodgers, who has already evinced his interest in library work by visiting other libraries when away from home, and noting their workings.

Miss Newton, who entered the Library as a substitute March 19, 1897, and was elected to fill a vacancy in Nov., 1898, has been out on account of illness since Feb. 2, of this year, and Miss Buckingham was elected as a substitute to enter upon the work March 1st. Miss Good, after fourteen years of service, was granted six months leave of absence from April 4th, and Miss Hershey, who had formerly been in the library, was appointed a substitute. During the contemporaneous absence of two old assistants we are fortunate to have Miss Hershey, with her past experience, whose many friends gladly welcome her back, and Miss Buckingham, whose willing helpful spirit insures a valuable addition to the library force.

Respectfully,

ALICE BURROWES.

May 6th, 1901.

APPENDIX A.

CONTENTS AND GROWTH.

	1900			1901											
	No. English Volumes in Library	No. German Volumes in Library	Total No. Vols. in Library May 1, 1900	New English Books Purch'd	New German Books Purch'd	No. Replaced	From Periodicals	Donations	Total Accessions	Worn Out, Lost, etc.	Gain	Loss	Present No. English	Present No. German	Total No., May 1, 1901
Gen'l Works	1243	46	1289	7	9		47	1	64	15	49		1283	55	1338
Philosophy..	276	5	281	5	3			1	9		9		282	8	290
Religion.....	836	18	854	31	1		1		33	2	31		868	19	885
Sociology....	1015	49	1064	54	23	1	2	4	84		84		1076	72	1148
Philology....	93	11	104	5	11				16		16		98	22	120
Nat'l Science	912	9	921	31		3	2	2	38	6	32		944	9	953
Useful Arts..	922	6	928	25		1	10	13	49		49		971	6	977
Fine Arts...	565	23	588	46	5	1	4		56	1	55		615	28	643
Literature...	1766	588	2354	75	28	4			107	9	98		1836	616	2452
History.....	1982	54	2036	63	27	6		6	102	11	91		2046	81	2127
Travel.....	1335	7	1342	81	2	1		1	85	23	62		1395	9	1404
Biography...	1923	66	1989	93	9			3	105	1	104		2018	75	2093
Fiction.....	3138	278	3416	251	9	44		1	305	237	68		3197	287	3484
Juv'le Stories	951	31	982	110		41			151	175		24	927	31	958
	16,957	**1,191**	**18,148**	**877**	**127**	**102**	**66**	**32**	**1,204**	**480**	**748**	**24**	**17,554**	**1,318**	**18,872**

APPENDIX B.

HOME CIRCULATION.

	1899-1900	1900-1901	Gain Over Previous Year	Loss Over Previous Year	Net Gain	Per Cent of Circulation
General Works	840	728		112		1.
Philosophy	207	208	1		1	.3
Religion	862	948	86		86	1.2
Sociology	1,185	1,201	66		66	1.6
Philology	42	44	2		2	.1
Natural Science	1,368	1,522	154		154	2.
Useful Arts	547	640	93		93	.8
Fine Arts	893	1,092	199		199	1.4
Literature	2,717	2,865	148		148	3.8
History	2,882	3,178	296		296	4.2
Travel	2,490	2,856	366		366	3.8
Biography	2,011	1,957		54		2.6
Fiction	38,105	39,829	1724		1724	52.7
Juvenile Stories	14,274	17,511	3237		3237	23.2
Books in German Lang.	1,056	964		92		1.3
	69,429	**75,543**	**6372**	**258**	**6114**	**100.**

APPENDIX C.

DONATIONS.

DONOR.	Books	Pamphlets	Serial Nos.
Acker, Finley	1		
Adriance Memorial Library, Poughkeepsie, N.Y		1	
Amer. Unitarian Assoc., Ladies' Com. on S. S. Books, Boston		1	
Balch, E. S., Philadelphia, Pa	1		
Balch, T.W., Philadelphia, Pa	2		
Baptist Church, First, Springfield, O			52
Burnett Co., Joseph, Boston, Mass	1		
Brooklyn (N. Y.) Library		1	1
Brooklyn (N. Y.) Public Library		1	
Boston Book Co			2
Cassier's Magazine	1		
Chicago (Ill.) Public Library		1	
Cincinnati (O.) Public Library		1	
Cleveland (O.) Public Library			4
Columbus (O.) Public School Library		1	
Congregational Church, First, C. E. Society, Springfield, O.			52
Cornell University			1
Daniels, Geo. H	1		
Dayton (O.) Public Library and Museum		1	
Dial, Mr. Geo. S., Springfield, O			159
Electric Fire Proofing Co	1		
Enoch Pratt Free Library, Baltimore, Md		1	
Erie (Pa.) Public Library			1
Evanston (Ill.) Free Public Library		1	
Farm and Fireside, Springfield, O			238
Goodwin, J. P	1		
Hartford (Conn.) Public Library		1	4
Harvard University			1
Hollenbeck, D. K., Perrysburg, O			1
Indian Rights Association, Philadelphia, Pa		1	
Iowa Masonic Library, Cedar Rapids, Ia			4
Kansas City (Mo.) Public Library		3	4
Kelly, R. T	1		
Lake Mohawk Conference International Arbitration		1	
Library Bulletin Co., Boston, Mass			2
Los Angeles (Cal.) Public Library			
Medford (Mass.) Public Library			1
Minneapolis (Minn.) Public Library		2	1
Mount Holyoke College			1

DONATIONS.

(Continued,)

DONOR.	Books	Pamphlets	Serial Nos.
National Educational Association, Winona, Minn	1		
Newark (N. J.) Free Public Library			1
Oakland (Cal.) Free Library		1	
Ohio, State of			
Ohio State University			1
Oxford College, Oxford, O			1
Pasadena (Cal.) Public Library			1
Peoria (Ill.) Public Library		1	2
Philadelphia (Pa.) City Institute		1	
Pratt Institute Free Library, Brooklyn, N. Y		1	
Providence (R. I.) Public Library		1	6
Rankin, S. B	2		
St. Giles Public Library, London, England		1	
St. Louis (Mo.) Mercantile Library Association		1	
Scranton (Pa.) Public Library		1	
Scranton, E. C., Memorial Library, Madison, Conn			1
Seattle (Wash.) Public Library		3	
See, Mr. J.W., Hamilton, O	9		
Seward, Geo. F		1	
Springfield (O.) City Council and B. P. A	1		
Taylor, W. A., Columbus, O	1		
Towle Mfg. Co., Newburyport, Mass	2		
U. S. Government	274	282	
University of Pennsylvania			1
Wittenberg College, Springfield, O			52
Woman's Christian Temperance Union, Springfield, O			52
Woman's Guild, Christ Church, Springfield, O			52
Woman's Union Missionary Society, Springfield, O			12
Xenia (O.) Library Association			1

APPENDIX D.

CURRENT PERIODICALS ON FILE AND FOR USE IN THE READING ROOM, 1900–1901.

DAILY.

Cincinnati Commercial Tribune.
Cincinnati Enquirer.
Chicago Inter-Ocean.
New York Herald.
New York Sun.
*Springfield Daily Democrat.
*Springfield Daily Gazette.
*Springfield Morning Sun.
*Springfield Press-Republic.

SEMI-WEEKLY.

Louisville Courier-Journal.
St. Louis Globe-Democrat.

WEEKLY.

American Machinist.
*Baptist Union.
*Christian Endeavor World.
*Churchman.
*Christian Nation.
*Cleveland Citizen.
Electrical World and Engineer.
Harper's Bazar.
Harper's Weekly.
Illustrated London News.
Independent.
*Journal and Messenger.
Judge.
Leslie's Illustrated Weekly.
Literary Digest.
Living Age.
*Lutheran Evangelist.
*Methodist Recorder.
Musical Courier.
Nation.
*National New Era.
Outlook.
Puck.
Public Opinion.
Publisher's Weekly.
San Francisco Chronicle.
Scientific American.
Scientific American Supplement.
*Springfield News.
Sunday School Times.
*Temperance Tribune.
*Union Signal.
*Wittenberger.
*Zion's Watch Tower.
Youth's Companion.

SEMI-MONTHLY.

Dial. *Farm and Fireside. Literary World.

MONTHLY.

*American Messenger.
Art Interchange.
Atlantic.
Bookman.
Cassier's Magazine.
Century.
*Chautauquan.
Contemporary Review.
Cosmopolitan.
Critic.
Current History.
Current Literature.

*Donated.

MONTHLY—CONTINUED,

Educational Review.
*Elliott's Magazine.
Engineering Magazine.
Fortnightly Review.
Forum.
Harper's Monthly.
*Home and Flowers.
Inland Printer.
*Ladies' Home Journal.
Library Journal.
Literary News.
Little Men and Women.
*Lutheran Missionary Journal.
McClure's Magazine.
*Missionary Review of the World.
Munsey's Magazine.
Music.
New England Magazine.
Nineteenth Century.
North American Review.
Outing.
*Paradise of the Pacific.
Power.
Popular Science Monthly.
Public Libraries.
Review of Reviews(Am.Monthly)
St. Nicholas.
Scribner.
Westminster Review.
*Woman's Home Companion.

GERMAN PERIODICALS.

Illustrirte Zeitung.
Ueber Land und Meer.

*Donated.

JUL 29 1903

156036

Thirtieth Annual Report

of the....

Warder Public Library

Springfield, Ohio

1901-1902

JUL 29 1903

156036

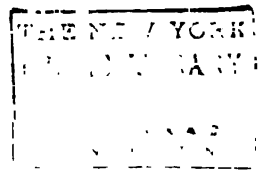
Thirtieth Annual Report

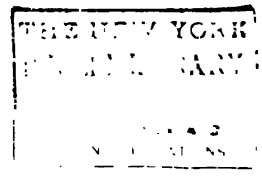
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Warder Public Library

Springfield, Ohio

1901-1902




THE NEW YORK
PUBLIC LIBRARY



THE WARDER PUBLIC LIBRARY.

Grounds and Building donated by Benjamin H. Warder. *Dedicated June 12, 1890.*

Thirtieth Annual Report

—OF THE—

THE NEW YORK PUBLIC LIBRARY
156036

WARDER PUBLIC LIBRARY

SPRINGFIELD, OHIO

—COMPRISING—

REPORTS OF THE PRESIDENT OF THE BOARD OF TRUSTEES,
THE TREASURER AND LIBRARIAN

FOR THE YEAR ENDING MAY 1, 1902.

SPRINGFIELD, OHIO:
DAILY DEMOCRAT CO., PRINT,
1902.

OFFICERS OF THE LIBRARY.

1901-1902.

BOARD OF LIBRARY TRUSTEES.

GEN. ASA S. BUSHNELL.
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W. B. RODGERS,
C. A. SCHUSTER, President of City Council, (Ex-Officio.)

EDWARD L. BUCHWALTER, President.
W. S. THOMAS, Vice President.
W. B. RODGERS, Secretary.
EDWIN B. PHELPS, Treasurer.

LIBRARY AND FINANCE.

GEN. ASA S. BUSHNELL.
EDWARD L. BUCHWALTER.
JOHN L. ZIMMERMAN.
C. A. SCHUSTER.

ADMINISTRATION AND RULES.

OSCAR T. MARTIN, EDWARD L. BUCHWALTER. W. B. RODGERS.

BOOKS.

W. S. THOMAS. OSCAR T. MARTIN. LIBRARIAN

MAGAZINES AND PERIODICALS.

JOHN L. ZIMMERMAN. W. B. RODGERS. LIBRARIAN.

LIBRARY COMMITTEE OF CITY COUNCIL.

S. B. STILES. CHAS. ENDTER. GEO. TURNER.

LIBRARY STAFF.

MISS ALICE BURROWES.....Librarian.
Miss Jessie M. Good,
Miss Anna M. Workman,
Miss Elizabeth W. Bishop,
Miss Belinda Buckingham,
} Assistants.

JANITOR.

SAMUEL T. WOLF.

Hours of Opening, 9 a. m. to 9 p. m.

WARDER PUBLIC LIBRARY.

THIRTIETH ANNUAL REPORT.

To the Honorable City Council, Springfield, Ohio:

GENTLEMEN—The Board of Trustees of the Public Library, herewith transmits to you, the Annual Reports of the Treasurer and of the Librarian, for the year ending May 1, 1902.

The receipts from taxes the past year were $5,339.14. In 1892 the receipts were $6,500—so that, in spite of our large increase in population, and the general progress of our city, the Library is compelled to get along with about $1,200 a year less than was allowed it ten years ago. This greatly restricts the usefulness of the Library, as it prevents purchase of many important and necessary books, and thus reduces the circulation of books.

Nowadays, books are issued rapidly, and a Library, to be most efficient, must be kept up to date, and modern, just like a business, or a factory.

Our reference department is crowded and more room should be provided at once.

A children's department would be a very valuable feature to our Library. The circulation of good and helpful books would be largely increased by having a special room for children and youth.

A small increase of the tax levy for a few years would accumulate enough to build a sufficient addition to the present building. Two years ago, when the Library levy was cut down, it was then stated to be only temporary, and would be restored. We trust this year you will be able to restore our levy to the figures of 1900. As this Board always keeps its expenditures within its revenue, we believe we should now be encouraged with the former levy, especially as it is badly needed, in order to keep the Library somewhat abreast with the times.

The Librarian's Report is full of interesting items, and is especially commended to your careful attention.

The administration of the Library, we believe, is very efficient, and the Librarian and her assistants are very attentive to every reasonable request of our entire population.

The Library is doing a great deal of good, and is a splendid institution, of which we may well be proud.

Very truly yours,

W. S. THOMAS,
Vice-President Board of Trustees.

May 6th, 1902.



Treasurer's Report.

SPRINGFIELD, OHIO, May 1st, 1902.

To the Board of Trustees, Warder Public Library:

GENTLEMEN:—I herewith submit the report of the Treasurer for the year ending May 1st, 1902.

RECEIPTS.

Balance on hand May 1st, 1901	$967 36	
June taxes	2,645 98	
December taxes	2,693 16	
Fines, etc	228 20	
		$6,534 70

DISBURSEMENTS.

Salaries	$2,960 22	
Books and Periodicals	1,225 40	
Rebindings	451 70	
Light	270 00	
Fuel	113 50	
Supplies	233 21	
Estimate Salaries to September 1st, 1902 (receipt of next semi-annual taxes)	1,000 00	
Estimate Light and Fuel to September 1st, 1902	100 00	
Estimate Incidental expenses	100 00	
		$6,454 03
Balance May 1st, 1902		$80 67

Respectfully,

E. B. PHELPS,
Treasurer.

Librarian's Report.

To the Trustees of the Warder Public Library:

GENTLEMEN—This year having witnessed the passing of the third decade since the establishment of the Library, I herewith submit the Thirtieth Annual Report.

For the past two years we have suffered from the reduction of our tax levy, which has for each year given us $700 less than at any time for the past twelve years.

Cramped as we are for money and for room, the Library cannot grow as it should. The list of higher-priced, or reference books is a very short one: Sturgis' Dictionary of architecture and building, vols. 2-3; Lockwood's Colonial furniture in America; Holt's Rugs, Oriental and Occidental; Landor's China and the Allies, 2 vols.; National cyclopedia of American biography, vol. 11; St. Nicholas Index, vol. 1-27; Appleton's Annual; Sonnenschein's best books; Cumulative book index, 3 vols., and Harriman's Alaska expedition, 2 vols. At a general discussion in the World's Library Congress, Chicago, 1893, it was the opinion that in a well-rounded Library, the distribution of books in the various classes should be about as is given in following first column; the second column of figures gives the ratio in the different classes in our Library:

CLASS.	*Ratio According to Opinion of W. L. C.*	*Our Ratio.*
General Works	2 per cent.	7 per cent.
Philosophy and Religion	8 per cent.	6½ per cent.
Biography	10 per cent.	11 per cent.
History and Travel	23 per cent.	19 per cent.
Social Science	6 per cent.	6 per cent.
Natural Science	8 per cent.	5 per cent.
Useful Arts	6 per cent.	5 per cent.
Fine Arts	4 per cent.	3½ per cent.
Language and Literature	13 per cent.	13 per cent
Fiction and Juvenile Stories	20 per cent.	24 per cent.

The World's Library Congress, of course, did not attempt to lay down a law from which there shall be neither deviation nor shadow of turning; that all libraries should conform to the same standard, would certainly be an unwise edict, a certain amount of elasticity is desirable In a way, each library should be a law unto itself, knowing best its own needs and adapting its resources to meet those needs; at the same time it is often well to measure our standing by some accepted criterion and see wherein we depart from such standards. On the whole, I think, this library is well balanced. The fifty dollars annual appropriation for German books has not yet been spent. Dr. Hochdoerfer kindly offering to make out a list of German books during the summer, when he will have more leisure.

The number of volumes added during the year, the net gain, and the totals in all classes, will be found in Appendix "A."

Worn-Out, Lost, Etc.

The number of worn out books is less by nearly one hundred than last year, still it is much to be regretted that the number is so large. A very large number of books is mended in the library. 374 have been worn out, seven lost and paid for, five lost and not paid for, including one destroyed in the fire at the East Street Shops, and payment excused.

Card-Holders

The number of cards issued during the year is as follows: Regular cards 2,244, non-fiction 326, (sixty-three teachers, six cards each), making 378 teachers' cards, and 102 withdrawn, total 2846. The card time limit is two years, then the card is renewed, as there were 2658 cards entered last year it gives 5504 that are within the two year limit.

There are of course a number of card holders whose time is just out, some of whom are still using their cards, these if counted would increase the total number.

Circulation.

The Library was open 307 days; the circulation was 72,515. It is difficult to assign reasons for fluctuation in circulation, some months of this year it has been greater, some less, than the corresponding months of the year before, but the total is less than last year,

though greater than the year preceding. In circulation the tide rises, the tide falls, and in the event of its ebb and flow, we cannot do better than to go back to the philosophy learned in childhood, added years having only proved its wisdom. "For every evil under the sun, there is a remedy, or there is none; if there be one try to find it, and if there be none, never mind it". The last clause however may be very difficult of attainment. In carefully considering whether there is a cause for the circulation not increasing this year as it did last, we find the want of room and the previously mentioned drawback of insufficient appropriation, curtailing as it does the purchase of books, so that the additions above the wear and tear are small, and positively prohibiting the carrying out of new plans; in addition to this has been the wide spread prevalence of measles during the year, 802 cases were reported to the Health Officer; this means not only that the person affected, but the entire family is debarred from the use of the Library during thirty days, the period that the card is upon the house.

Binding.

It has probably seemed to you that the binder's bill is omnipresent, and like Hamlet's ghost will not down. October, November, February, March, and April; with each bill paid you have thought the matter disposed of for a time, only to be confronted in a month or two by the hydra-headed monster. Facing the matter squarely: People are careless; Publishers' bindings are very poor; our shelving is so arranged that heat from the registers below, and the gas above, is very destructive to bindings, and the shelves are so high and so crowded that in trying to reach and pull down the books, the users do drop them, and sometimes break the bindings: in view of these conditions bindery bills must be large. On the other hand there is this to be said: The bills were all crowded into the later half of the year, from May to October there were none; the bills in fact amount to over one hundred dollars less than last year, $528.05 last year, $421.85 this year (amount given in Treasurer's report for binding includes $29.85 for files, for current magazines); and a fact that you probably do not realize, a book is much longer lived after rebinding, than in the original binding; a book that is in constant circulation, frequently shows signs of a general breakdown in less than one year, stitches break, signatures become loose, leaves are lost, and book and

cover manifest a strong desire to part company. Now, if this book is discarded as worn out, it has circulated about one year or fifty times, and has cost (in case of the ordinary novel at the old discount) one dollar. If before it has gone quite so far, when the signs of approaching dissolution occur, it is sent to the bindery, for forty-five cents it is rejuvenated, is stronger than when new, and will last more than twice as long. So you have a book lasting one year, and costing $1.00, against one lasting three years, and costing with binders' bill $1.45.

Of course so short a life is the fate only of books in *constant* circulation. In the period between January-June 1899 (at which time the accession book was commenced) 560 volumes were purchased, 29 of these have been rebound and then worn out, an average duration of nine months before binding and twenty-seven altogether; 150 have been rebound, and after three years are still circulating, and may for many years to come. So a fair average could not be obtained without an accession book dating back much further than ours, but this is sufficient to show that rebinding pays

Reading and Reference Rooms.

A great deal of reference work is done, but the books consulted are not counted in the circulation. Persons from neighboring towns sometimes write to ask if we have material on certain subjects, and then will come to Springfield for the day, to make use of the Library: and we in turn, when we have exhausted our resources, sometimes appeal to Cincinnati or Columbus.

Statistics of the reading room are not kept through the week, but the number of readers on Sunday is recorded by Mr Wolf, the janitor in charge.

The room has been open fifty-two Sabbath afternoons, the attendance has been: Readers—Men, 1,477; women, 57; boys, 986; girls, 82, and visitors, 22. Total 2,624.

In March the attendance was greatest, being 351 for the month. Two dates in this month show a rather unusual fluctuation, while the number of men was the same on March 2 and 9, the number of boys was 96 on the former date, and 11 on the following Sabbath.

The smallest number of readers was fourteen on the 30th of June, the thermometer registering 95 degrees in the Library, and the next

to the smallest was nineteen on the 28th of July, when the mercury in the Library mounted to 96 degrees.

Ways of Working.

Even a small library of well-selected books is a storehouse containing vast treasure; many realize this and avail themselves of its benefits; others point to the beautiful building with pride, and say, "this is our Library," just as they say, "this is our City Hall, or "this is our court house and jail;" but, possibly, no more think of making use of the one than the other. Some do not even give it a thought, still less realize that they have a part-ownership in the building—Mr. Warder's gift—and in the Library, which has always been a public one. "Given to the people of the City of Springfield, O., for their free enjoyment and left in their charge forever." It is these words on the tablet of the memorial building that we wish more generally appreciated. Care is taken in selecting books to meet all classes of readers, club programs are studied, and, as far as possible, books on subjects likely to be in demand are purchased; but when books are carefully selected, when the daily press kindly publishes the lists of books, and when persons coming to the Library are met by uniform courtesy, and cheerful endeavor to find anything on any topic—when this is done, have we done enough? I fear not. In these days, it is the man who advertises who succeeds, the book which is widely heralded which goes through edition after edition. And while inflated advertising and brass-band tactics certainly would be inappropriate for a library, yet we must make some advances—we must keep abreast of the times. Now-a-days most libraries are reaching out in three ways: Many libraries in our own state have children's rooms, a room bright and attractive, with low book cases for the children, their own periodicals on the tables, mounted pictures of famous men and women, bulletins of books suitable for boys and girls, and some one specially in charge to direct their reading by wise suggestions. This, I feel, we ought to have, and I earnestly hope to see it in some not-far-distant day. Another way in which libraries are making widening circles of influence is by establishing branches, or sometimes only stations, in some store or other point in the city distant from the Library: a small collection of selected books is placed there, and when these have been read, they are returned to the Library and exchanged for others.

Such a station might be a wise measure—for instance, in Lagonda. Possibly, if the large number of men in the shops, tired with their day's work, could have books at hand, instead of having to come into town for them, they might find what a benefit the Library would be.

Co-operation with schools is a third method—and here, I think, we might make a beginning. I would suggest that we carefully select a small library, of possibly fifty juvenile books, and place it in one of the schools most remote from the Library; after it had been there from one to three months, exchange the books for others.

In other cities the teachers have undertaken to keep the record of books given out, while the library was in the school, and have found it a decided advantage to have the books at hand to recommend to the scholars. In this way the books might go into homes where the library was unknown, and win new friends and readers among the adults as well as the children.

Administration.

Miss Esther Newton who on account of illness, had been obliged to give up active service in the Library, early in the year, passed away May 17, 1901. The resolutions passed by the Board of Trustees, expressing appreciation of her faithfulness, and gentle winning manner, were sent to her family and entered on the minutes.

The necrology list of those called, while in active service during the thirty years of the Library's existence, is brief. Mr. David Thatcher, Trustee, in 1878, Mr. B. H. Warder donor of the library building, and Trustee (though not serving at the time of his death), in 1894, Mr. Woodward, Librarian, in 1896, and Miss Newton 1901.

Miss Buckingham, who was appointed a substitute when Miss Newton's health failed, was elected. Miss Good, to whom a six month's leave of absence had been granted, was welcomed back to the library in October. And the Librarian wishes again to thank you for the opportunity of passing three delightful months last summer, in the Old World.

With a testimonial to the cheerful and willing manner in which the library work is furthered by the library force, and with appreciation of the interest and support of the Board of Trustees.

Respectfully,

ALICE BURROWES,
Librarian.

May 5, 1901.

APPENDIX "A."

CONTENTS AND GROWTH.

CLASS.	1900-1901.			1901-1902.											
	No English volumes in Library.	*No. Germ'n volumes in Library.*	*Total No. volumes in Library, May 1, 1901*	*New English books purchased*	*New German books*	*Number replaced*	*From Periodicals*	*Donations.*	*Total Accessions*	*Worn Out, Lost, Etc.*	*Net Gain.*	*Net Loss.*	*Present No. English.*	*Present No. German.*	*Total No. May 1, 1902*
General Works	1,283	55	1,338	12	...		48		60	3	57	...	1,340	55	1,395
Philosophy	282	8	290	1	...			...	1	2		1	281	8	289
Religion	866	19	885	20	...			1	21		21	...	887	19	906
Sociology	1,076	72	1,148	23	...		3	4	30	1	29	...	1,105	72	1,177
Philology	98	22	120	3	...				3	1	2	...	100	22	122
Natural Science	944	9	953	23	...	4	2	1	30	2	28	...	972	9	981
Useful Arts	971	6	977	9	...	1	6		16	4	12	...	983	6	989
Fine Arts	615	28	643	29	1		2		32	2	30	...	644	29	673
Literature	1,836	616	2,452	35	1	5		1	42	5	37	...	1,872	617	2,489
History	2,046	81	2,127	54	1	9		4	68	10	58	...	2,103	82	2,185
Travel	1,395	9	1,404	41	...	3		1	45	5	40	...	1,435	9	1,444
Biography	2,018	75	2,093	62	...	2		2	66	11	55	...	2,073	75	2,148
Fiction	3,197	287	3,484	195	...	122		3	320	222	98	...	3,296	286	3,582
Juvenile Stories	927	31	958	151	...	80			231	118	113	...	1,040	31	1,071
Totals	17,554	1,318	18,872	658	3	226	61	17	965	386	580	1	18,131	1,320	19,451

APPENDIX "B."

HOME CIRCULATION.

CLASSES.	1899-1900	1900-1901	1901-1902	Per cent. of Circulation
General Works	840	728	531	.7
Philosophy	207	208	172	.2
Religion	862	948	873	1.2
Sociology	1,135	1,201	1,124	1.6
Philology	42	44	44	.1
Natural Science	1,368	1,522	1,296	1.8
Useful Arts	547	640	581	.8
Fine Arts	893	1,092	1,014	1.4
Literature	2,717	2,865	2,582	3.6
History	2,882	3,178	2,824	4.0
Travel	2,490	2,856	2,529	3.5
Biography	2,011	1,957	1,710	2.3
Fiction	38,105	39,829	39,251	54.1
Juvenile Stories	14,274	17,511	16,983	23.4
Books in German Language	1,056	964	1,001	1.3
Totals	69,429	75,543	72,515	100.0

APPENDIX "C."

DONATIONS.

DONORS.	Books.	Pamphlets.	Serial Nos.
Amherst College		1	...
Aguilar Free Library Society, New York, N. Y		1	..
American League for Civic Improvement, Springfield, O.	1		...
Beatty, John, Columbus, O	3		
Boston Rook Co., Boston, Mass			3
Brain, Miss Belle M, Springfield, O.	1		
Brooklyn (N. Y.) Library and Reading Room	...		1
Brooklyn (N. Y.) Public Library			4
Chicago (Ill.) Public Library	...	3	6
Chicago and Evanston Public Libraries	...	1	...
Clark Publishing Co., Boston, Mass	1	. .	
Cleveland (O.) Public Library		1	1
Columbus (O.) Public School Library		1	
Dayton (O.) Library and Museum	...	1	...
Dial, George S., Springfield, O	1		
District of Columbia Public Library		1	..
Doyle, A. C	1		
Drexel Institute, Philadelphia, Pa		2	
Enoch Pratt Free Library, Baltimore, Md		1	
Erie (Pa.) Public Library		1	..
Evanston (Ill.) Free Public Library		1	
Field, Marshall, Chicago, Ill	2		
Friend, A	1		
Friend, A	1		
Friends of Ohio National Guard and Ohio Volunteers	1		.
Grand Rapids (Mich.) Public School Library		1	
Hartford (Conn.) Public Library		1	
Harvard University	1	1	
Heath & Co., Boston, Mass	1		
Helena (Mont.) Public Library		...	1
Iowa Masonic Library, Cedar Rapids, Ia	..	...	4
Iowa State Normal School		...	1
Library Bulletin Co.	...		1
Library Press, Boston, Mass.	...		1
Los Angeles (Cal.) Public Library		1	
McGrew, J. F., Springfield, O	1		
Massachusetts Society of Sons of American Revolution	1		

DONATIONS—Continued.

DONORS.	Books.	Pamphlets.	Serial Nos.
Minneapolis (Minn) Public Library	.	1	2
Mount Holyoke College		1	
Newark (N. J.) Free Public Library		1	...
Oberlin (O.) College Library		3	
Ohio State University		1	
Oshkosh (Wis.) Public Library	..		1
Pasadena (Cal.) Public Library			12
Peoria (Ill.) Public Library		1	
Pratt Institute and Brooklyn Public Library		1	5
Providence (R. I.) Public Libraries { Public Library ... / Univers'y Library / Atheneaum }		1	11
Scranton (Pa.) Public Library	...	1	...
St. Louis (Mo.) Mercantile Library Association	...	1	
Seward, George F		3	
Soule Art Co., Boston, Mass.		2	
Stewart, J. F., Chicago, Ill.	1		...
Superintendent of Immigration, Canada	1	...	
Tacoma (Wash) Public Library		...	3
U. S. Government	235	213	
University of Pennsylvania		1	
University of Chicago		1	
Woman's Christian Temperance Union, Springfield, O.			52
Woman's Guild, Christ Church, Springfield, O			52
Woman's Sanitary Association, Indianapolis, Ind.		1	
Warner & Swasey, Cleveland, O	1		...
Xenia (O.) Library Association			1

APPENDIX "D."

Current Periodicals on File and for Use in the Reading Room 1901-1902.

Daily.

Cincinnati Commercial Tribune.
Cincinnati Enquirer.
Chicago Record Herald.
New York Herald.
New York Sun.
*Springfield Daily Democrat.
*Springfield Daily Gazette.
*Springfield Morning Sun.
*Springfield Press-Republic.

Semi-Weekly.

Louisville Courier-Journal.
St. Louis Globe-Democrat.

Weekly.

American Machinist.
*Baptist Union.
*Christian Endeavor World.
*Churchman.
*Christian Nation.
*Cleveland Citizen.
Electrical World and Engineer.
Harper's Weekly.
Illustrated London News.
Independent.
*Journal and Messenger.
Judge.
Leslie's Illustrated Weekly.
Literary Digest.
Living Age.
*Lutheran Evangelist.
*Methodist Recorder.
Musical Courier.
Nation.
*National New Era.
Outlook.
Puck.
Public Opinion.
Publisher's Weekly.
San Francisco Chronicle.
Scientific American.
Scientific American Supplement
*Springfield News.
Sunday School Times.
*Union Signal.
*Wittenberger.
*Zion's Watch Tower.
Youth's Companion.
U. S. Patent Office Official Gazette.

Semi-Monthly.

Dial.
*Farm and Fireside.
Literary World.

Monthly.

*American Messenger.
Art Interchange.
Atlantic.
Bookman.
Cassier's Magazine.
Century.
Chautauquan.
Contemporary Review.
Cosmopolitan.
Critic.
Current History.
Current Literature.

*Donated.

Monthly—Continued.

Educational Review.
*Good Roads Magazine.
Engineering Magazine.
Fortnightly Review.
Forum.
Harper's Monthly.
Harper's Bazar.
*Herald of the Golden Age.
*Home and Flowers.
Inland Printer.
International Studio.
Ladies' Home Journal.
Library Journal.
Literary News.
Little Folks.
*Lutheran Missionary Journal.
McClure's Magazine.
Missionary Review of the World.
Munsey's Magazine.
Music.
New England Magazine.
Nineteenth Century.
North American Review.
*Ohio Endeavorer.
Outing.
Power.
Popular Science Monthly.
Public Libraries.
Review of Reviews (Am. Monthly.)
*Salvation.
St. Nicholas.
Scribner.
*Temperance Tribune.
Westminster Review.
*Woman's Home Companion.

German Periodicals.

Illustrirte Zeitung.
Ueber Land und Meer.

*Donated.





THE NEW YORK
PUBLIC LIBRARY

ASTOR, LENOX AND
TILDEN FOUNDATIONS.



THE WARDER PUBLIC LIBRARY

Grounds and Building Donated by Benjamin H. Warder. Dedicated June 12, 1890.

THIRTY-FIRST ANNUAL REPORT

OF THE

WARDER PUBLIC LIBRARY

SPRINGFIELD, OHIO

COMPRISING

REPORTS OF THE PRESIDENT OF THE BOARD OF TRUSTEES, THE TREASURER, AND LIBRARIAN

FOR THE YEAR ENDING MAY 1, 1903

GAZETTE PRESS

THE NEW YORK
PUBLIC LIBRARY
P 191537
ASTOR, LENOX AND
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1902 - 1903

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LIBRARY COMMITTEE OF CITY COUNCIL

C. C. FRIED C. A. SCHUSTER CLARENCE SMITH

LIBRARY STAFF

MISS ALICE BURROWES Librarian

Miss Jessie M. Good,
Miss Anna M. Workman,
Miss Elizabeth W. Bishop,
Miss Belinda Buckingham,
} Assistants

JANITOR

SAMUEL T. WOLF

Hours of Opening, 9 a. m. to 9 p. m.

WARDER PUBLIC LIBRARY

THIRTY-FIRST ANNUAL REPORT

To the Honorable City Council, Springfield, Ohio:

GENTLEMEN—On behalf of the Board of Trustees, I herewith transmit to you the annual reports of the Treasurer and of the Librarian for the year ending 1903.

The total receipts during the past year were $6,676.52, which with the balance on hand May 1st, 1902, of $1,280.67, gives a total of $7,957.19. The expenditures during this period amounted to $5,713.98, leaving on hand May 1st, 1903, $2,243.21, but of this sum fully $1,900 will be required to pay fixed charges and expenses to Sept. 1st, leaving a net balance of about $343.21 on hand at time additional funds will be received from June taxes. This small sum will enable your trustees to purchase but few books during the summer months. The total expenditures for books and periodicals during the past twelve months was only $1,289.10. It is unfortunate that a much larger sum was not placed at the disposal of the Trustees for the purchase of new books, as the amount named procures only a small proportion of new and valuable publications that should be placed in a growing, up-to-date Public Library.

Your Trustees, during the past year adhered strictly to their past record relative to expenditure of money, viz: kept the expenditures within the limit, or below the amount placed at their disposal; hence there is no debt or deficiency. However, the best interests of the Library would have been better served, had more money been placed at their command.

The administration of the Library is most excellent. The work of the Librarian and her able assistants has been very satisfactory to the Board of Trustees, and we believe also to the patrons of the Library.

The Warder Public Library is a splendid institution, and at no time during the twenty-five years that I have served as Trustee, have I been stronger in the belief than now, that more pleasure, more benefit and more lasting good are obtained by the citizens of Springfield from this Library, in proportion of money expended, than any other public interest in the city It is worthy of your hearty support.

Very truly yours,

EDWARD L. BUCHWALTER,
President Board of Trustees.

May 11th, 1903.

TREASURER'S REPORT

SPRINGFIELD, OHIO, May 1st, 1903.

To the Board of Trustees, Warder Public Library:

GENTLEMEN—I herewith submit the report of the Treasurer for the year ending April 30, 1903.

RECEIPTS.

Balance on hand May 1, 1902	$1,280 67	
June taxes	2,668 59	
December taxes	3,780 99	
Fines, etc	226 94	$7,957 19

DISBURSEMENTS.

Salaries	$3,084 00	
Books and Periodicals	1,289 10	
Rebindings	405 18	
Light	315 00	
Fuel	261 20	
Insurance	210 00	
Supplies	149 50	$5,713 98

BALANCE.

On hand May 1st, 1903	$2,243 21
Fixed charges and expenses to Sept. 1, 1903	1,900 00
Leaving net balance of	$343 21

Respectfully,

E. B. PHELPS,
Treasurer.

LIBRARIAN'S REPORT

To the Trustees of the Warder Public Library:

GENTLEMEN—The report, which I present tonight of the work and growth of the Library during the past year, shall be as brief as possible.

ADDITIONS

As you see by the Treasurer's Report, the amount expended for books and periodicals, was $1,289.10; of this amount, $1,008.00 were for books, $221.10 for periodicals. The number of books purchased was 1,107, including Warner's Library of the World's Best Literature, limited edition, 45 volumes; Wilson's History of the American People, 5 volumes; Hastings' Dictionary of the Bible, vol. 4; Williams' Diamond Mines of South Africa; Bailey's Cyclopedia of Horticulture, 4 volumes; Poole's Index, vol. 5. English fiction shows 303 entries; this includes a full set of Scott, also a number of Dickens, Thackeray, Balzac, "George Eliot," etc. Of the new fiction, a few of the better and more popular titles are duplicated two to six times.

The $50 annual appropriation for German books was not spent till the close of the year, a few of the volumes being ordered from abroad, have not yet reached us. The German books purchased this year were nearly all current literature, a very large proportion of the 1348 volumes which we have in this department being classics and non-fiction. While, of course the German books are read largely by our German citizens, they also afford an excellent opportunity for others, both individually and in clubs, to keep up the study of the language, which they have acquired at an expenditure of time and money.

WORN OUT AND LOST

Six hundred and fifteen volumes have been worn out, and 14 lost or destroyed, of these 10 have been paid for. A large number of duplicate circulating magazines have become very shabby, and have been removed from the shelves. We have a promise of some bound magazines, and also have received some unbound volumes which we can have bound to fill up the vacancies.

CARD HOLDERS

During the year 1291 regular cards were issued, 989 renewals, (to 45 teachers, 6 cards each, making) 270 teachers' cards, and 297 non-fiction cards. 104 were withdrawn, giving the total number for the year 2743, and the 2846 cards on which the time has not expired, making 5589 in use.

CIRCULATION

The Library was open 307 days for circulation of books; the number given out was 74,177, a da ly average of 242, increase of 1662 over last year, and in addition to this is the school circulation mentioned below. About 2,000 volumes are out at once.

The problem of the present which confronts us is not so much how to increase the circulation, that might be done by buying fiction *ad infinitum*, but how to increase the desire for other books, and to keep the fiction current within proper bounds. Lest any one be discouraged at the tidal wave of fiction that seems to be sweeping over the land, let him remember, that fiction and fiction readers we have always with us, and the day was, in the not far distant past, when that fiction was of the Southworth, Holmes and Duchess type; poor though many of the over-wrought historical novels of the present are, they are many degrees better than that. The term fiction includes the good as well as the indifferently good, the poorest of co rse we exclude, and an acquaintance with the immortal characters of standard fiction is an essential part of education.

The new feature of the work this year, was the sending of two small libraries to two distant school buildings, the Washington on Lagonda avenue, and Gray Hill schools were chosen. A list of Juvenile books was carefully selected including U. S. History, Biography, books on life out-of-doors, healthful stories, etc. Brief annotations were made to the list sent to each school, with a request that a record of the circulation of the books be kept. The books were sent in October, and it was the intention to exchange the two sets about the middle of the school year, but the request was made that they be kept until the end of the year. The principals and teachers of these buildings very kindly co-operated in circulating the books. The records of the Washington school, beautifully kept, show the following use of the books: Sociology, 5; Natural Science, 41; Literature, 8; History, 64; Travel, 29; Biography, 18; Stories, 182; total, 347, nearly 50 per cent non-fiction. Mr. McIntire, the principal, assures me that this by no means represents the number of readers that the books have had, as frequently a pupil says he wishes to keep the book a little longer that his grandfather, parents, or older brother, or sister may finish it. He estimates that each book is read from one to five times.

Mr. Kizer, principal of Gray Hill school, sends the following letter:

GRAY'S SCHOOL, April 2nd, 1903.

MISS BURROWES:—The books you loaned to our school library have been gladly received and appreciated by our pupils. A large percentage of these books were in almost constant use by pupils, at home,—about 80 per cent,—and supposedly read. Some books of Biography and History were not so frequently read, but all were taken out many times, rarely kept beyond the two weeks without renewal, and returned in good condition. About 150 pupils used the books, probably averaging 10 each.

Respectfully, CHARLES A. KIZER.

These two reports certainly show an appreciative use of the 100 volumes sent and prove the experiment so successful, that it would seem wise to add two more schools next year, the Dibert and Lagonda, being farthest from the Library, might be recommended.

READING AND REFERENCE ROOMS

Through the week the statistics of the Reading Room are not kept; on Sunday afternoons the use of the rooms was as follows: Visitors, 55; readers, men 1,541, women 71, boys 1,126, girls 76, total 2,871. Record kept by Mr. Wolf, who was in charge the 52 Sabbaths.

The Reference work is always one of the most important branches of the Library's work, though no record is made of effort expended or result achieved. The Reference room is badly crowded; of the 74 periodicals on the subscription list, 36 are bound, and most of these are placed in the Reference room, but the shelves are full to overflowing, so that we can not bind all the magazines which are indexed in Poole, and which are so useful for reference. Files of the more valuable periodicals are kept, however, in the hope that sometime we may have money and space.

The periodicals added to our list this year are, the Quarterly Journal of Economics, World's Work, and Social Service. One of the German periodicals, Illustrirte Zeitung, has been discontinued.

There has been no change in the personnel of the staff this year. Each member has been faithful in her place throughout the year.

Thanking you for your cordial support and interest in the work of the Library.

Respectfully,

ALICE BURROWES,
Librarian.

May 4th, 1903.

APPENDIX "A"

CONTENTS AND GROWTH

CLASS	No. English Volumes in Library	No. German Volumes in Library	Total No. of Volumes in Library May 1, 1902	New Books (English) Purchased	New German Books	Number Replaced	From Periodicals	Donations	Total Accessions	Worn Out, Lost, etc.	Net Gain	Net Loss	Present No. of English	Present No of German.	Total No. May 1, 1903
General Works	1,340	55	1,395	6			54	2	62	49	13	..	1,353	55	1,408
Philosophy	281	8	289	7					7	3	4	..	285	8	293
Religion	887	19	906	17		1	2	3	23	5	18	..	905	19	924
Sociology	1,105	72	1,177	30		3	1	2	36	2	34	..	1,139	72	1,211
Philology	100	22	122	1					1		1	..	101	22	123
Natural Science	972	9	981	22		11	2		35	8	27	..	999	9	1,008
Useful Arts	983	6	989	20			22	1	43	2	41	..	1,024	6	1,030
Fine Arts	644	29	673	29	1	1	7	1	39	5	34	..	677	30	707
Literature	1,872	617	2,489	75	1	6	...		82	12	70	..	1,941	618	2,559
History	2,103	82	2,185	36	1	26			63	14	49	..	2,151	83	2,234
Travel	1,435	9	1,444	54		7		3	64	19	45	..	1,480	9	1,489
Biography	2,073	75	2,148	52		10			62	11 * 1	51	..	2,124	75	2,199
Fiction	3,296	286	3,582	203	25	101		1	330	298	31	..	3,303	310	3,613
Juvenile Stories	1,040	31	1,071	114	1	144			259	200	59	..	1,098	32	1,130
Totals	18,131	1320	19,451	666	29	310	88	13	1106	629	477	..	18,580	1,348	19,928

* German.

APPENDIX "B"

HOME CIRCULATION

CLASS	1901–1902	1902–1903	Per cent of Circulation
General Works	531	658	.9
Philosophy	172	266	.4
Religion	873	852	1 2
Sociology	1,124	1,103	1.5
Philology	44	20	
Natural Science	1,296	1,291	1.7
Useful Arts	581	656	.9
Fine Arts	1,014	992	1.3
Literature	2,582	2,720	3.7
History	2,824	2,476	3 3
Travel	2,529	2,451	3.3
Biography	1,710	1,896	2.6
Fiction	39,251	41,043	55.3
Juvenile Stories	16,983	16,855	22.7
Books in German Language	1,001	898	1.2
Totals	72,515	74,177	100.

SCHOOL CIRCULATION

Washington School	347	
Gray Hill School, (estimate)	1,500	
Total		76,024

APPENDIX "D"

CURRENT PERIODICALS

ON FILE AND FOR USE IN THE READING ROOM, 1902-1903

DAILY

Cincinnati Commercial Tribune
Cincinnati Enquirer
Chicago Record Herald
New York Herald
New York Sun
*Springfield Daily Democrat
*Springfield Daily Gazette
*Springfield Morning Sun
*Springfield Press Republic

SEMI-WEEKLY

Louisville Courier Journal
St. Louis Globe Democrat

WEEKLY

American Machinist
*Churchman
Electrical World and Engineer
Harper's Weekly
Illustrated London News
Independent
*Journal and Messenger
Judge
Leslie's Illustrated Weekly
Literary Digest
Living Age
*Lutheran Evangelist
Musical Courier
Nation
*National New Era
Outlook
Puck
Public Opinion
Publishers' Weekly
San Francisco Chronicle
Scientific American
Scientific American Supplement
*Springfield News
Sunday School Times
*Union Signal
*Wittenberger
*Zion's Watch Tower
Youth's Companion
*U.S. Patent Office Official Gazette

SEMI-MONTHLY

Dial
*Engineer
Farm and Fireside
Literary World

*Donated.

MONTHLY

*American Messenger
Art Interchange
Atlantic
Bookman
*Brown Book
Cassier's Magazine
Century
Chautauquan
Contemporary Review
Cosmopolitan
Critic
Current History
Current Literature
Educational Review
Engineering Magazine
Fortnightly Review
Harper's Monthly
Harper's Bazaar
*Herald of the Golden Age
*Home and Flowers
Inland Printer
International Studio
Ladies' Home Journal
Library Journal
Literary News
*Lutheran Missionary Journal
McClure's Magazine
Missionary Review of the World
*Men and Women
Munsey's Magazine
Muse, The, (Consolidation of the Philharmonic, Werner's Magazine, Music, and Four O'clock)
New England Magazine
Nineteenth Century
North American Review
*Ohio Endeavorer
Outing
Power
Popular Science Monthly
Public Libraries
Review of Reviews, American
*Salvation [Monthly
St. Nicholas
Scribner
Social Service
*Temperance Tribune
Westminster Review
Woman's Home Companion
World's Work

QUARTERLY

Forum
Quarterly Journal of Economics

GERMAN

Uber Land und Meer

*Donated.

Thirty-Second Annual Report

Warder Public Library

Springfield, Ohio

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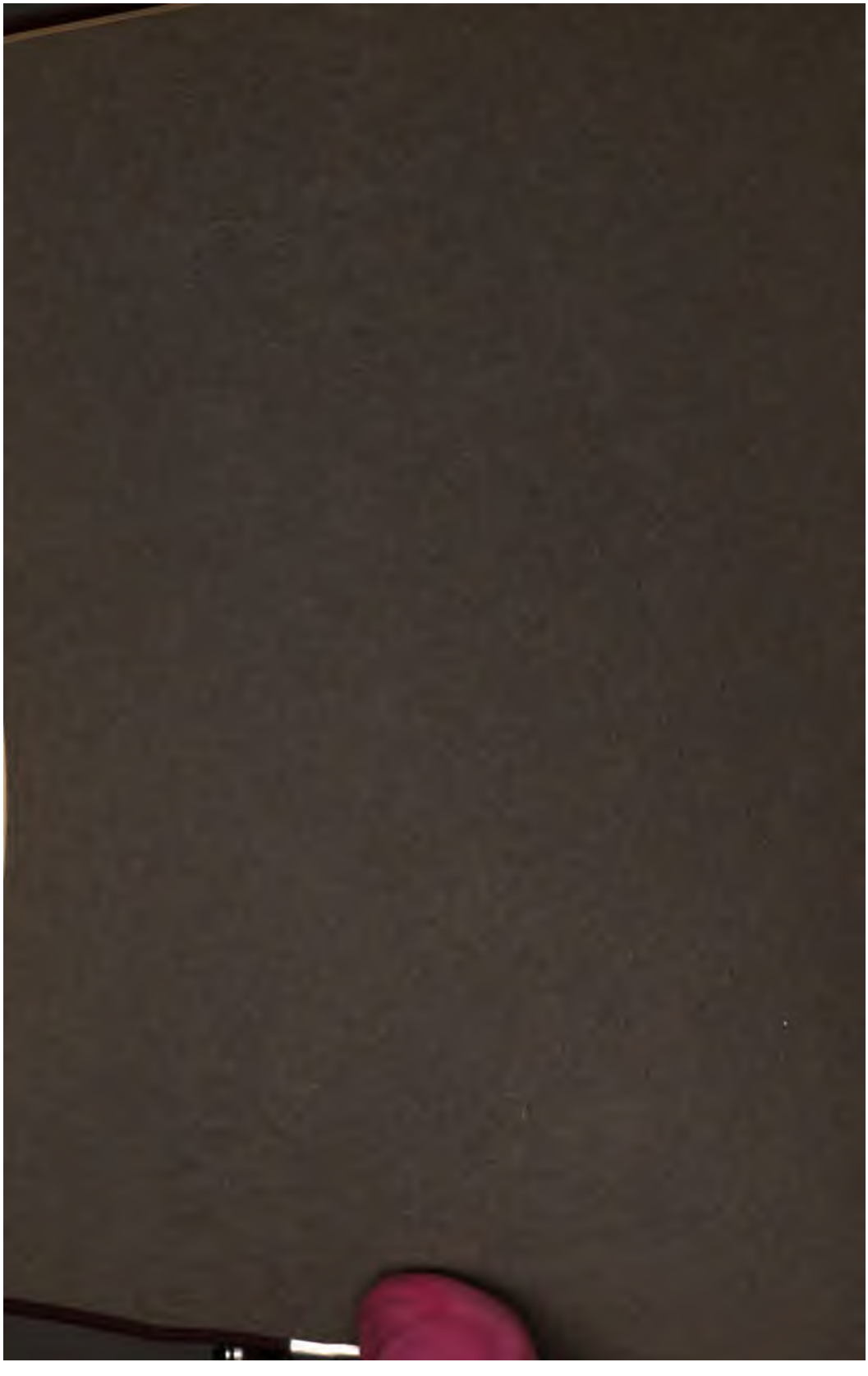
1903—1904

Thirty-Second Annual Report

Warder Public Library

Springfield, Ohio

1933-1934





THE WARDER PUBLIC LIBRARY
Grounds and Building Donated by Benjamin H. Warder. Dedicated June 12, 1890.

THIRTY-SECOND ANNUAL REPORT

OF THE

★ WARDER PUBLIC LIBRARY

SPRINGFIELD, OHIO

COMPRISING

REPORTS OF THE PRESIDENT OF THE BOARD OF TRUSTEES, THE TREASURER AND LIBRARIAN

FOR THE YEAR ENDING MAY 1, 1904

THE NEW YORK
PUBLIC LIBRARY
P 171446
ASTOR, LENOX AND
TILDEN FOUNDATIONS.
1905



ASA S. BUSHNELL

MEMORIAL RESOLUTIONS.

Adopted by the Warder Public Library on the death of General Asa S. Bushnell.

At a meeting of the Trustees of the Warder Public Library, held January 16, 1904; the following memorial resolutions were adopted:

The Trustees of the Warder Public Library of Springfield have learned with profound regret of the death of the President of the Board, General Asa S. Bushnell.

In common with all the people of Ohio we apprecia e the loss to our great commonwealth, but it is as citizens of Springfield that we keenly feel the stroke.

Faithful to his Country in war, distinguished for his great services to his State—as a private citizen he was superb.

From a humble beginning he moved with sure and steady step to the very front rank in the community.

At the head of enormous business undertakings he did not oppress the weak. A capitalist, he encouraged and uplifted labor. His sympathy was unbounded, his charity was instant and unceasing, and his public spirit as broad as the needs and the aspirations of the community.

His tender love of the city of Springfield was contant and beautiful, and he proudly felt and knew that her people loved him. It is the service and the counsel of such a man that the Warder Public Library has lost.

Without early literary training, he was anxious that the youth and all the people of this great manufacturing town should have the advantage of association and fellowship with the great thinkers, leaders, statesmen, poets and philosophers of all times - through books. He brought to the performance of his duties on this Board a peculiar enthusiasm. The library was the gift of his most intimate companion in youth, his comrade in war, and his partner in the great and successful business of his life - Benjamin H. Warder; and he felt a sense of obligation with reference to the library that he never shirked.

We Therefore Resolve, That in the death of Gov. Bushnell, the Board of Trustees of the Warder Public Library has lost a most valuable, untiring and conscientious member, whose service to the Library entitled him to the gratitude of the entire people.

That we tender to his family our affectionate sympathy in their great bereavement, and that a copy of this memorial be sent to them and that it be spread on the minutes.

OFFICERS OF THE LIBRARY

1903-1904

BOARD OF LIBRARY TRUSTEES

1 GEN. ASA S. BUSHNELL
JOHN L. ZIMMERMAN
JAMES JOHNSON, JR.
2 S. F. McGREW
EDWARD L. BUCHWALTER
PATRICK O'BRIEN
W. B. RODGERS

3 GEN. ASA S. BUSHNELL, President
4 JOHN L. ZIMMERMAN, Vice-President
JAMES JOHNSON, JR. Secretary
EDWIN B. PHELPS, Treasurer

LIBRARY AND FINANCE

EDWARD L. BUCHWALTER
1-5 GEN. ASA S. BUSHNELL
JAMES JOHNSON, JR.
PATRICK O'BRIEN

ADMINISTRATION AND RULES

6 JOHN L. ZIMMERMAN
W. B. RODGERS
PATRICK O'BRIEN
1-5 ASA S. BUSHNELL

BOOKS

JAMES JOHNSON, JR. — E. L. BUCHWALTER — LIBRARIAN

MAGAZINES AND PERIODICALS

W. B. RODGERS — 6 JOHN L. ZIMMERMAN — LIBRARIAN

LIBRARY STAFF

MISS ALICE BURROWES.....Librarian

7 MISS JESSIE M. GOOD
MISS ANNA M. WORKMAN
MISS ELIZABETH W. BISHOP
MISS BELINDA BUCKINGHAM
8 MISS MARY P. PRINGLE
} Assistants

JANITOR

SAMUEL T. WOLF

Hours of Opening, 9 a. m. to 9 p. m. on week days.
Reading Room open from 9-12 a. m. and 1:30-5 p. m. on Sundays.

1 Died Jan. 15, 1904.
2 Appointed to fill vacancy March 7, 1904.
3 Succeeded by John L. Zimmerman Feb. 1, 1904
4 Succeeded by W. B. Rodgers, Feb. 1, 1904
5 Succeeded by John L. Zimmerman, Mar. 7, 1904
6 Succeeded by S. F. McGrew, Mar. 7, 1904.
7 Resigned, June 1, 1903
8 Appointed to fill vacancy, June 1, 1903.

THE NEW YORK PUBLIC LIBRARY
P
ASTOR, LENOX AND TILDEN FOUNDATIONS.

WARDER PUBLIC LIBRARY.

THIRTY-SECOND ANNUAL REPORT

To the Honorable Mayor and Honorable Members of the City Council, Springfield, Ohio.

GENTLEMEN:—At the organization of our Board this year, we elected Governor Asa S. Bushnell, President of our Board. He had been a faithful member of the Board for many years, and had taken an active interest in the work and welfare of our Library, but he was destined, not long to carry the honors of President. By his death on January 15th, 1904, our Board has lost an active worker, and the Warder Public Library a faithful friend. We desire to record again, as we did in resolutions passed at the time of his death, the high esteem in which Mr. Bushnell was held by each member of our Board, and of the corps of Librarians, and to express our appreciation of the efficiency of his work in the advancement of this institution in which he took so much pride and which is so important to the people of this city.

The Board of Trustees of the Warder Public Library hereby beg leave to submit to you the annual reports of the Librarian and Treasurer for the year ending May 1st, 1904. The total receipts during the year were $6,689.01, which with the balance on hand May 1st, 1903 gives a total of $8,932.22. The expenditures during this period amounted to $6,793.01, leaving on hand May 1, 1904 a balance of $2,139.21 Of this sum about $1,950 00 will be required to pay fixed charges and expenses to September 1st, 1904 at the time when we will receive our money from the June taxes, which will leave us a net balance of less than $200, at that time. The amount paid for books and periodicals during the past twelve months was $1,921.21. This sum was not sufficient to supply the demand made for the purchase of new books and valuable periodicals that should be placed in our library. In order to meet the growing demand for the use of periodicals and books, owing to the increase in our population and the increase in the use of our Library by the public, the levy for the coming year should not be lessened, but, if possible, it should be increased to meet the demands made upon our Library.

THE BOARD OF TRUSTEES OF WARDER PUBLIC LIBRARY,
JOHN L. ZIMMERMAN, PRESIDENT.

TREASURER'S REPORT

SPRINGFIELD, OHIO, MAY 1st, 1904

To the Board of Trustees of the Warder Public Library:

GENTLEMEN:—I herewith submit the report of the Treasurer for the year ending April 30, 1904.

RECEIPTS.

Balance on hand April 30th, 1903	$2,243.21	
Received from June taxes	2,973.65	
Received from December taxes	3,452.06	
Fines	263.30	$8,932.22

DISBURSEMENTS.

Salaries	$3,090.50	
Books and Periodicals	1,921.24	
Rebinding	401.25	
Light	270.00	
Fuel	252 50	
Supplies	857.52	$6,793.01
Balance on hand May 1st, 1904		$2,139.21

Respectfully,

E. B. PHELPS,
Treasurer

LIBRARIAN'S REPORT

To the Trustees of the Warder Public Library:

GENTLEMEN—I briefly present tonight a report of the past year's work, being thirty-second annual report of the Library.

ADDITIONS.

In making additions to the Library the needs of all classes of readers are kept in mind as far as possible. Club members and students, teachers and pupils, artists and artisans, the readers of belles-lettres and also the lighter forms of literature. Various reviews are examined, lists of books prepared on special subjects by authorities on that topic, by state commissions, or special bulletins (as the one by the Boston Public Library on Art) pass under review; and requests for books on given subjects are gladly received and complied with if possible.

The amount spent for books was $1680.59. This includes $14.95 for German books; the number of volumes purchased was 1283 (plus 62 German books, most of which were purchased last year but were received too late for classification in that report.) The following are some of the books purchased during the year, the table appended to this report will give fuller information: Gunsaulus' Modern Engineering Practice, 10 vols., New International Enclopedia, 17 vols., Larned's History for Ready Reference, vol. 6, Bell's Representative Painters of the XIX Century, Lord's Beacon Lights of History, 15 vols., Morley's Life of Gladstone, 3 vols., Seven Hedin's Central Asia and Thibet, 2 vols., Bryan's Dictionary of Painters and Engravers, vols. 1-3, Hughes' Musical Guide, 2 vols., Chambers' Cyclopaedia of English Literature, 3 vols., Hulbert's Historic Highways of America, 1-11 vols. The amount spent for periodicals was $240.65.

WORN OUT, LOST, AND BINDING

Three hundred and fifty-five books have been worn out and withdrawn, 12 lost and paid for, 16 vols. not returned, but some of them will be, or will be paid for. 790 volumes have been bound, of these 124 are acquisitions to the library, as they represent so many volumes of the better class of reviews, which after having served in the reading room are thus put in permanent and accessible shape for consultation in the reference department. The bills for binding have amounted to $407.65. The new books, machine-made soon come apart, and a trial is being made, of putting them back, in the same covers, with the object of keeping down the bills and keeping up the appearance of the shelves, 1616 volumes have been mended in the Library during the year.

CARD HOLDERS

New cards have been issued during the year as follows: Regular 1259, non-fiction 105, (eleven teachers six cards each making) 66 teacher's cards; Renewals, regular 960, non-fiction 113, (nineteen teachers six cards each making) 114 teacher's cards; Special cards, 14 regular. 10 non-fiction, 1 teacher, 6 cards. Total 2647, and 2743 on which the time is not out, making 5390, with 100 withdrawn, leaving 5290 in use.

CIRCULATION

The circulation of books from the Library was 79,497, an increase of 5320 over last year, to this must be added the circulation of books through the schools, 2788, a total circulation of 82,285, total increase of 6261. The Library was open 308 days for the circulation of books. Last year we sent libraries to two schools (Washington and Gray's), this year in addition to these, to Dibert school; making three throughout the year, and a fourth, Elmwood has just been added. Springfield is enlarging her borders to such an extent that some who live on her outermost rim, yet within her corporate limits, are debarred by distance from drawing books, this is specially true in the case of children, the request from the new school Elmwood for a library was accompanied by the statement that they doubted if many of the pupils knew there was a Public Library, and this in spite of the fact that all the city dailies publish our lists of books and other notes. These school libraries consist of about seventy volumes carefully selected and usually ranging in price from 30 cents to $1.00. They are very much appreciated by teachers and pupils. The wear and tear is no greater than must come to books read many times, and the records of circulation are carefully and neatly kept.

During the year the High School teachers preferred a request for the co-operation of the Public Library in establishing a branch in the High School building, but you felt for various reasons that it could not be granted. As the High School is very accessible to the library we will try to work with the teachers as far as possible; reserving books that the classes may need for use in the library, and attempting to show the pupils how to use the reference books and the catalogue.

READING AND REFERENCE ROOM

During the past year the extra space of which we were in so much need, was provided by placing shelving around the walls of the reading room, under the windows, and removing the reference books to the reading room, and devoting the end of the book room to the children's books.

Another innovation was the opening of the reading room on Sunday morning; the hours being 9 to 12 a. m. and 1:30 to 5 p. m.

In August the reading room was thrown open to the public in the morning as well as the afternoon, and since that time a separate record of the attendance, morning and afternoon, has been kept, which is, mornings 581, afternoons 2,426.

The total attendance has been 3,471, as follows: Visitors 30. readers—men 1,805, women 79, boys 1,477, girls 82. Mr. Wolf has been in charge and the room has been open 52 Sabbaths.

CATALOGUING

This year's additions made 1,493 volumes to catalogue. We have the author catalogue and the classed catalogue; also the titles of fiction and juvenile stories, with some analyticals, cross references, and series cards; over 4,000 cards then have been written for this year's additions. The catalogue is used largely and is of course indispensable, but if it could be more fully carried out, its usefulness would be increased. It is a truth too evident to need demonstration, that a small library, fully indexed, increases its usefulness many fold, and in its working power compares favorably with one much larger, but not so fully indexed. For this reason I urge the purchase of the Library of Congress cards, the cards being printed, the time and mechanical labor of writing them would be saved, and in cataloguing the book, assigning it to its proper class, each book would be examined and note made of the different topics treated, which would be placed as headings on the printed cards and then arranged in dictionary fashion so simple that any one could use it. It would be a very great convenience, would save time, and would bring to light subjects in books where one would little think to look unless he had had many years experience in reference work. It would be a matter of very deep regret to me, and I believe of serious detriment to the library, if we should not take advantage of the splendid opportunity offered by the Library of Congress and so keep up with this advance movement in the library world.

CHANGES

In no year of its history perhaps, has the library experienced so many changes. The saddest the removal from our midst of General Bushnell, President of our Board of Trustees, who with all his varied interests was never too busy to give freely of his time and interest to the Library. We in common with so many others shall miss him greatly.

By appointment on another board, we lost Mr. W. S. Thomas and Mr. Oscar T. Martin, who had been on the Library Board of Trustees since 1893 and 1894 respectively, and who always showed a very keen interest in its welfare and heartily supported all measures for its advancement.

Miss Jessie M. Good who had been connected with the Library for fifteen years resigned in June, the Library thereby losing a capable efficient worker. This vacancy was filled by promotion and Miss Mary P. Pringle was elected on the staff.

To the Press of the City who have very kindly published our lists of new books I wish to express my appreciation of this favor. The Principals and Teachers of the school buildings where we have placed libraries I cordially thank for their interest and help in making a success of this branch of the work, also the school librarians who have so neatly kept the records of the circulation in their respective buildings.

And I further bear testimony to the spirit of helpfulness and good will among the staff, and I believe with you cordial support the Library is in a condition to do advance work.

Respectfully submitted,

ALICE BURROWES,

Librarian.

May 1, 1904.

APPENDIX "A"

CONTENTS AND GROWTH.

	1902-1903.			1903-1904										
CLASS	No. of English Volumes in Library.	No. of German Volumes in Library	Total No. of Volumes in Library May 1st, 1903.	New Books (English) Purchased.	German Books	Number Replaced	From Periodicals	Donations.	Total Accessions	Worn Out. Lost, etc.	Net Gain	Present No. English	Present No. German.	Total Number May 1st, 1904
General Works	1,353	55	1,408	18			71	18	107	7	100	1,453	55	1,508
Philosophy	285	8	293	8				1	9		9	209	8	302
Religion	905	19	924	31		2	1	3	37	1	36	941	19	960
Sociology	1,139	72	1,211	75		1	3	2	81	5	76	1,215	72	1,287
Philology	101	22	123	2					2		2	103	22	125
Natural Science	999	9	1,008	63		11	2		76	6	70	1,069	9	1,078
Useful Arts	1,024	6	1,030	51		2	22	1	76	5	71	1,095	6	1,101
Fine Arts	677	30	707	50		2	5		57	5	52	729	30	759
Literature	1,941	618	2,559	68	2	17	18	1	106	11	95	2,034	620	2,654
History	2,151	83	2,234	79		18			97	9	88	2,239	83	2,322
Travel	1,480	9	1,489	96		4			100	9	91	1,571	9	1,580
Biography	2,124	75	2,199	106		11			117	6	111	2,235	75	2,310
Fiction	3,303	310	3,613	235	59	46			340	165	175	3,419	369	3,788
Juvenile Stories	1,098	32	1,130	124	1	163			288	154	134	1,231	33	1,264
Totals	18,580	1,348	19,928	1,006	62	277	122	26	1,493	383	1,110	19,628	1,41[illegible]	21,038

APPENDIX "B"

CIRCULATION

CLASS	1902-1903	1903-1904
General Works	658	551
Philosophy	266	264
Religion	852	806
Sociology	1,103	1,087
Philology	20	30
Natural Science	1,291	1,393
Useful Arts	656	853
Fine Arts	992	948
Literature	2,720	2,886
History	2,476	2,534
Travel	2,451	2,490
Biography	1,896	2,006
Fiction	41,043	44,332
Juvenile Stories	16,855	18,259
German Books	898	1,058
	74,177	79,497
School Circulation	*1,817	2,788
Total	76,024	82,285

REPORT OF SEPARATE SCHOOLS

Washington School	1,046
Gray's	1,061
Dibert	681
Total	2,788

*Estimate

APPENDIX "C"

DONATIONS

DONORS	Volumes	Pamphlets and Serials
Adrience Memorial Library, Poughkeepsie, N. Y		1
Aguilar Free Public Library Society, New York, N. Y		1
American Book Co , Cincinnati, O		1
Amherst College		1
Armour Institute of Technology		2
Brooklyn (N. Y.) Public Library		1
Brooklyn (N. Y.) Public Library and Pratt Institute (N. Y.) Free Library		11
Bryan, Mr. John, Yellow Springs, Ohio	1	
Burlington (Ia) Free Public Library		2
Carnegie Free Library and Carnegie Club, Braddock, Pa.		1
Cedar Rapids Free Public Library		1
Chicago Ill	1	
Chicago (Ill) Public Library	3	
Chickering & Sons	1	
Cleveland (O.) Public Library		5
Columbus, District of, Public Library		1
Columbus, (O.) Public School Library		1
Croker, Miss Alice S., Springfield, Ohio		12
Dayton, (O.)Public Library and Museum		1
Dennison University, Grandville Ohio	1	1
De Pauw University, Greencastle, Ind		1
Enoch Pratt Free Library, Baltimore, Md		1
Erie, (Pa.) Public Library		1
Evanston, (Ill.) Free Public Library		1
Friend, A		12
Friend, A. San Francisco		12
Grand Rapids, (Mich.) Public School Library		1
Harper & Bros., New York, N. Y	1	
Harvard University		1
Helena, (Mont.) Public Library		2
Indian Rights Association		1
Iowa Masonic Library, Cedar Rapids, Ia		3
Jewish Publication Society of America, Philadelphia	1	
Lake Mohawk Arbitration Conference		1
Library Association, Portland, Ore		2
Los Angeles, (Cal.) Public Library		1
Memorial Library Association, Mansfield, O		1

MONTHLY

American Messenger
Art Interchange
Atlantic
Bookman
*Brown Book
Cassier's Magazine
*Cat Journal
Century
Chautauquan
Contemporary Review
Cosmopolitan
Critic
Current Literature
Educational Review
Engineering Magazine
Fortnightly Review
Harper's Bazar
Harper's Monthly
*Herald of the Golden Age
*Home and Flowers
Inland Printer
International Studio
Ladies' Home Journal
Library Journal
Literary News
Literary World
*Lutheran Missionary Journal
McClure's Magazine
Missionary Review of the World
*Men and Women
Munsey's Magazine
Muse The
New England Magazine
Nineteenth Century
North American Review
*Ohio Endeavorer
Outing
Power
Popular Science Monthly
Public Libraries
Review of Reviews, American Monthly
*Salvation
St. Nicholas
Scribner
Social Service
*Sunset
*Temperance Tribune
Westminster Review
*Woman's Home Companion
World's Work

QUARTERLY

Forum
International Quarterly
Quarterly Journal of Economics

GERMAN

Ueber Land und Meer

*Donated.

APPENDIX "D"

CURRENT PERIODICALS

ON FILE AND FOR USE IN THE READING ROOM, 1903-1904.

DAILY

Cincinnati Commercial Tribune
Cincinnati Enquirer
Chicago Record-Herald
New York Herald
New York Sun
*Springfield Daily Democrat
*Springfield Daily Gazette
*Springfield Morning Sun
*Springfield Press-Republic

SEMI-WEEKLY

Louisville Courier Journal
St. Louis Globe Democrat

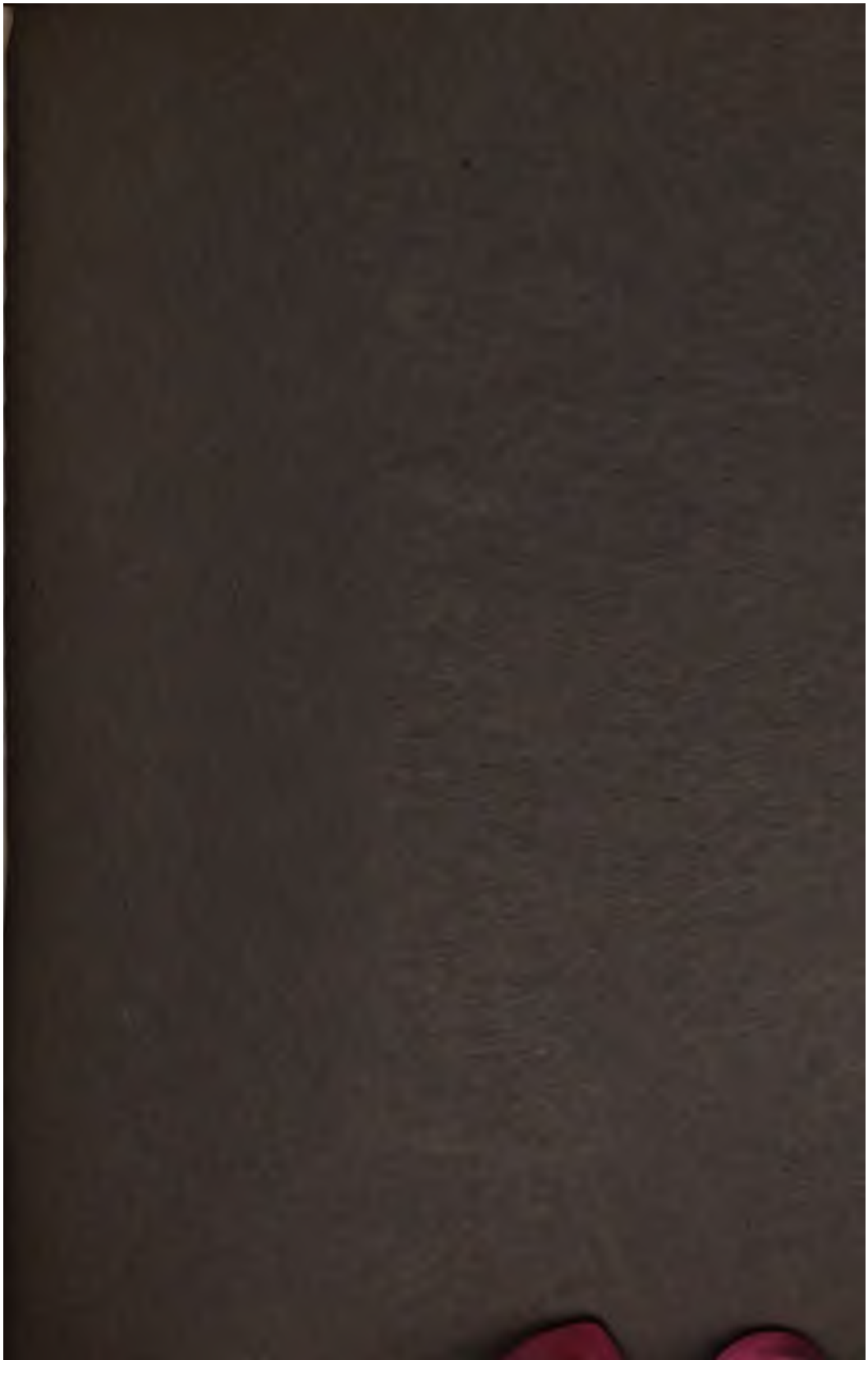
WEEKLY

American Machinist
Army and Navy Journal
British Weekly
*Churchman
Electrical World and Engineer
Harper's Weekly
Illustrated London News
Independent
*Journal and Messenger
Judge
Leslie's Illustrated Weekly
Literary Digest
Living Age
*Lutheran Evangelist
Musical Courier
Nation
San Francisco Chronicle
Scientific American
Scientific American Supplem't.
*Springfield News
Sunday School Times
*National New Era
Outlook
Publishers' Weekly
Puck
Public Opinion
*Union Signal
*Wittenberger
*Zion's Watch Tower
Youth's Companion
*U. S. Patent-Office Official Gazette.

SEMI-MONTHLY

Dial
*Engineer
*Farm and Fireside

*Donated





OCT 31

Thirty-Third Annual Report

Warder Public Library

Springfield, Ohio

1904—1905

*HN



Thirty-Third Annual Report

Warder Public Library

Springfield, Ohio

1904—1905

*HNJ

THE NEW YORK
PUBLIC LIBRARY
ASTOR, LENOX AND
TILDEN FOUNDATIONS.



THE WARDER PUBLIC LIBRARY
Grounds and Building Donated by Benjamin H. Warder. Dedicated June 12, 1890.

THIRTY-THIRD ANNUAL REPORT

OF THE

WARDER PUBLIC LIBRARY

SPRINGFIELD, OHIO

COMPRISING

REPORTS OF THE PRESIDENT OF THE BOARD OF TRUSTEES, THE TREASURER, AND THE LIBRARIAN

FOR THE YEAR ENDING MAY 1, 1905

CHAS. E. MILLER & SON, PRINTERS
10-14 ZIMMERMAN B'L'D'G

THE NEW YORK PUBLIC LIBRARY
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ASTOR, LENOX AND TILDEN FOUNDATIONS.
1909

Warder Public Library

Springfield, Ohio

1904-1905

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LIBRARY STAFF

MISS ALICE BURROWES Librarian

Miss Anna M. Workman
Miss Elizabeth W. Bishop
Miss Belinda Buckingham
Miss Mary P. Pringle
} Assistants

JANITOR

SAMUEL T. WOLF

Hours of Opening, 9 a. m. to 9 p. m. on week days.
Reading Room open from 9-12 a. m and 1:30-5 p. m. on Sundays.

Warder Public Library

THIRTY-THIRD ANNUAL REPORT

To the Honorable City Council,

Springfield, Ohio.

GENTLEMAN:—The Board of Trustees of the Warder Public Library beg leave to submit the annual reports of the Librarian and the Treasurer for the year ending May 1, 1905.

The total receipts during the year were $7,096.23, which with the balance for last year of $2,139.21 makes a total of $9,235.44. The total expenditures during the year were $6,227.28, leaving on hand May 1st, the sum of $3,008.16.

To pay fixed charges, expenses, and to make the repairs that are needed to September 1st, 1905, it will require $2,000.00, leaving a very small balance with which to buy books that are so much in demand at this time. During the year we have expended for books and periodicals, the sum of $1,821.71.

You will see from the published reports of books purchased, that we have tried to secure books which would be beneficial to the reader. The patrons are asking for many new books which we have been unable to supply because of the lack of funds.

The number of readers is increasing constantly, and the demands are greater now than ever before. We ask that the levy for the coming year be not lessened, but, if possible, that it be increased to meet the demands made upon our Library.

Respectfully yours,

THE BOARD OF TRUSTEES OF WARDER PUBLIC LIBRARY,

JOHN L. ZIMMERMAN, *President.*

TREASURER'S REPORT.

SPRINGFIELD, OHIO, May 12, 1905.

To the Board of Directors
of the Warder Public Library,
Springfield, Ohio.

Gentleman:

I herewith submit the report of the Treasurer for the year ending April 30, 1905.

Receipts:

Balance on hand May 1, 1904	$2,139.21	
From June taxes	3,231.52	
From December taxes	3,620.53	
Fines, etc.	244.18	$9,235.44

Disbursements:

Salaries	$3,260.62	
Books and Periodicals	1,821.71	
Rebindings	429.35	
Illuminating Gas	270.00	
Natural Gas	197.50	
Supplies	248.10	$6,227.28
Balance on hand May 1, 1905		$3,008.16

Respectfully yours,

E. B. PHELPS,
Treasurer.

LIBRARIAN'S REPORT

To the Board of Trustees of the Warder Public Library:

Gentlemen:—According to our custom I present herewith the report of work accomplished by the Library for the year ending May 1, 1905.

ADDITIONS

The number of volumes added during the year was 1,159. Oliver Wendell Holmes has told us that it is hard to write without getting something worth listening to into the volume. "The foolishest book," he says, "is a kind of leaky boat in a sea of wisdom; some of the wisdom will get in anyhow." So though some of the additions are for amusement principally, and the wisdom they contain has only leaked in, a much larger proportion is of real worth. Among the books added are: Dawson's Birds of Ohio, 2v; International library of technology, v. 1-4, 7 and 8, 11-14; Hulbert's Historic highways of America, v.11-16; Bryan's Dictionary of painters and engravers, v. 4; Hall's Adolescence, 2v.; Thomas Jefferson's Works, ed. by Ford, v. 1-8; Stoddard lectures, 13v.; Moulton's Library of literary criticism, 8v.; Cambridge modern history, v. 3; Andrew D. White's Autobiography, 2v.; Thomas B. Reed's Modern eloquence, 15v.; Julian's Dictionary of hymnology, and Smith and Hamilton's International English and French dictionary, 2v.

The table in appendix gives in full the number and classification of volumes added.

WORN OUT, LOST AND BINDING

520 volumes have been discarded as worn out; 13 lost and paid for; 8 have not been returned, but we may be able to recover some of them; 2 have been returned and 3 paid for from those reported lost last year.

The binding has amounted to $430.25. 732 books have been bound, 96 magazines have been added to the Library from this source, and 13 magazine holders made.

2,055 books have been mended in the Library.

CARD HOLDERS

New cards have been issued during the year as follows: Regular 1,065, non-fiction 109, (to 9 teachers 6 cards each, making) 54 teacher's cards; renewals, regular 956, non-fiction 133, (to 33 teachers 6 cards each, making) 198 teacher's cards; special cards, 21 regular, 17 non-fiction, total 2,553, and 2,547 on which the time has not yet expired, leaving, after subtracting the 100 withdrawals, 5,000 in use.

CIRCULATION

The circulation of books from the Library was 78,233. The Library was open 306 days for circulation of books. About 70 volumes have been sent to each one of the four most distant school buildings, the combined school circulation was 4,177, making a total circulation of 82,410, about the same as last year. No account is made of books read or consulted in the Library. See table in appendix.

READING AND REFERENCE ROOM

The reference books, and particularly the bound magazines, have very hard usage since they have been placed out in the reading room; aside from their primary use as reference books, they are used very largely by persons in the reading room to pass a few hours in perusing the lighter articles and in looking at the pictures. That the current unbound magazines should be so used is, of course, perfectly legitimate, but, that the back files, which cannot easily be replaced and which are, with Poole's Index, so valuable a source of information on such a variety of topics, should be so used, is very much to be regretted. Many libraries very carefully guard their files of magazines, keeping them locked in glass cases. One library in our state which has very complete files of the magazines, would only allow one to go out into circulation for a few days on receiving a deposit of $20, and this was by no means either a very old or originally valuable magazine. Of course, conditions differ, but this shows how careful libraries are that the magazine files should be preserved intact. That we have not a separate reference room, but that our reference books must be placed in the general reading room, is telling on our collection.

The reading room has been open both morning and afternoon for 51 Sabbaths, it was closed on legal holidays falling on Sunday. The attendance has been:—mornings 964, afternoons 2,413; the total attendance was 3,377, divided as follows: Readers, men 1,711, women 71, boys 1,444, girls 130, visitors 21; Mr. Wolf has been in charge.

CATALOGUING

The principal advance in this year's work (and I consider it as a long step in the march of improvement) has been the subscription to the Library of Congress cards and the beginning of a dictionary card catalogue. This work I regard as the most important undertaking since we adopted the Dewey classification in 1898. Having looked into the subject carefully, I felt firmly convinced that the dictionary catalogue would be an important factor in promoting the usefulness of the Library. The Library of Congress cards having by this time proved to be more than an experiment, I believed that their use would much facilitate the making of a dictionary card catalogue. As you remember I brought the matter before the Board last spring with the hope of beginning the work in the summer months when other work is lightest, but as final action to adopt the cards was not taken till December, this threw the additional work into the winter and early spring when cataloguing, reference work and circulation are at their height; however, I welcomed gladly the decision and feel sure that you will see the wisdom of it. The Zimmerman Library of Wittenberg College having decided to subscribe for the Library of Congress cards,

Miss Prince and I ordered from the Library of Congress the travelling card catalogue on American history, travel and biography; this consisted of three steel cases of twelve drawers each, from these cards we took the serial number of all which corresponded to our books in those divisions; I then took the books from the shelves and examined them to see how many topics in each book it would be wise to bring out by analyticals and what subject headings should be assigned to each book (the subject headings were frequently indicated on the cards) and then pencilled the headings I should need and the number by which to order (since time and expense are saved by ordering by number, rather than by author and title) on the back of our shelf list cards. Miss Prince having also made out her list we compared notes and sent in one order for the books we had in common, in this way reducing the cost, since it is the first card for each book which is most expensive, that being two cents, all others for the same book being but half a cent each. We had in common in this division only one hundred and five titles of the same edition, which of course represents more than that number of books, as a set of several volumes will be represented by one title. We ordered for these an average of four cards to a title. The remainder of the cards for American history and travel, about 1,400 titles, I will order this summer, when I will place the subject headings upon those already ordered, and file in the catalogue for use.

For the new books purchased this winter I have written the shelf list card, and having examined the books to ascertain the necessary headings, have pencilled these on the back of the shelf list card and ordered the Library of Congress cards; the finishing and filing of these cards will follow.

One hundred dollars has been appropriated for the Library of Congress cards for this year (as you know it will be several years before the work can be finished). So far the cost of cards has been below rather than above the estimate I gave you. Of course our present catalogue, author and classed, is kept up; the classed catalogue forming the shelf list, and the author catalogue to be finally merged into the new dictionary catalogue. For the present I will write both author and title cards for fiction and juvenile stories, since these titles are brief and also because these books wear out more rapidly and are not always replaced.

PUBLIC DOCUMENTS

More and more the question of public documents is interesting and perplexing our public libraries. There is such an immense amount of matter, and some of it so valuable, that it is an exceedingly troublesome question how best to utilize it. Our government maintains at Washington the largest printing plant in the world, at an annual expenditure of $5,300,000. As one of about 500 government depositories, we receive, and have received for years, all the publications distributed by the Superintendent of Documents, and should provide proper facilities for their use.

The value of many of these publications as original sources, a court of last appeal, to which students of history and economics turn for information, is very great. The monographs on Ethnology and Geology, the reports of the Bureau of Education and of the Department of Commerce and Labor, and the Agricultural bulletins are more

and more appreciated; the Official Gazette of the Patent Office has always been much used. The space question for this valuable material is a serious one. We have, however, since the new shelving was placed in the reading room a year ago, a little space which we can give the more recent and more valuable of the documents, the rest will have to be shelved in the Trustees' room upstairs, and in the basement, the latter, however, is so dark (the gas jets are not placed between the rows of shelves) that it is difficult with a sputtering candle to find just what one is looking for. If we could have electric bulbs between the cases that could be turned on to dispel the Egyptian darkness simply long enough to find the desired volume, it would be a great advantage.

The indexing of the documents has never been entirely satisfactory. The government has from time to time printed indexes, but they do not index with the fullness that a card catalogue does, and printed indexes cannot be kept up to date; the solution to this difficulty, however, appeared when the government sent to each of its depositories, several printed cards for each volume, each card for a volume was printed from the same form, but there was space at the top of the card for the cataloguer to indicate the separate subjects in the volume, and the card could then be filed under that subject in the card catalogue; this would make the public documents as usable as any other books in the Library. For all documents sent in January and February, 1904, these cards were received, then the number of cards was reduced to one for a volume, and it was left to the cataloguer to write all the other cards needed. This imposes a heavy task on one whose time is already full, and there is a strong protest from the libraries; the cost to the government for additional cards would be comparatively slight as the expense would be in preparing the form for the first card; however, "half a loaf is better than no bread," and our Government may soon resume the plan with which it started last year.

OTHER MATTERS

When the Library building was erected fifteen years ago trees were planted on both High and Spring Streets, but they have since succumbed to the injurious influences of gas and paved streets; I believe the beauty of the building would be enhanced, and the comfort of pedestrians promoted, if trees should be planted inside the stone wall but near enough to it to shade the sidewalks.

To the friends who have donated books, papers, magazines, to the city press, to all officially connected with the Library or not, who by willing service or by words of appreciation, have furthered the interests of the Library, I wish to make appreciative acknowledgment and to say in closing that I believe the Library is in a condition to do good work this coming year. Respectfully submitted,

ALICE BURROWES, *Librarian.*

APPENDIX "A"

CONTENTS AND GROWTH

CLASS	1903-1904 No. of English Volumes in Library	No. of German Volumes in Library	Total No. of Volumes in Library May 1st, 1904	New Books (English) Purchased	German Books	Numbered Replaced	From Periodicals	Donations	Total Accessions	Worn Out, Lost, Etc	1904-1905 Net Gain	Present No. English	Present No. German	Total Number May 1st, 1905
General Works	1,453	55	1,508	17			58	1	76	3	73	1,526	55	1,581
Philosophy	294	8	302	12				2	14	1	13	307	8	315
Religion	941	19	960	40			10	1	51	2	49	990	19	1,009
Sociology	1,215	72	1,287	83			2	16	101	2	99	1,314	72	1,386
Philology	103	22	125	4					4		4	107	22	129
Natural Science	1,069	9	1,078	32	.	5	2	1	40	8	32	1,101	9	1,110
Useful Arts	1,095	6	1,101	34		1	19		54	5	49	1,144	6	1,150
Fine Arts	729	30	759	49		..	5		54	3	51	780	30	810
Literature	2,034	620	2,654	91			3		94	11	83	2,117	620	2,737
History	2,239	83	2,322	37		2			39	9	30	2,269	83	2,352
Travel	1,571	9	1,580	88		2		3	93	19	74	1,645	9	1,654
Biography	2,235	75	2,310	83				3	86	5	81	†2,317	75	2,392
Fiction	3,419	369	3,788	251		83			334	*266	68	3,487	369	3,856
Juvenile Stories	1,231	33	1,264	83		36			119	207	—88	†1,144	33	1,177
	19,628	1,410	21,038	904		129	99	27	1,159	541	618	20,248	1,410	21,658

* 1 German

† 1 Reported lost last year, found and returned

—Loss

APPENDIX "B"

CIRCULATION

CLASS	1903-1904	1904 1905
General Works	551	487
Philosophy	264	313
Religion	806	940
Sociology	1,087	1,134
Philology	30	59
Natural Science	1,393	1,197
Useful Arts	853	681
Fine Arts	948	928
Literature	2,886	2,457
History	2,534	1,754
Travel	2,490	2,435
Biography	2,006	1,937
Fiction	44,332	46,258
Juvenile Stories	18,259	16,823
German Books	1,058	1,030
	79,497	78,233
School Circulation	2,788	4,177
Total	82,285	82,410

REPORT OF SEPARATE SCHOOLS

Washington School	1,094	Dibert School	973
Gray's School	1,225	Elmwood School	885

APPENDIX "C"

DONATIONS 1904—1905

DONORS	Books	Pamphlets and Serials
Balch, E. S., Philadelphia, Pa.		
Baltimore, (Md.) Enoch Pratt Free Library		1
Bolton, Mrs. Sarah K.	1	
Braddock, (Pa.) Carnegie Library and Carnegie Club		1
Brooklyn, (N. Y.) Public Library		4
Brooklyn, (N. Y.) Public Library and Pratt Institute		8
Brooklyn, (N. Y.) Pratt Institute		3
Brown University, Providence, R. I.	1	
Carey, A. A., Portsmouth, N. H.		1
Chicago, (Ill.) Public Library		5
Cleveland, (O.) Public Library		5
Columbus, (O.) Public School Library		1
Crocker, Miss Alice S., Springfield, O		12
Dayton, (O.) Public Library and Museum		1
Dinwiddie, E. C., Springfield, O		2
District of Columbia Public Library		2
Gard, Anson A	1	
Grand Rapids, (Mich.) Ryerson Public Library		7
Harrison, Carter H	1	
Hartford, (Conn.) Public Library		2
Harvard University, Cambridge, Mass	2	
Helena, (Mont.) Public Library	1	
Iowa Masonic Library, Cedar Rapids, Ia	3	
Johnston, H., Washington, D. C		1
King, Mrs. R. Q., Springfield, O		108
London, (Ont.) Public Library		1
Memphis, (Tenn) Cossitt Library		4
Milwaukee, (Wis) Public Library		1
Minneapolis, (Minn.) Public Library		2
Mohawk Lake Arbitration Conference		1
National American Woman's Suffrage Association		4
New York, (N. Y.) Public Library		1
Newark, (N. J.) Public Library		1
Oakland, (Cal.) Public Library		1
Oberlin, (O.) College Library		1
Ohio—Board of Charities		1
Ohio—Bureau of Labor Statistics	1	
Ohio—State Library		1
Passadena, (Cal.) Public Library		1
Peoria, (Ill.) Public Library		1
Peace Congress, Boston		1
Poughkeepsie, (N. Y.) Adrience Memorial Library		1

DONATIONS—Continued

DONORS	Books	Pamphlets and Serials
Providence, (R. I.) Public Library		1
St. Louis, (Mo.) Public Library		11
St. Louis, (Mo.) Mercantile Library Association		1
Scranton, (Pa.) Public Library		5
Tacoma, (Wash.) Public Library		1
U. S. Superintendent of Documents	263	281
University of Chicago	10	
University of Pennsylvania		1
Unknown	5	1
Vance, Dr. Allen H., Springfield, O		2,043
Waterbury, (Conn.) Silas Bronson Library		12
Western Reserve University Library School, Cleveland, O		1
Williams Directory Co.	1	
Woman's Christian Temperance Union, Springfield, O		52
Woman's Guild Christ Church, Springfield, O		52
Yale University, New Haven, Conn		1
Yellow Springs, (O.) Public Library		1

APPENDIX "D"

CURRENT PERIODICALS

ON FILE AND FOR USE IN THE READING ROOM, 1904-1905

DAILY

Cincinnati Commercial Tribune
Cincinnati Enquirer
Chicago Record-Herald
New York Herald
New York Sun
*Springfield Daily Democrat
*Springfield Daily Gazette
*Springfield Morning Sun
*Springfield Press-Republic

SEMI-WEEKLY

Louisville Courier Journal
St. Louis Globe Democrat

WEEKLY

American Machinist
Army and Navy Journal
British Weekly
*Churchman
Electrical World and Engineer
Harper's Weekly
Illustrated London News
Independent
*Journal and Messenger
Judge
Leslie's Illustrated Weekly
Literary Digest
Living Age
*Louisiana Planter
*Lutheran Evangelist
Musical Courier
Nation
*Official Gazette of U. S. Patent-Office.
Outlook
Public Opinion
*Public Policy
Publishers' Weekly
Puck
San Francisco Chronicle
Scientific American
Scientific American Supplement
*Springfield News
Sunday School Times
*Union Signal
Youth's Companion

SEMI-MONTHLY

Dial
*Farm and Fireside

*Donated

MONTHLY

*Agricultural Epitomist
*American Messenger
Atlantic
*Blue Jacket
Bookman
*Brown Book
Cassier's Magazine
*Cat Journal
Century
Chautauquan
Contemporary Review
Cosmopolitan
Critic
Current Literature
Educational Review
Engineering Magazine
Fortnightly Review
Harper's Bazar
Harper's Monthly
*Indian's Friend
Inland Printer
International Studio
Ladies' Home Journal
Library Journal
Literary World
*Lutheran Missionary Journal
McClure's Magazine
Missionary Review of the World
*Men and Women
Munsey's Magazine
New England Magazine
Nineteenth Century
North American Review
*Ohio Endeavorer
Outing
Power
Popular Science Monthly
Public Libraries
Review of Reviews, American Monthly
St. Nicholas
Scribner
Westminster Review
*Woman's Home Companion
World's Work

QUARTERLY

Forum
International Quarterly
Quarterly Journal of Economics
Social Service

GERMAN

Ueber Land und Meer

*Donated

Warder
Public
Library

Fourth Annual Report
Marder
Public
Library
Austintown, Ohio







THE WARDER PUBLIC LIBRARY
Grounds and Building Donated by Benjamin H. Warder. Dedicated June 12, 1890.

THIRTY-FOURTH ANNUAL REPORT

OF THE

WARDER PUBLIC LIBRARY

SPRINGFIELD, OHIO

COMPRISING

REPORTS OF THE PRESIDENT OF THE BOARD OF TRUSTEES, THE TREASURER, AND THE LIBRARIAN

FOR THE YEAR ENDING MAY 1, 1906

CHAS. E. MILLER & SON, PRINTERS
10-14 ZIMMERMAN BLDG.

189297

Warder Public Library

Springfield, Ohio

1905-1906

BOARD OF LIBRARY TRUSTEES

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JOHN L. ZIMMERMAN	EDWARD L. BUCHWALTER, - 1907
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JAMES JOHNSON, Jr.	WM. H. WEIR. - - - - - - 1912

*W. B. RODGERS

OFFICERS

JOHN L. ZIMMERMAN, President

*W. B. RODGERS, Vice President, May 1905—Jan. 1906
S. F. McGREW, " " Jan.—May 1906

JAMES JOHNSON, Jr., Secretary, May 1605—Jan. 1906
WM. H. WEIR, Secretary, Jan.—May 1906

EDWIN B. PHELPS, Treasurer

COMMITTEES

LIBRARY AND FINANCE

EDWARD L. BUCHWALTER
JOHN L. ZIMMERMAN
JAMES JOHNSON, Jr.
PATRICK O'BRIEN

ADMINISTRATION AND RULES

S. F. McGREW
PATRICK O'BRIEN
*W. B. RODGERS, May 1905—Jan. 1906
WM. H. WEIR, Jan.—May 1906
JOHN L. ZIMMERMAN

BOOKS

JAMES JOHNSON, Jr. — EDWARD L. BUCHWALTER — LIBRARIAN

MAGAZINES AND PERIODICALS

*W. B. RODGERS, May 1905—Jan. 1906
WM. H. WEIR, Jan.—May 1906
S. F. McGREW
LIBRARIAN

LIBRARY STAFF

MISS ALICE BURROWES - - Librarian

Miss Anna M. Workman
Miss Elizabeth W. Bishop
Miss Belinda Buckingham
Miss Mary P. Pringle
} Assistants

JANITOR

SAMUEL T. WOLF

Hours of Opening, 9 a. m. to 9 p. m. on week days.
Reading room open from 9 to 12 a. m. and 1:30 to 5 p. m. on Sundays.

*Resigned.

Warder Public Library

THIRTY-FOURTH ANNUAL REPORT

To the Honorable Mayor and
Members of the City Council,
Springfield, Ohio.

GENTLEMEN:—

On behalf of the Board of Trustees, I herewith submit to you the annual reports of the Librarian and the Treasurer, for the year ending April 30, 1906.

The total receipts for the year were	$7,041.19
Balance on hand May 1st, 1905, was	3,008.16
Making a total of	$10,049.35
Total expenditures for the year were	7,140.91
Leaving a balance on hand of	$2,908.44

It will require of this amount, about $2,500.00 to pay the necessary running expenses and for the purchase of such new books as are needed to conduct the library to September 1, 1906, at which time we will receive our apportionment of the June taxes.

Your Board recommend that an additional amount of money shall be placed to its credit, in order to purchase more new books, which are so much needed, to supply the wants of the public.

Your Board has kept the expenditures within the limit. The work of the Librarian and her assistants has been very satisfactory to the Trustees, and we believe to the patrons of the library.

Very truly yours,
JOHN L. ZIMMERMAN,
President of Board of Trustees.

TREASURER'S REPORT

SPRINGFIELD, OHIO, May 15, 1906.

To the Board of Directors
of the Warder Public Library,
Springfield, Ohio.

Gentlemen:

I herewith submit the report of the Treasurer for the year ending April 30, 1906.

Receipts:

Balance on hand May 1, 1905	$3,008.16	
From June taxes	3,554.77	
" December taxes	3,168.99	
" Fines	247.24	
" Rebate Insurance	70.19	$10,049.35

Disbursements:

Salaries	$3,279.00		
Books and Periodicals		1,733.54	
Rebindings		395.35	
Light, Gas	$117.50		
" Electric	133.68	251.18	
Fuel, Gas	$ 45.75		
" Steam	119.44	165.19	
Insurance		300.00	
Supplies		271.85	
Repairs		456.30	
Plumbing		288.50	$7,140.91
Balance on hand May 1, 1906			2,908.44

Respectfully yours,

E. B. PHELPS,
Treasurer.

LIBRARIAN'S REPORT

To the Trustees of the Warder Public Library:

Gentlemen:—The outline of the work of the library, with statistics, for the year ending, May 1, 1906, I herewith present.

ADDITIONS

1316 volumes were added during the year, a slight increase, 157 volumes over last year's additions. The increase in the different classes has been about as last year; there have been fewer sets of books, and expensive single volumes than usual, the average cost being $1.03 per volume.

(For full lists of additions see appendix A.)

WORN OUT, LOST AND BINDING

Worn out volumes this year number 397; lost or destroyed and paid for, 21; not returned 8, but some of these probably will be recovered or paid for. One exposed to scarlet fever was destroyed. One, lost and paid for last year, has been found and returned to the library.

The binding has amounted to $394.95, ninety-six magazines have been added to the library from this source. 1862 books have been mended in the library.

CARD HOLDERS

2448 card have been issued as follows:

NEW CARDS		RENEWALS	
Regular	1,029	Regular	1,025
Non-fiction	76	Non-fiction	127
Special	15	Special	8
Special Non-fiction	10	Special Non-fiction	8
(4) Teachers	24	(21) Teachers	126
Total New Cards	1,154	Total Renewals	1,294

2453 cards are in use, on which the time has not yet expired, these with the cards issued this year make 4776; 125 have been withdrawn, leaving 4651 in active use.

CIRCULATION

The record of circulation is as follows:—Books for adults 58,236, books for children 19,426, German books 1,085, making 78,747 volumes issued from the library, and with the school circulation of 3,797, a total of 82,544. A slight

increase over last year in the circulation from the library, in spite of the fact that it was necessary to close the library from May 25th to June 2nd, for the purpose of laying a new floor, but a decrease in the school circulation, bringing down the total increase to only 134 over last year. This falling off in the school circulation is explained by the removal of some of the higher grades to a building having no library. The library was open for the circulation of books 301 days. To the four schools already receiving books, an additional building has been added, the Lagonda School, though the books were not sent there until the year was half over.

The principals of the different buildings have testified to the pleasure and profit which the pupils receive from these books, in many cases they go into families where the members are too busy or too far from the library to come for books, and the book taken home by the child is read by all the members of the family.

READING AND REFERENCE ROOM

As stated in last year's report, the reference books, and magazines in particular, are showing the effects of their use for the purposes other than reference. Since they have been out in the reading room, they are thumbed over and used for the sake of the pictures, and passing entertainment. I try to prevent this as far as possible, restricting their use to legitimate reference work, and substituting for the entertainment of the moment the current magazines, but with a multitude of other duties I cannot give this the attention I should like to give to it.

The attendance in the reading room on the 51 Sabbaths on which the room was open was 2911. The room was closed one Sabbath in May while the new floor was being laid.

This is a falling off of 466 from last year, the decrease being principally in the ranks of boys and girls rather than adult readers. The figures kept by Mr. Wolf in charge on Sundays are:

SUNDAY MORNING		SUNDAY AFTERNOON	
Men	448	Men	1,138
Women	17	Women	58
Boys	248	Boys	919
Girls	5	Girls	60
Visitors	16	Visitors	2
Total	734	Total	2,177

Total morning and afternoon 2,911.

READING TO THE BLIND

At the request of some of the blind people of our city, we have established a weekly reading: the first part of the evening being devoted to current events, and the rest to the reading of fiction. The following ladies have read aloud:—Mrs. H. H. Titlow, Mrs. Wm. N. Whitely Jr., Mrs. Stewart Tatum, Mrs. John L. Zimmermen, the Misses Burrowes, Mrs. Wm. S. Wilson, Dr. Titlow, Miss Aird, Mrs. R. B. House and Mrs. Wentz. The books were—"Christmas eve on Lonesome" by Fox, "Sandy" by Mrs. Hegan-Rice, "The Yoke" by Miller, and "Hearts Courageous" by Rives. The librarian read the current events from the weekly magazines. Three or four has been the average attendance, some who came at first, found they could not come alone and it was difficult to find company.

CATALOGUING

The accessioning, index and author cataloguing, and making of title cards for fiction and juvenile stories, is kept up for all new books purchased, as here-to-fore, and in addition work is progressing on the dictionary catalogue, for which the Library of Congress cards are received; the division upon which this work is now expended is American history,—both old and new books in this division receiving full analytical cataloguing; the work necessarily progresses slowly as it must be done fully and accurately, and so much else must be carried on at the same time, but I think the results of the work will be of great benefit to the users of the library and the decision to subscribe for the Library of Congress Cards will be proved to have been a most wise one.

OTHER MATTERS

The matter of providing more room for new books must receive serious consideration; when the matter came up two years ago, temporary relief was provided by placing the reference books on open shelves in the reading room, but this is telling upon the reference collection and the extra shelves provided for the circulating books by the removal of the reference books, are nearly full.

A question was propounded the other day by one of our prominent citizens, which I think deserving of careful consideration. The gentleman, an honored member of the medical fraternity, spoke of the need of a good reference library for the physicians of the community and asked if there should be a movement to start such a collection, whether the library could furnish a place for the books. It seems to me that the suggestion is a valuable one, and that the library ought to provide room for the books, and do what might be possible to add to the collection.

Dr. A. H. Vance has very kindly donated files of the Journal of the American Medical Association, the American Journal of the Medical Sciences, and Medical News, for a number of years past to the present.

We have the Medical and Surgical History of the war of the Rebellion, 6 vols., prepared under the direction of Surgeon General of the U. S. Army, Statistics, Medical and Anthropological of the Provost-Marshall-General's Bureau, 2 v., and the Index Catalogue of the Library of the Surgeons-General's Office, U. S. Army, 26 vols. The other books in this department are less technical, books upon hygiene, nursing and allied subjects appealing to a larger and less specialized public.

DONATIONS

Mrs. A. S. Bushnell has presented to the library a valuable portrait, and a very excellent likeness, of her husband the late Gov. Bushnell, who at the time of his death, Jan. 15, 1904, was President of the Board of Trustees. The gift is sincerely appreciated by Trustees, Library Staff, and the great number of our citizens who frequent the library.

A year ago the German Society of our city celebrated with music and oratory appropriate to the occasion, the Schiller centenary, and for use upon the stage purchased the Danneiker bust of Schiller, which they afterwards presented to the library.

Mrs. Adolph Bakhaus presented the library with seven years' subscription to the Gartenlaube, complete with indexes, which we have had bound and which will be most acceptable to our German readers.

We receive copies of the City Dailies and also space in their colunms for publication of our lists of new books, etc. For other donations, library bulletins, etc. See Appendix C.

IMPROVEMENTS

Last May a new hard wood floor was laid in the reading room, which adds greatly to the appearance of the library. It has always been difficult to light the reading room satisfactorily on account of the high open-timbered ceiling, but this year, with electricity and the Nernst lamps we have had the best results. The new steam heat has also been used this year. A number of Maples have been set out on the lawn this Spring which will materially improve the grounds besides affording grateful shade for passers by.

CHANGES

We regret the loss this year from our Library Board of Mr. W. B. Rodgers, who resigned after serving as Trustee for six years. We welcome Mr. Wm. H. Weir who has been elected Secretary of the Board.

The Librarian attended the Library Institute held at Cleveland, Oct. 16th to 18th, and with expression of appreciation to you for this privilege, this report of the year's work is

Respectfully submitted,

ALICE BURROWES,

Librarian.

May 15, 1906.

APPENDIX "A"

CONTENTS AND GROWTH

CLASS	1904-1905 No. of English Volumes in Library	No. of German Volumes in Library	Total No. of Volumes in Library May 1st, 1905	New Books (English) Purchased	Number Replaced	From Periodicals	Donations	Total Accessions	Worn Out, Lost, Etc	Net Gain	1905-1906 Present No. English	Present No. German	Total Number May 1st, 1906
General Works	1,526	55	1,581	3		*67		70	4	66	1,585	62	1,647
Philosophy	307	8	315	9				9	1	8	315	8	323
Religion	990	19	1,009	25	1		1	27	3	24	1,014	19	1,033
Sociology	1,314	72	1,386	77	9	4	2	92	2	90	1,404	72	1,476
Philology	107	22	129	3				3		3	110	22	132
Natural Science	1,101	9	1,110	55	8	2		65	8	57	1,158	9	1,167
Useful Arts	1,144	6	1,150	33	4	11	1	49	4	45	1,189	6	1,195
Fine Arts	780	30	810	46	3	5		54	2	52	832	30	862
Literature	2,117	620	2,737	93	5	*6		104	7	97	*2,213	622	†2,835
History	2,269	83	2,352	58	15			73	13	60	2,329	83	2,412
Travel	1,645	9	1,654	95	8		1	104	7	97	1,742	9	1,751
Biography	2,317	75	2,392	76	12			88	6	82	2,399	75	2,474
Fiction	3,487	369	3,856	204	107			311	*196	115	3,605	366	3,971
Juvenile Stories	1,144	33	1,177	103	164			267	174	93	1,237	33	1,270
	20,248	1,410	21,658	880	336	*95	5	1,316	*427	889	21,132	1,416	22,548

* Including German books.

† One reported lost last year, found and returned.

APPENDIX "B"

CIRCULATION

CLASS	1904-1905	1905-1906
General Works	487	460
Philosophy	313	266
Religion	940	883
Sociology	1,134	1,253
Philology	59	43
Natural Science	1,197	1,108
Useful Arts	681	699
Fine Arts	928	1,015
Literature	2,457	2,480
History	1,754	1,778
Travel	2,435	2,256
Biography	1,937	1,683
Fiction	46,058	47,982
Juvenile Stories	16,823	15,756
German Books	1,030	1,085
	78,233	78,747
School Circulation	4,177	3,797
Total	82,410	82,544

REPORT OF SEPARATE SCHOOLS

Washington School.....1,030 Dibert School.....508
Gray's School.....1,245 Elmwood School.....898
Lagonda School, 116

APPENDIX "C"

DONATIONS 1905-1906

DONORS	Books	Pamphlets and Serials
Amherst College		1
Armour Institute of Technology		1
Baltimore, (Md.) Enoch Pratt Free Library		1
Brown University, Providence, R. I.		1
Buchwalter, Mrs. Edward L., Springfield, Ohio	1	
Burlington, (Ia.) Public Library		2
Brooklyn, (N. Y.) Public Library		4
Chicago, (Ill.) Public Library		5
Cleveland, (O.) Public Library		5
Columbus, (O.) Public School Library		1
Dayton, (O.) Public Library and Museum		1
El Paso, Texas, Business Men		1
Erie, (Pa.) Public Library		1
Evanston, (Ill.) Free Public Library		1
Grand Rapids, (Mich.) Public Library		13
Greenewalt, Mary Halleck		1
Gunn, J. W., Springfield, O	2	44
Hartford, (Conn.) Public Library		3
Harvard University, Cambridge, Mass	1	1
Helena, (Mont.) Public Library		2
Indian Rights Association		
Iowa Masonic Library, Cedar Rapids, Ia		4
Lake Mohonk Conference		1
Los Angeles, (Cal.) Public Library		2
Mansfield, (O.) Memorial Library Asssociation		1
Milwaukee, (Wis.) Public Library		1
Minneapolis, (Minn.) Public Library		3
Mt. Holyoke College		1
New York, (N. Y.) Public Library		1
" " State Library, Albany		1
Newark, (N. J.) Public Library		1
Northampton, (Mass.) Forbes Library		2
Oberlin, (O.) College Library		1
Ohio--Board of Charities		2
Ohio—Dairy and Food Commission		1
Ohio—State Library		10
Ohio--State University		2
Passadena, (Cal.) Public Library		4
Peoria, (Ill.) Public Library		1
Philadelphia, (Pa.) Free Library		1
Phillips, Samuel Louis	1	
Pittsburg, (Pa.) Carnegie Library		1

APPENDIX "C"

DONATIONS—Continued

DONORS	Books	Pamphlets and Serials
Poughkeepsie, (N. Y.) Adrience Memorial Library		1
Pennsylvania Prison Society		1
Providence, (R. I.)		1
St. Louis, (Mo.) Public Library		11
St. Louis, (Mo.) Mercantile Library Association		1
Scranton, (Pa.) Public Library		4
Stewart, Earle, Springfield, O	1	
Tacoma, (Wash.) Public Library		1
Toledo, (O.) Public Library		1
U. S.—Superintendent of Documents	253	285
University of Chicago		1
University of Michigan		1
University of Pennsylvania		1
Waterbury, (Conn.) Silas Bronson Library		13
Western Reserve University Library School, Cleveland, O		1
Williams Directory Co.	1	
Yale University, New Haven, Conn.	1	
Yellow Springs, (O.) Public Library		1

APPENDIX "D"

CURRENT PERIODICALS

ON FILE AND FOR USE IN THE READING ROOM, 1908-1906

DAILY

Cincinnati Commercial Tribune
Cincinnati Enquirer
Chicago Record-Herald
New York Sun
New York Tribune
Springfield Daily Democrat
Springfield Daily Gazette
Springfield Daily News
Springfield Morning Sun

SEMI-WEEKLY

Louisville Courier Journal
St. Louis Globe Democrat

WEEKLY

American Machinist
Army and Navy Journal
British Weekly
*Churchman
Engineering Record
Harper's Weekly
Illustrated London News
Independent
*Journal and Messenger
Judge
Kansas City Weekly Star
Leslie's Illustrated Weekly
Literary Digest
Living Age
*Louisiana Planter
*Lutheran Evangelist
Musical Courier
Nation
*Official Gazette of the U. S. Patent Office
Outlook
Public Opinion
Publishers' Weekly
Puck
Scientific American
Scientific American Supplement
*Springfield News
Sunday School Times
*Union Signal
Youth's Companion

SEMI-MONTHY

Dial
*Farm and Fireside

MONTHLY

A. L. A. Book List
*American Messenger
Atlantic
Bookman
Cassier's Magazine
Century

*Donated.

Thirty-fifth Annual Report

Warder Public Library

Springfield, O.

1906-1907

Thirty-fifth Annual Report

Warder Public Library

Springfield, O.

1906-1907



THE WARDER PUBLIC LIBRARY
Grounds and Building Donated by Benjamin H. Warder. Dedicated June 12, 1890.

THIRTY-FIFTH ANNUAL REPORT

OF THE

WARDER PUBLIC LIBRARY

SPRINGFIELD, OHIO

COMPRISING

REPORTS OF THE PRESIDENT OF THE BOARD OF TRUSTEES, THE TREASURER, AND THE LIBRARIAN

FOR THE YEAR ENDING, MAY 1, 1907

CHAS. E. MILLER & SON, PRINTERS
10-14 ZIMMERMAN BLDG

Warder Public Library

Springfield, Ohio

1906-1907

THE NEW YORK PUBLIC LIBRARY
R 15273
ASTOR, LENOX AND TILDEN

BOARD OF LIBRARY TRUSTEES

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JOHN L. ZIMMERMAN	
S. F. McGREW	
JAMES JOHNSON, Jr.	
EDWARD L. BUCHWALTER,	1913
PATRICK O'BRIEN,	1908
WM. H. WEIR,	1912

OFFICERS

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S. F. McGREW, Vice-President
WM H. WEIR, Secretary
EDWIN B. PHELPS, Treasurer

COMMITTEES

LIBRARY AND FINANCE

EDWARD L. BUCHWALTER
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PATRICK O'BRIEN

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WM H. WEIR
JOHN L ZIMMERMAN

BOOKS

JAMES JOHNSON, Jr. — EDWARD L. BUCHWALTER — LIBRARIAN

MAGAZINES AND PERIODICALS

WM. H. WEIR — S F. McGREW — LIBRARIAN

LIBRARY STAFF

MISS ALICE BURROWES, - - Librarian

Miss Anna M Workman
Miss Elizabeth W. Bishop
Miss Belinda Buckingham
Miss Mary P. Pringle
} Assistants

JANITOR

SAMUEL T. WOLF

Hours of Opening, 9 a. m. to 9 p. m. on week days.
Reading room open from 9 to 12 a. m. and 1:30 to 5 p. m. on Sundays.

Warder Public Library

THIRTY-FIFTH ANNUAL REPORT

To the Honorable Mayor and
Members of the City Council,
Springfield, Ohio.

GENTLEMEN:

On behalf of the Board of Trustees of the Warder Library, I herewith submit to you the annual reports of the Librarian and the Treasurer for the year ending April 30th, 1907.

The balance in the hands of the Treasurer is $2.442.66. It will require all this amount to meet the necessary expenses of the Library up until Sept. 1, 1907, at which time we will receive our apportionment of the June taxes.

Your Board has kept the expenditures within the amount apportioned. The work of the Librarian and her assistants has been satisfactory to the patrons and very satisfactory to the Board of Directors.

Very respectfully,

JOHN L. ZIMMERMAN,

President of Board of Trustees
of the Warder Public Library

TREASURER'S REPORT.

To the Board of Directors
of the Warder Public Library,
Springfield, Ohio.

Gentlemen:

I herewith submit the report of the Treasurer for the year ending April 30, 1907.

Receipts:

Balance on hand May 1, 1906	$2,908.44	
From June taxes	3,011.14	
" December taxes	3,247.10	
" Fines	225.50	
Insurance rebate	12.00	$9,404.18

Disbursements:

Salaries	$3,328.00	
Books and Periodicals	2,014.06	
Rebindings	459.19	
Electric Light	212,33	
Steam Heat	143.22	
Decorating and repairs	606.71	
Supplies	198.01	$6,961.52
Balance on hand May 1, 1907		2,442.66

Respectfully yours,
E. B. PHELPS,
Treasurer.

LIBRARIAN'S REPORT.

To the Trustees of the Warder Public Library.

GENTLEMEN:

I present to-night the thirty-fifth annual report of the Library, with accompanying statistics and brief remarks pertinent to the work of the year past, and suggestions for the year to come.

ADDITIONS

The 1438 volumes purchased have been for the most part moderate in price; a few sets, as, Tissot's Life of Christ, 3v., Hart's American Nation, v. 1-21, Great events by famous historians, 20v., Lumholtz' Unknown Mexico, 2v., Graetz' History of the Jews, 6v., and the very useful Readers guide to periodical literature, 1900-1904, have been included. For more specific information as to the additions, see Appendix A.

BINDING—BOOKS, WORN OUT AND LOST

A library as old as this, contains many volumes which have been long in service, and the binder's bills are a considerable item. While the binder who has done our work for a number of years, did good work, the number of books which secumbs to constant usage and the deleterious effects of gas, made it seem desirable if possible to have a more durable binding, and we have for several months given the work to Ward Brothers, Jacksonville, Ill., who have patented a binding which seems substantial and I hope will give good service. 425 books have been discarded as worn out, 4 lost and paid for, 1 lost and not paid and 2 lost last year, returned. 1840 books have been mended in the library.

CARD HOLDERS

2605 cards have been issued as follows:

NEW CARDS		RENEWALS	
Regular	933	Regular	1,217
Non-fiction	80	Non-fiction	180
Special	6	Special	11
Special Non-fiction	6	Special Non-fiction	10
Four Teachers (6 cards each)	24	23 Teachers (6 cards each)	138
Total,	1,049	Total,	1,556

2323 cards from last year on which the time has not expired, and 93 withdrawn, leaves 4835 in active use.

CIRCULATION

The total circulation for the year was 78,264. From the library 54,147 for adult readers, 19,287 for children, 639 in the German language, and through the schools 4,191. There has been some falling off in the circulation this year, to which several causes have probably contributed. From January to April is usually the period of heaviest circulation, and this year the open winter and very warm weather in March, substituted spring occupations and outdoor life for the reading that is usually done then. Then for six weeks while the library was being cleaned and decorated, sometimes one department and sometimes another was inaccessible and this interferred to some extent with the circulation. The circulation through the schools is about 400 more than last year. The Franklin School on Fair Street was added to the list of buildings to which we send books.

READING AND REFERENCE ROOM

No statistics are kept of the use of the reference books, or of the attendance in the reading room throughout the week. The following figures representing the attendance on Sunday morning and afternoon were kept by Mr. Wolf.

SUNDAY MORNING		SUNDAY AFTERNOON	
Men	425	Men	932
Women	3	Women	50
Boys	270	Boys	571
Girls	12	Girls	81
Visitors	7	Visitors	2
Total,	717	Total,	1,636

The total attendance morning and afternoon was 2,353. Copies of the following Sunday papers have been added to the reading room: Cincinnati Enquirer, Commercial Tribune, Cleveland Leader, and Ohio State Journal. The following magazines have also been added: Poet Lore, Charities, Masters in Art, the Craftsman, Success and the Delineator.

CATALOGUING

The work on the new subject catalogue for which we are using the Library of Congress cards, is progressing satisfactorily, but necessarily slowly, as I can only take it up in the intervals of other work. American history is about finished, a few books on the Western States remain to be done; and the guide cards to be made; then that section will be finished and American travel and description will be taken up next. Of course the Author and Class catalogue is kept right up-to-date.

WORK WITH AND FOR THE CHILDREN

For years it has been my desire to have special work done in the children's department. Certain events have brought this matter prominently into the foreground. I have given it considerable thought, and feel that we should have a children's special librarian, who would give her time in the children's department, would thoroughly inform herself in regard to their books, who would devote the greater part of her time to work with the children and in connection with the schools prepare lists of books on timely topics, as, Arbor

Day, Thanksgiving, Birds, etc. Who not just at first, but a little later, would under my direction, make an analytical catalogue of the children's books. By this I mean bringing out the contents of the books, as well as giving author and title.

When school is out the children come en masse to the library, and it is necessary to be prepared for drafts on sight on its contents. Canoes, coral, cotton, Corea,—subjects similar and dissimilar are inquired for in rapid succession. Half a doxen pages may give all that is needed, but one must know instantly in just what books to find those few pages.

In preparing this catalogue each book would be examined, and articles of ten pages or less would be indicated on cards, which by an alphabetical arrangement would make it easy to see at a glance just what the juvenile library contained on the subject.

I believe we have in Miss Buckingham, one who would be admirably adapted to this work, who would bring to it a cheerful, helpful spirit that would be appreciated by all who use the children's books.

I am confident that this would be sincerely appreciated by the teachers of our schools. Special work is done for the children in Akron, Youngstown, Canton, Piqua and other of the smaller cities and of course in all the larger ones.

It might not be possible with the present time schedule to have the children's room open the same number of hours as the rest of the library, but I should be in favor of having some one in charge, and the children made welcome to come and read, and also to draw books, each afternoon and three evenings in the week: say from 12:30 to 6 on Tuesdays, Wednesdays and Saturdays and from 12:30 to 9 on Mondays, Fridays and Saturdays, during the school term: some modified arrangement would probably have to be made for vacation time.

OTHER DEPARTMENTS.

Special requests have come from the Y. M. C. A., and also from the Y. M. C. A. for colored men, for the use of books from the library. After due consideration, and actuated by the desire that the benefits of the library should be as far-reaching as possible, these requests were granted at a recent meet- of the Board of Trustees, and we will issue to the one association 50 volumes, and to the other and smaller one, 25 volumes. The books are to be kept in specially prepared cases under the supervision of the Secretary of the Association, and a record of the times they are issued to be kept, and this record incorporated in the annual report of the library. The books after having been kept a limited period are to be returned to the library and exchanged for others.

It is our desire that the library should meet and further all efforts in the pursuit of knowledge, both in the paths of literature and in practical life, all are urged to use the library, and what it contains will be cheerfully placed at their service, and if the library does not contain that which is sought, if possible it will be secured. Recent requests have been made for a list of books to be used in connection with the summer school to be held at Wittenberg College, also for a reading course on the Jew in history and as described by the masters of literature, both Jew and Gentile (the Jew in Shakespeare, in Dickens, etc.) A number of books on both subjects was added to the last book list.

MEDICAL LIBRARY

In the report of last year I made mention of the fact, that a prominent member of the medical fraternity had said, that a medical library was much needed,

and had asked if the library could provide a place for the books if they should be furnished.

Again this year a request along the same lines was made by a physician.

Although we are cramped, seriously so, for room, I believe we should not let these requests go unheeded. Springfield has a good law library, why is it not quite as important to have a medical library? What more suitable place for such a library than the Warder Public Library? and what better opportunity to further such a project than the present one, when all the library would be called upon to give would be space for the books? I think a case with locked doors could be provided in the Trustees' room, and the books could be freely consulted in the quiet of that room, removed from the constant coming and going in the room down stairs.

REPAIRS

For seventeen years the library walls have stood in the original frescoing, this year they have been done over, also all the woodwork on the first floor. With the new hardwood floor in the reading room, laid two years ago, the library presents a very attractive appearance. Mr. O'Brien, chairman of the committee, has generously given of his time and attention in the oversight of these matters.

The cleaning and decorating took about six weeks, the library was not closed during this time; extra work was of course entailed by the moving and replacing of a large part of the books, and the circulation of the books was to some extent interferred with, but never stopped.

To the Press of the City I wish to express appreciation of kindness in furnishing the library with copies of the daily papers also in printing our lists of new books, etc.

Thanking you for your interest in the work of the library, this report is

Respectfully submitted,

ALICE BURROWES,

Librarian.

May 6, 1907.

APPENDIX "A"

CONTENTS AND GROWTH

CLASS	1905-1906 No. of English Volumes in Library	No. of German Volumes in Library	Total No. of Volumes in Library May 1st, 1906	New Books (English) Purchased	Number Replaced	Periodicals	Donations	Total Accessions	Worn Out, Lost, Etc	Net Gain	1906-1907 Present No. English	Present No. German	Total Number May 1st, 1907
General Works	1,585	62	1,647	3		57		60		60	1,645	62	1,707
Philosophy	315	8	323	18			1	19		19	334	8	342
Religion	1,014	19	1,033	42	5	2	18	67	1	66	1,080	19	1,099
Sociology	1,404	72	1,476	78	8	2	1	89	5	84	1,488	72	1,560
Philology	110	22	132	6				6		6	116	22	138
Natural Science	1,158	9	1,167	52	14	1	2	69	10	59	1,217	9	1,226
Useful Arts	1,189	6	1,195	50	5	3	1	59	1	58	1,247	6	1,253
Fine Arts	832	30	862	60	4	3	1	68	2	66	898	30	928
Literature	2,213	622	2,835	107	12	*4	1	124	5	119	2,331	623	2,954
History	2,329	83	2,412	94	18		7	119	22	97	2,426	83	2,509
Travel	1,742	9	1,751	98	8		...	106	13	93	1,835	9	1,844
Biography	2,399	75	2,474	110	8		...	118	9	109	2,508	75	2,583
Fiction	3,605	366	3,971	241	116			357	175	182	†3,788	366	4,154
Juvenile Stories	1,237	33	1,270	126	155			281	187	94	†1,332	33	1,365
	21,132	1,416	22,548	1,085	353	72	32	1,542	430	1,112	22,245	1,417	23,662

* 1 German.

† 1 One reported lost last year, found and returned.

MONTHLY—Continued

Chautauquan
Contemporary Review
*Cook's Traveller's Gazette
Cosmopolitan
Country Life in America
Craftsman
Cumulative Book Index
Cumulative Book Review Digest
Current Literature
Delineator
Educational Review
Everybody's Magazine
Fortnightly Review
Harper's Bazar
Harper's Monthly
*Indian's Friend
Inland Printer
International Studio
Ladies Home Journal
Library Journal
*Lutheran Missionary Journal
McClure's Magazine
Masters in Art
Missionary Review of the World
Munsey's Magazine
New England Magazine
Nineteenth Century
North American Review
*Ohio Endeavorer
*Ohio Messinger
Outing
Power
Popular Science Monthly
Public Libraries
Poet-lore
Putman's Monthly
Readers Guide to Periodical Literature
Review of Reviews, American Monthly
St. Nicholas
Scribner
Success
Westminister Review
Woman's Home Companion
World's Work

QUARTERLY

Forum
Quarterly Journal of Economics

GERMAN

Ueber Land und Meer

*Donated

Thirty-sixth Annual Report

Warder Public Library

Springfield, O.

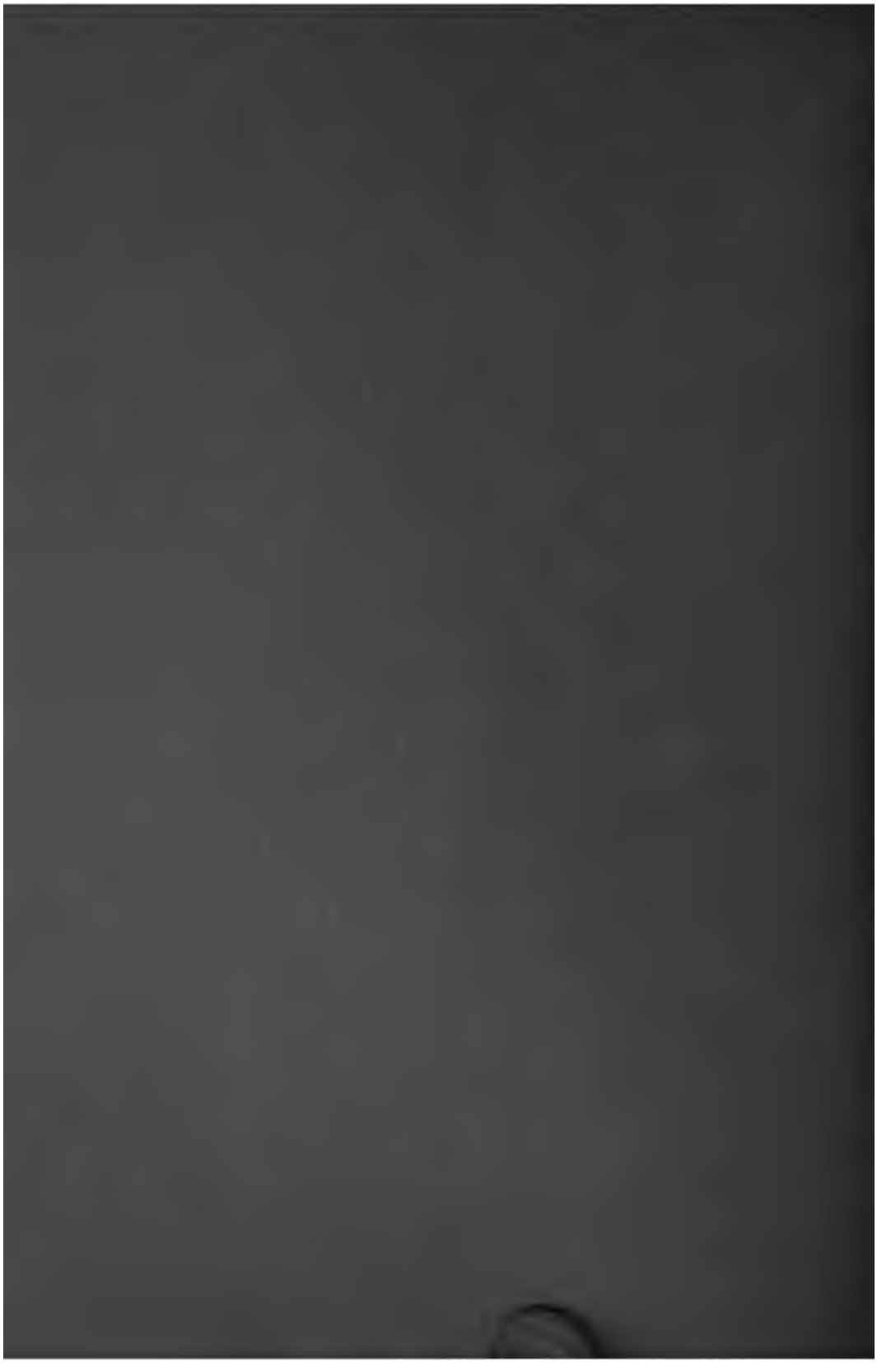
1907-1908

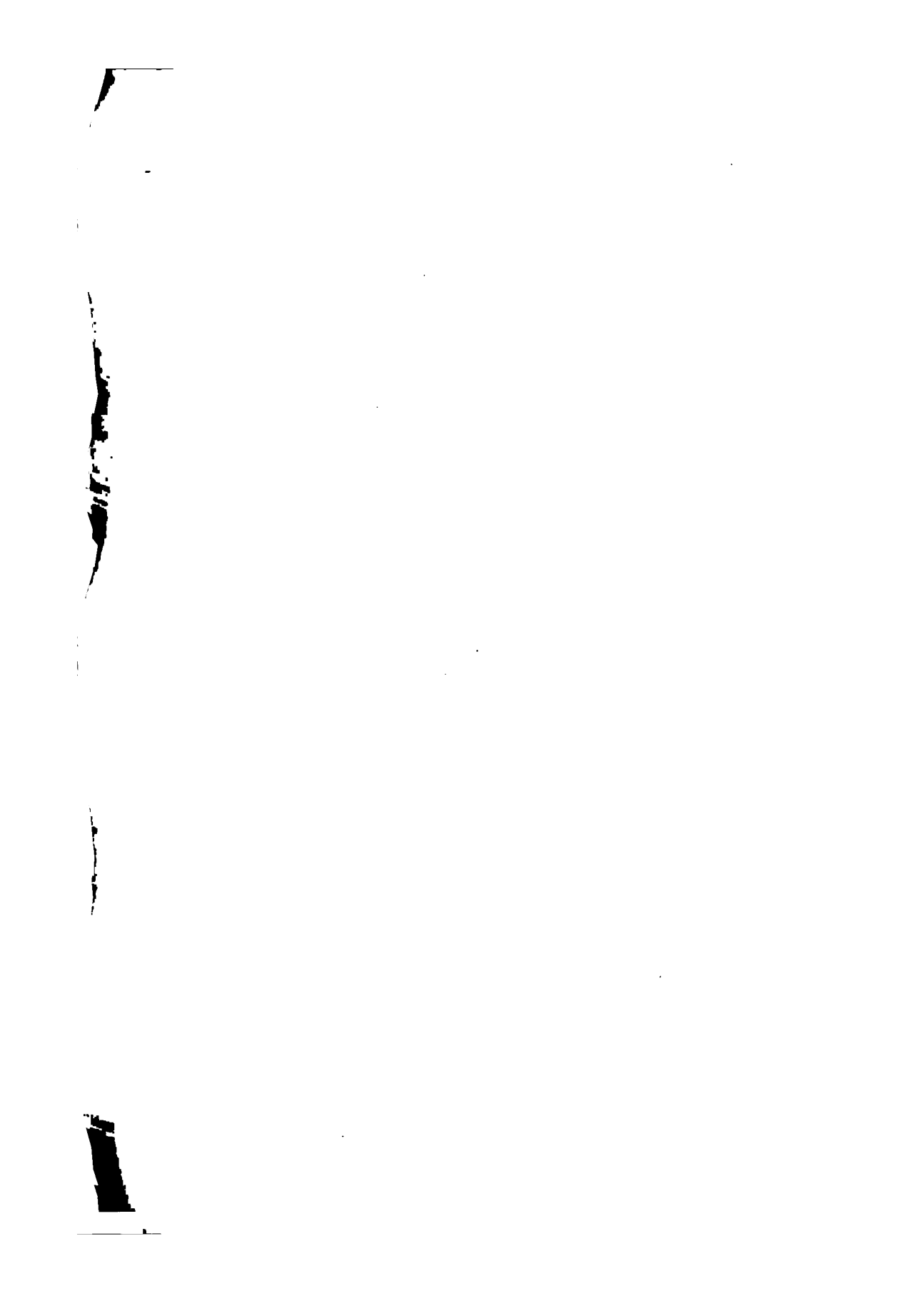
Thirty-sixth Annual Report

Warder Public Library

Springfield, O.

1907-1908





THIRTY-SIXTH ANNUAL REPORT

OF THE

WARDER PUBLIC LIBRARY

SPRINGFIELD, OHIO

COMPRISING

REPORTS OF THE PRESIDENT OF THE BOARD OF TRUSTEES, THE TREASURER, AND THE LIBRARIAN

FOR THE YEAR ENDING, APRIL 30, 1908

CHAS. E. MILLER & SON, PRINTERS
SPRINGFIELD, OHIO

Warder Public Library

192725

Springfield, Ohio

1907-1908

Board of Trustees

		Term Expires.
JAMES JOHNSON, Jr.	WM. H. WEIR	1912
JOHN L. ZIMMERMAN	EDWARD L. BUCHWALTER	1913
S. F. McGREW	*HENRY D. TITER	1914

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JOHN L. ZIMMERMAN, President
S. F. McGREW, Vice President
WM. H. WEIR, Secretary
EDWIN B. PHELPS, Treasurer

Committees

Library and Finance

EDWARD L. BUCHWALTER
*HENRY D. TITER
JAMES JOHNSON, Jr.
JOHN L. ZIMMERMAN

Administration and Rules

*HENRY D. TITER
WM. H. WEIR
S. F. McGREW
JOHN L. ZIMMERMAN

Books

JAMES JOHNSON, Jr. — EDWARD L. BUCHWALTER — LIBRARIAN

Magazines and Periodicals

S. F. McGREW — WM. H. WEIR — LIBRARIAN

Library Staff

MISS ALICE BURROWES, - - Librarian

Miss Anna M. Workman
Miss Elizabeth W. Bishop
Miss Belinda Buckingham
Miss Mary P. Pringle
} Assistants

Janitor

SAMUEL T. WOLF

*Succeeded Patrick E. O'Brien, Jan. 1908.

Hours of opening, 9 a. m. to 9 p. m. on week days.
Reading room open from 9 to 12 a. m. and 1:30 to 5 p. m. on Sundays.

Warder Public Library

THIRTY-SIXTH ANNUAL REPORT

To the Honorable Mayor
of the City of Springfield:—

On behalf of the Board of Directors of the Warder Public Library of Springfield, Ohio, I herewith submit to you the report of the Librarian and the Treasurer of the Board.

The past year has been the most prosperous and successful year in the history of this institution, which was established 36 years ago. The number of patrons has increased to 5,181 and the circulation to 84,332. The number of additions of new books and bound periodicals has been 1812. This includes the medical library of the late Dr. J. M. Buckingham which was given to us by Mrs. Buckingham and this has been made the foundation for a new department. The increasing of the number of books will necessitate our putting in a second floor in the book room, which will require the balance as shown in the Treasurer's report. During the year we have arranged for the use of the lot adjoining the library on the west, for a period of 25 years with the privilege of purchasing same at any time the city may desire, by our paying the tax on same. We have an efficient librarian, who, with her assistants, has been rendering satisfactory service to the public and the Board.

We ask that the same amount be levied for the support of this, one of the best institutions in the city, for the coming year.

Respectfully submitted,

JOHN L. ZIMMERMAN,
President.

Treasurer's Report

To the Board of Directors
of the Warder Public Library,
Springfield, Ohio.

Gentlemen:

I herewith submit the report of the Treasurer for the year ending April 30, 1908.

Receipts:		
Balance on hand May 1, 1907	$2,442.66	
From June taxes	3,173.28	
" December taxes	3,583.25	
" Fines, etc.	262.60	$9,461.79
Disbursements:		
Salaries	$3,425.92	
Books and Periodicals	1,956.55	
Rebindings	540.04	
Light	218.79	
Heat	161.55	
Supplies	246.18	6,549.03
Balance on hand May 1, 1908		$2,912.76

Respectfully yours,

E. B. PHELPS,

Treasurer.

Librarian's Report.

To the Trustees of the Warder Public Library.

GENTLEMEN:

In accordance with our custom, I present the report of library activities and statistics for the year ending April 30, 1908, being the 36th annual report.

Additions

The purchases have been as follows:

General works	10
Philosophy	14
Religion	39
Sociology	115
Philology	7
Natural Science	49
Useful Arts	48
Fine Arts	65
Literature	93
Travel	91
History	80
Biography	71
Fiction	372
Juvenile Stories	215
German books	77
Total,	1346

We have received from Mrs. Buckingham, the medical library of her husband, the late Dr. John M. Buckingham, 293 volumes; she also kindly donated the book cases for the same; these have been placed in the Trustees' room. Dr. Vance has contributed the unbound numbers of N. Y. Medical Journal, Medical News, Journal of the American Medical Association and the American Journal of Medical Sciences, for several years; the German Society has paid for the binding of Ueber Land und Meer for 1896-1907 (12 vols.); "The Gazette" has contributed four volumes of that daily; a friend has given the first ten volumes of Littell; through Mr. Earle Stewart we have received fifteen volumes of the Ohio State Archæological and Historical Society Publications; Mr. Geo. Winger and others contributed single volumes, making with the bound periodicals, the total additions 1812. See appendix A.

Binding, Lost and Worn Out Books

Our binding, now being done by Ward Bros., Jacksonville, Ill., gives promise of good wearing qualities, though it is a little soon to pronounce definitely, as they have had the work less than two years. Three shipments have been sent this year, amounting to 777 volumes and 103 magazines, the cost was $540, but a number of encyclopedias and dictionaries, which are large and expensive to bind, were included. A book circulates on the average

130 times before it is discarded. 361 books have been worn out, and 8 lost and paid for.

Card Holders

At the expiration of two years, the time for which the cards are made out, the names are dropped, if the cards are not renewed, so the number represents the actual number in use. The old book commenced in 1899 having been filled, a new "Record of Patrons" was begun this year, making additional work in the entry of names.

The number issued is as follows:

	New Cards		Renewals
Regular	1194		1060
Non-fiction	116		103
Special	9		13
Special non-fiction	8		13
12 Teachers (6 cards each)	72	(22 Teachers)	132
	1399		1321

This, with 2512 from last year on which the time has not expired, and 51 withdrawn, leaves 5181 in active use; 346 over last year.

Circulation

The circulation, 84,332, has been the largest for a number of years, the greatest gain being in the winter months, 6732 in the last six months over the corresponding months of last year; an unusual number of persons being out of employment, found more time for reading. One man calling for a new card, said it was the first time he had had one since the hard times some years ago. The largest circulation for one day was 652 on Feb. 29, and the smallest 103, on the fifth of the same month.

The circulation through the schools is less than usual, two of the buildings, to which books have been sent here-to-fore, decided that for special reasons they could not undertake to circulate them among the pupils this year.

The first of October about 50 books were placed in the Y. M. C. A. building for the use of the Junior Association. These books have been circulated 211 times; the Secretary adds that the majority of the readers were working boys.

The following, I copy from the Y. M. C. A. notes in The Sun of Nov. 20, 1907: "During the canvass for money to pay off the debt of the association, one man wrote a check for $25 on the first payment. He stated that he had been reading all the books his son brought home from the association and was pleased with the kind of reading it encouraged." The books loaned to the Central Y. M. C. A. in the fall, were read and exchanged for others, but no record of their use was kept, as the books were used in the Association building. It seems a good idea to make the rooms more attractive to the colored men by placing there good books for their use. We rarely send books of which we have not either a duplicate copy, or something similar on that subject, to either Association or school, so the library is not weakened, and in case there is a demand for anything, it is recalled. (See Appendix B.)

Reading and Reference Room

The attendance in the reading room has been unusually good this year, though statistics are not kept, as time can be spent to better advantage in other ways. A record of attendance is kept on Sunday, no other work being required at that time, and is as follows:

	Sunday Morning	Sunday Afternoon
Men	631	1309
Women	23	49
Boys	515	1244
Girls	32	121
Visitors	9	5
	1210	2728

Total morning and afternoon 3938

This is the largest attendance for some years, Mr. Wolf or his son has been in charge.

.

Miss Pringle, as you know, was granted leave of absence for six months from October to May 1, to spend in the Cleveland library, with special reference to the work that is done for children. We were particularly fortunate in securing the services of Miss Helen Bevitt during this time, her ability and fitness for the work made it possible to spare Miss Pringle temporarily without serious detriment to the library at that time, and the increased knowledge which Miss Pringle will bring to the work, will I feel sure tell in the coming year. Moreover, we have now two substitutes, Miss Mabel Prince and Miss Bevitt, who have spent some months in the library and have familiarized themselves with the work, and proved their special adaptability to it, so that in case of long illness or extra vacations on the part of the regular assistants, the library will not suffer as it otherwise would I hope we shall be able in the coming year to draw on the experience which Miss Pringle has gained during the winter; while much hampered for lack of a children's room, we might nevertheless do something in that direction. To teach the right use of books, and the use of right books, is certainly part of library work, and the time is unquesttionably when the mind is plastic and impressions sink deep. Works of fiction have their part in our lives; when through accident Carlyle's "French Revolution" was destroyed, he drew his mind from dwelling upon his loss by reading fiction. School and college curricula require a certain amount of fiction; every well educated person should be familiar with some of the standard romances, but the reading of poor fiction, or the exclusive reading of any fiction we all deprecate.

Children, taught to appreciate the best in literature, will when older discriminate against the poorer fiction; a strong effort should be made not only to develope the taste and imagination by the best stories and poetry, but also to arouse an interest in history, inventions, heroic lives, etc.

This summer we hope to prepare some bulletins for use in the work with the children next autumn; the special holidays with suitable pictures and lists of books, the Greek and Roman myths, or the King Arthur stories, lists of books will accompany these bulletins and the story hour will arouse an interest in them. As we have no children's room, the children might assembel in the Trustees' room for an hour Saturday afternoons; it would be necessary to have some low benches, but they could be simple without backs and when not in use could be piled out of the way. I should like to put this work more largely in the hands of Miss Buckingham and Miss Pringle and feel sure the carrying out of these plans would increase both the circulation and the effectiveness of the library.

Invoice

An invoice of all the books was completed this year, without closing the library; the difficulties are apparent with from 2,000 to 3,000 volumes constantly out in circulation, besides the libraries at the different school buildings, the two Y. M. C. A.'s, the books at the bindery, etc., but to close the library

at any time of year seems to be so great an inconvenience to some, that it did not seem advisable, if it could be otherwise managed. The table in appendix A shows the number of volumes now in the library.

Of course the need of a room for reference and study is becoming all the time more imperative. I believe if arrangements, can not now be made for an addition to the building, that the best thing that we can do, would be to carry out the original plan of the architect for increasing the book space by putting a second floor in the book room; the height of the ceiling and the second row of windows would seemingly make it easily possible. Several years ago we were much cramped for space, this was before Gen. Bushnell's death, and he had some correspondence with one of the architects, who came to look at the library building, but at that time suggested that we first utilize the space around the walls and under the windows in the reading rooms. This we did, but all available space in that direction is now used, and in seems that the added floor is now the most feasible plan; of course an addition to the building containing a reference and a children's room would be infinitely better. The expedient of placing an additional stack, where the children's books now are, would be very unsatisfactory. When the children are in school, that end of the room is so much more quiet and desirable to adults for study or writing, than the large reading room through which every one who comes to the library must pass, and when school is out, and the children do come, they come in such numbers that they need all, and more than, the space now allotted to them. Moreover, when persons wish, to take several books to a table for examination, the space at the end of the room is necessary. It is, moreover, essential to have one of the assistants at one of the tables at the end of the book room, as much as possible, entering patrons' names in the record, making out the lists of new books to be printed, or any other work that can be done there, with the double object of having a place to do such work, and also that her presence may have a restraining influence.

The kind co-operation of the Warder estate in giving to the library the lease of the lot to the west of the building for twenty-five years, with the option of buying at anytime during that period, upon our assuming taxes and expenses, insures light, air and a good setting for the building at present, and the possibility of enlargement in the future.

The work of Mr. Walter Tittle, a Springfield boy studing art in New York, having received favorable notice, you kindly gave permission that his illustrations and illumined letters for the First Nautucket Tea Party, a gift book brought out by Doubleday Page & Co., for the holidays, be exhibited for a few days at the library.

Few changes have occured this year, we miss Mr. O'Brien, with his keen sense of justice and ready support of all measures for the welfare of the library, from our Board meetings, and give welcome to Mr. Henry D. Titer.

On the library staff no change has occurred, excepting the temporary absence of Miss Pringle. The janitor, having been incapacitated for duty last summer, has not been able to resume work as heretofore, and his son has filled his place since last August.

To the libraries whose bulletins and reports we have received; to the City Press for copies of the dailies, also for publication of our lists and notices concerning the library, to all who have in any way contributed to the success of the library; and last but not least to the Board of Directors for unfailing interest, I wish to express my appreciation.

Respectfully submitted,

ALICE BURROWES,

Librarian.

May 12, 1908.

APPENDIX "A"

Volumes Added and Discarded, 1907-'08.

CLASS	Total Accessions	Worn out, lost and paid etc.
General Works	113	
Philosophy	14	2
Religion	40	
Sociology	124	
Philology	7	
Natural Science	52	6
Useful Arts	74	2
Fine Arts	71	1
Literature	110	10
History	96	7
Travel	95	4
Biography	78	2
Fiction	645	335
Medical Library	293	
	1,812	369

Number Volumes in Library May 1, 1908.

CLASS	Adult	Juvenile	German	Total
General Works	1,647	97	76	1,820
Philosophy	351	6	8	365
Religion	1,090	44	19	1,153
Sociology	1,471	120	71	1,662
Philology	120	2	20	142
Natural Science	986	264	9	1,259
Useful Arts	1,259	66	6	1,331
Fine Arts	888	61	29	978
Literature	2,290	163	634	3,087
History	2,214	266	83	2,563
Travel	1,665	304	11	1,980
Biography	2,387	212	79	2,678
Fiction	3,907	1,371	425	5,703
Medical Library	293			293
	20,568	2,976	1,470	25,014



APPENDIX "B"

CIRCULATION

CLASS	Adult	Juvenile	German	Total	Gain or lost over last year
General Works	336	67	23	426	82 loss
Philosophy	402	10	1	413	111 gain
Religion	656	102	5	763	12 "
Sociology	1,237	*897	26	2,160	760 "
Philology	61	2		63	8 loss
Natural Science	820	506	3	1,329	232 gain
Useful Arts	696	191		887	216 "
Fine Arts	866	292	10	1,168	91 "
Literature	2,229	379	79	2,687	95 loss
History	1,051	787	12	1,850	4 gain
Travel	1,446	754	2	2,202	166 "
Biography	1,194	356	15	1,565	41 "
Fiction	47,815	18,200	763	66,778	6,770 "
Total for Library	58,809	22,543	939	82,291	8,218 net gain
School and Y. M. C. A.				2,041	2,150 loss
				84,332	6,068 net gain

Report of Separate Schools and Y. M. C. A.

Washington	925
Elmwood	785
Dibert	120
Y. M. C. A.	211
Total,	2,041

*Includes folk lore stories.

APPENDIX "C"

CURRENT PERIODICALS

On file and for use in the Reading Room, 1907-08

Daily

Cincinnati Commercial Tribune (with Sunday issue)
Cincinnati Enquirer (with Sunday issue)
Chicago Record Herald
New York Sun
New York Tribune
*Springfield Daily Gazette
*Springfield Daily News
*Springfield Morning Sun

Semi-weekly

St. Louis Globe Democrat

Weekly

American Machinist
Army and Navy Journal
British Weekly
*Christian Science Sentinal
*Christian Standard
*Churchman
Cleveland Leader (Sunday only)
Engineering Record
Harper's Weekly
*Farm Press
Illustrated London News
Independent
*Journal and Messinger
Judge
Leslie's Illustrated Weekly
Literary Digest
Louisville Courier Journal
Living Age
*Louisiana Planter
*Lutheran Evangelist
Musical Courier
Nation
*Official Gazette of the Patent Office
Ohio State Journal (Sunday only)
Outlook
Puck
Scientific American
Scientific American Supplement
Sunday School Times
*Woman's Journal
Youth's Companion

Semi-Monthly

Dial
*Farm and Fireside

Monthly

*American Messinger
Atlantic
Bookman
Cassier's Magazine
Century
Charities

Monthly—Continued

Chautauquan
Christian Science Journal
Children's Magazine
Contemporary Review
*Cook's Traveller's Gazette
Cosmopolitan
Country Life in America
Craftsman
Cumulative Book Index
Cumulative Book Review Digest
Current Literature
Educational Review
Everybody's Magazine
Delineator
Fortnightly Review
Harper's Bazar
Harper's Monthly
Home Needle Work Magazine
Inland Printer
International Studio
Ladies' Home Journal
Library Journal
*Lutheran Missionary Journal
McClure's Magazine
Masters in Art
Missionary Review of the World
Munsey's Magazine
New England Magazine
Nineteenth Century
North American Review
*Ohio Endeavor
Ohio Magazine
*Ohio Messinger
Outing
Power
Popular Science Monthly
Public Libraries
Putnam's and the Reader
Reader's Guide to Periodical Literature
Review of Reviews, American Monthly
St. Nicholas
Scribner
Success
*Western Empire
Westminister Review
*Woman's Home Companion
World's Work

Quarterly

Forum
Quarterly Journal of Economics
Poet Lore

German

Ueber Land und Meer

*Donated

Thirty-Seventh Annual Report

Warder Public Library

1908-1909

Thirty-Seventh Annual Report

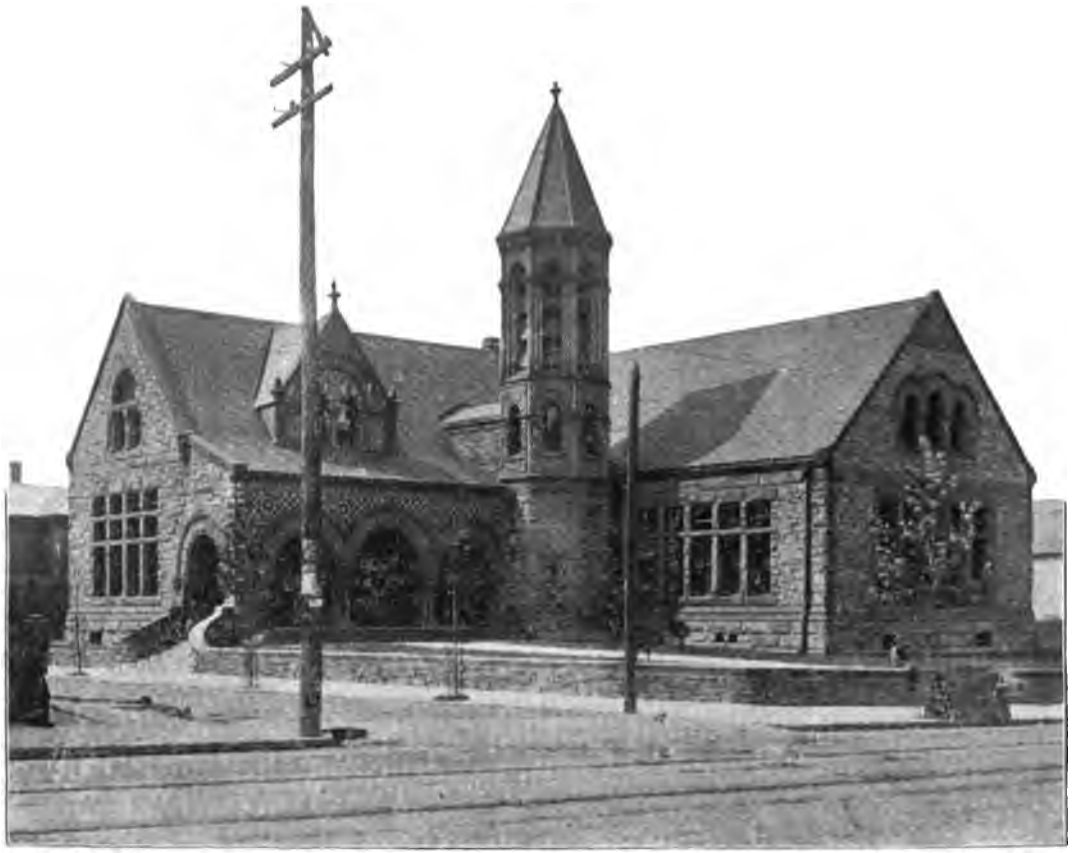
Warder Public Library

1908-1909



THE NEW YORK
PUBLIC LIBRARY

ASTOR, LENOX AND
TILDEN FOUNDATIONS.



THE WARDER PUBLIC LIBRARY
Grounds and Building Donated by Benjamin H. Warder. Dedicated June 12, 1890.

THIRTY-SEVENTH ANNUAL REPORT

OF THE

WARDER PUBLIC LIBRARY

SPRINGFIELD, OHIO

COMPRISING

REPORTS OF THE PRESIDENT OF THE BOARD OF TRUSTEES, THE TREASURER, AND THE LIBRARIAN

FOR THE YEAR ENDING, APRIL 30, 1909

CHAS E. MILLER & SON, PRINTERS
SPRINGFIELD, OHIO

NEW YORK PUBLIC LIBRARY
F 199339
ASTOR, LENOX AND TILDEN FOUNDATIONS.
1902

Warder Public Library

Springfield, Ohio

1908-1909

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		Term Expires.
JAMES JOHNSON, JR.	WM. H. WEIR	1912
JOHN L. ZIMMERMAN	EDWARD L. BUCHWALTER	1913
S. F. McGREW	HENRY D. TITER	1914

Officers

JOHN L. ZIMMERMAN, President
S. F. McGREW, Vice President
WM. H. WEIR, Secretary
EDWIN B. PHELPS, Treasurer

Committees

Library and Finance

EDWARD L. BUCHWALTER — JAMES JOHNSON, JR.
HENRY D. TITER — JOHN L. ZIMMERMAN

Administration and Rules

HENRY D. TITER — SAMUEL F. McGREW
WM. H. WEIR — JOHN L. ZIMMERMAN

Books

JAMES JOHNSON, JR. — EDWARD L. BUCHWALTER — THE LIBRARIAN

Magazines and Periodicals

S. F. McGREW — WM. H. WEIR — THE LIBRARIAN

Library Staff

MISS ALICE BURROWES, - - Librarian

Assistants:
- MISS ANNA M. WORKMAN
- MISS ELIZABETH W. BISHOP
- *MISS MARY P. PRINGLE
- †MISS MABEL PRINCE
- ‡MISS HELEN L. BEVITT

MISS BELINDA BUCKINGHAM, Children's Librarian

Janitor

SAMUEL T. WOLF

*Resigned August, 1908
†Elected to succeed Miss Pringle
‡One afternoon and evening each week.

Hours of opening, 9 a. m. to 9 p. m. on week days.
Reading room open from 9 to 12 a. m. and 1:30 to 5 p. m. on Sundays.

Warder Public Library

THIRTY-SEVENTH ANNUAL REPORT

To the Honorable Mayor and
Members of the City Council,
Springfield, Ohio.

Gentlemen:

On behalf of the Board of Trustees of the Warder Public Library, I herewith submit to you the annual reports of the Librarian, and Treasurer, for the year ending April 30, 1909.

The balance in the hands of the Treasurer on May 1, 1909, was $2,835.48. It will require all this amount to meet the necessary expenses of the library up until the time we receive our apportionment of the June taxes.

You will see by the report of the Librarian that the library is being constantly used by a large number of our citizens, and I am glad to say that the number is growing each year. We have tried to secure for the citizens of Springfield a high class of literature, and something that is worth while to read.

The demand for more room to care for our patrons is now so urgent that it will be necessary for us during the next year, to secure some means by which we can furnish more book room.

Your Board has kept the expenditures within the amount apportioned.

The work of the Librarian and her assistants has been satisfactory to the Board of Directors.

Very respectfully,

JOHN L. ZIMMERMAN,

President of the Board of Trustees
of the Warder Public Library.

Treasurer's Report

To the Board of Directors
of the Warder Public Library,
Springfield, Ohio.

Gentlemen:

I herewith submit the report of the Treasurer for the year ending, April 30th, 1909.

Receipts:		
Balance on hand May 1, 1908	$2,912.76	
From June taxes	3,515.30	
" December taxes	3,624.78	
" Fines, etc.	238.98	$10,291.82
Disbursements:		
Salaries	$3,509.81	
Books and Periodicals	2,145.36	
Rebindings	574.19	
Electric Light	189.36	
Steam Heat	264.00	
Insurance	213.50	
Taxes	271.06	
Supplies	289.06	7,456.34
Balance on hand May 1, 1909		$2.835.48

Respectfully yours,

E. B. PHELPS,

Treasurer.

Librarian's Report

To the Trustees of the Warder Public Library.

Gentlemen:

The library founded in 1872 completes this April its 37th year. Possibly it may be of interest, to make the usual report brief, and to add, as an appendix, some notes regarding the genesis of the library, taken from the original journal of the Springfield Lyceum, which opened its library and reading room just sixty years ago, and of which the public library is the inheritor and lineal descendent.

Additions

The purchases this year have been as follows:

General works	1	Literature	113
Philosophy	28	Travel	116
Religion	60	History	65
Sociology	105	Biography	109
Philology	12	Fiction	378
Natural Science	44	Juvenile Stories	84
Useful Arts	93	German Books	13
Fine Arts	67		

The total number of volumes purchased 1288, though somewhat less than last year, includes some useful reference works; as, several volumes of the Variorum Edition of Shakespeare, the Jewish and Catholic Encyclopædias, the Encyclopædia of Agriculture, vol. 4, the Library of Original Sources, 10 vols., also new sets of Ainsworth, Dickens, George Eliot and Hugo, a number of mechanical books including Mechanical Engineering and Practical Shop Work, 3 vols., each, etc. The number of volumes purchased does not represent the net growth, as volumes are added from bound periodicals, and other sources, and the worn out and lost volumes must be deducted. For detailed statement see appendix "A."

Binding and Worn Out Books

Three shipments of books have been made to the bindery, a total of 856 volumes rebound and 100 newly bound from periodicals, the bills amounting to $574.17 including seventeen spring binders for the current magazines.

The number of volumes worn out is 351, twenty-three volumes have been lost and paid for.

Card Holders

Cards have been issued as follows:

New Cards		Renewals	
Regular	1589	Regular	1001
Non-fiction	116	Non-fiction	182
Special	5	Special	11
Special non-fiction	2	Special non-fiction	10
6 teachers (6 cards each)	36	29 teachers (6 cards each)	174
Total,	1748	Total,	1378

2669 cards from last year on which the time has not expired, and 47 withdrawn, leaves 5748 in active use,—567 more than last year.

Circulation of Books

Last year we reported the largest circulation for many years, giving as explanation, that on account of the general depression in the business world, which, though felt less in our own city than in the country at large, still affected the industrial situation, thereby affording those out of employment, more time for reading. The explanation seems to have been a legitimate one, as this year, with a general return to more normal business conditions, the circulation during the winter months has fallen below the corresponding months of last year, and yet the general gain has been sufficient to bring the total circulation slightly in advance of last year, indicating a steady natural growth.

The library was open for circulation of books 306 days, an extra holiday was interpolated in memoriam of the Lincoln centenary. The circulation from the library was 82,500, through the schools 3,486, a decided gain over last year, total 85,986. High water mark for the year was reached February 13th, with a circulation of 749, the lowest circulation was 143, August 19th. The daily average 270.

For details of circulation see appendix "B."

Reference and Reading Room

The use of reference books is not recorded, neither is the attendance in the reading-room throughout the week. No other work being required on Sunday the statistics are kept for that day, and are as follows:

Sunday Morning		Sunday Afternoon	
Men	720	Men	1290
Women	38	Women	94
Boys	637	Boys	1373
Girls	28	Girls	165
		Visitors	9
Total	1423	Total	2931

The total attendance 4354, is greater than a for a number of years. The reading-room has been open fifty-two Sabbaths, from 9 a. m. to 12, and from 1:50 to 5 p. m. Mr. Wolf or his son has been in charge.

.

Miss Pringle returned to us last May after six months spent in the Cleveland library, but an opportunity being presented to take a course in the Western Reserve Library School in connection with the work in the Cleveland library, the offer seemed too advantageous to disregard, and was accepted. Our loss is offset by the benefit it will be to her, and by the fact that she is doing such good work in her new sphere. The importance of a substitute familiar with the library work was then demonstrated, when Miss Prince was able to take up the work so efficiently.

Work for the Children

The first step in the realization of plans for the children has been taken this year. Miss Helen Bevitt has been added to the library staff, and though only for one afternoon and evening a week, it has made it possible, by making other changes, to put Miss Buckingham in charge of the work for the children. With the opening of the school year we put into operation the new plans; a scedule of hours for the children varying from the general library hours, was

adopted, books being issued all day on Saturdays, and from 12:30 to 9 p. m., the rest of the week, except Tuesdays, Wednesdays and Thursdays, when books are not issued after 6 o'clock.

These hours are operative during the school year, it is intended to issue books in the mornings also, during vacation.

About forty letters were sent, two to each school building, public, parochial, and private; one was addressed to the principal and teachers of each building, the other, it was requested should be read to the children. These letters explained the new plans and hours, and contained a cordial invitation to the children and teachers to make use of the library.

The results are already apparent; the children appreciate the change, the circulation in this department is 1300 greater than last year, and I believe will continue to increase.

Miss Buckingham has prepared bulletins for special days, grouping under them the books on the subject illustrated. Miss Pringle also made some bulletins, and mounted on heavy paper in the form of booklets, suitable prose and poetical selections for special occasions, which have proved very useful. A new card cabinet has been purchased for the children's department, and Miss Buckingham is copying from the general catalog, cards for authors and titles of the children's books, the subjects will be added later. This will be a great convenience, and will also teach the children how to use a catalog.

.

Special effort in any direction is productive of results, and while it is not intended that the children should receive an undue amount of attention, the importance of right beginning is apparent; a careful balance, however, must be preserved that the interests of each and all shall receive due consideration. I should like to have the men in the various mechanical pursuits feel that the library was an aid to them, and with this end in view, I asked several men whose expert advise would be appreciated by the patrons of the library, for lists of books, mechanical and technical. These gentlemen responded with valuable lists: I was pleased to find that in some instances a large proportion of the books on these lists were already in the library, in other departments I found deficiencies which we gladly filled. The books were added just at the close of the library year, and during the coming year a special effort will be made to get these books before the men who would appreciate them. It is not enough that the books be in the library, but it is essential that the people realize that the library has books in the various departments that they need, and that if we do not have them, we will be glad to get them if possible.

.

In all living organisms there must be growth and decay, but growth must exceed decay else existence ceases, there is no standing still. So with a library, there must be visible enlargement, books must be constantly added, there will be wear and tear, but it must be small in comparison with the increase, to stand still is to go backward. Eighteen years ago we came into our own building,we have out-grown our space, in the book-room the shelving reaches from the floor to a height beyond which it cannot go, every available bit of space seems to be utilized, shelving has been added this year in the book-room, the trustees' room, and the basement, and the only resource now left seems to be the execution of the architect's original plans with regard to enlargement,—the erection of a second floor in the book-room. We cannot encroach upon the space in the children's department for another stack, as that space is needed for so many purposes, it is sought by people wishing to do special studying, being more quiet than the general reading-room (except after school), it is essential to have a table there to be used in writing, filing cards, etc., and the space is too small now for the children.

The changes this year in the library staff are, Miss Mary Pringle's resignation in August, and the election of Miss Mabel Prince, on full time, and Miss Helen Bevitt, who gives one afternoon and evening of each week. The janitorial service has been rendered by Mr. S. T. Wolf and son; sometimes by one, sometimes by both, at present Mr. Wolf, Sr., is doing the work.

With sincere appreciation of all efforts to further the interests of the library, on the part of the Press, the friends who have aided in any way, the assistants, and you, the Board of Trustees, this report is

Respectfully submitted,

ALICE BURROWES,
Librarian.

May 3, 1909.

Some Early History

In tracing the origin of the library we find several literary and library societies which after a few months ceased to exist; but the real inception of the future public library was the Springfield Lyceum, dating from 1841-1853, this was followed by the Ladies' Library Association, 1855-1868, then the Young Men's Christian Association, the heir to the libraries collected by the Springfield Lyceum, and the Ladies' Library Association, and lastly the Public Library, the lineal descendent and inheritor of the foregoing.

The Springfield Lyceum, the earliest branch of the library's ancestral tree, was incorporated in 1841 (Bill 35 in the Ohio General Assembly) by James S. Halsey, Jacob S. Conklin, John M. Gallagher, Henry Hedrick, George Mulholland, Ira Paige, W. M. Spencer, E. C. Ross, Samuel Ells, Nelson Weston, Benjamin F. Nourse, Harvey Vinal, Edward H. Cumming, Robert Rodgers, George Snider and their associates.

The constitution states that the objects of the association are, the procuring of a library, a cabinet of minerals and plants, etc.; the officers to be a president, vice president, secretary, treasurer, librarian and editor, also an executive committee who shall appoint the lecturer, name subjects for debate, and audit the accounts, and a library committee whose duty it shall be to purchase books, provided there are funds on hands to pay for them, and who shall have the care and supervision of all the property of the Lyceum. Five dollars at one payment constituted a life membership, and one dollar, or two dollars worth of books, an annual membership. The meetings were held weekly and the exercises consisted of reading of the Register, a lecture and a debate.

In 1849 the Lyceum reorganized, added a reading-room and named three dollars as the annual dues. The reading-room was opened April 10, 1849, with an interesting list (still preserved) of two hundred and sixty standard books and periodicals, some of which are still in the present public library.

The old Lyceum library was finally turned over to the Young Men's Christian Association with the understanding that it should be preserved and every possible effort be made to accumulate a public library.

The Ladies Association placed their library in posession of the Young Men's Christian Association, with the understanding that the latter add to it by purchase, extend the circulation of books, and that the ladies be permitted to use it. This agreement was signed by J. W. Gunn, C. G. Folger, M. W. Plattenburg, Mrs. M. Mason, Mrs. M. J. Stone, Miss S. Rodgers and Miss M. E. Miller.

The history of the library after it became incorporated as the Springfield Public Library, 1872, is better known.

The presidents and secretaries of the successive boards, and the librarians from the beginning are here given. Also the old Lyceum officers as far as the records are kept.

Officers of the Springfield Lyceum

1841

Pres......James S. Halsey
V.-Pres......William Steele
Sec'y..... Edward M. Doty
Treas..... Jefferson Freese
Libn..... George G. Mulholland

Executive Committee

J. B. Halsey, John H. Miller, Edward M. Doty.

Library Committee

Edward H. Cumming, John M. Gallagher, John Murdock.
Editor of Register....John Murdock

1842

Pres.....James S. Halsey
V.-Pres.....William Steele
Sec'y.....A. G. Burnett
Treas.....Robert Black
Libn..... G. G. Mulholland

Executive Committee

J. H. Miller, J. B. Halsey, A. G. Burnett.

Library Committee

J. Murdock, E. H. Cumming, Dr. Rodgers.
Editor of Register....D. W. Halsey

1843

Pres..... John Murdock
V.-Pres.....E. J. Nugent
Sec'y.....A. G. Burnett
Treas.....Robert Black
Libn..... G. G. Mulholland

Executive Committee

J. B. Halsey, A. G. Burnett, D. P. Kenyon.

Library Committee

C. Robbins, E. H. Cumming, W. A. Rogers.
Editor of Register.C. F. McWilliams

1844

Pres.....Michael Kauffman
V.-Pres.....A. G. Burnett
Sec'y..... Wm. White
Treas.....Robt. Black
Libn..... G. G. Mulholland

Executive Committee

J. B. Halsey, D P. Kenyon, Wm. White.

Library Committee

Wm. A. Rogers, E. H. Cumming, G. G. Mulholland.
Editor of Register.....

1845

Pres..... E. H. Cumming
V.-Pres.....A. G. Burnett
Sec'y.....Wm. White
Treas.....Robt. Black
Libn.....G. G. Mulholland

Executive Committee

John M. Gallagher, Harvey Vinal, Wm. White.

Library Committee

E. H. Cumming, Robt. Rodgers, Wm. A. Rogers.

1846

Pres.....James S. Halsey
V.-Pres.....Dr. Isaac Hendershott
Treas.....Robert Black
Sec'y.....S. S. Henkle
Libn.....Wm. White

Executive Committee

J. B. Halsey, Joseph McIntire, S. S. Henkle

Library Committee

M. Kauffman, John M. Gallagher, Wm. White.

1847

Pres. D. P. Kenyon
V.-Pres.....A G. Burnett
Sec'y.....S. S. Henkle
Treas.....John S. McIntire
Libn.....Robert Black

Executive Committee

S. Shellabarger, M. Kauffman, S. S. Henkle.

Library Committee

D. P. Kenyon, Harvey Vinal, Robert Black.
Editor of Register.....D. W. Halsey

1848

Pres......J. S. Halsey
V.-Pres......A. G. Burnett
Sec'y..... Robt. W. Carroll
Treas..... Jos. McIntyre
Libn..... Robert Black

Executive Committee

S. Shellabarger, R. Mason, R. W. Carroll.

Library Committee

G. H. Frey, Thos. A. Burrowes, Robt. Black.

Editor of Register.. Dan'l. W. Halsey

Officers of the *Springfield Public Library

1872-3

Pres...... John H. Vorhees
Sec'y.....J. A. Cashman
Libn.... T. J. Thompson

1873-4

Pres......John W. Bookwalter
Sec'y.....J. A. Cashman
Libn.....T. J. Thompson

1874—1876

Pres...... David Thatcher
Sec'y..... J. A. Cashman
Libn.....Mrs. V. Heckler

1876-7

Pres......E. W. Mullikin
Sec'y.....G. W. Winger
Libn..... Mrs. V. Heckler

1877—1883

Pres......E. W. Mullikin
Sec'y.....G. W. Winger
Libn.....R. C. Woodward

1883—1886

Pres......Edward L. Buchwalter
Sec'y.....G. W. Winger
Libn.....R. C. Woodward

1886-1895

Pres......Edward L. Buchwalter
Sec'y..... ...Chas. S. Kay
Libn.....R. C. Woodward

1895-6

Pres......Edward L. Buchwalter
Sec'y. John L. Zimmerman
Libn.... R. C. Woodward

1896-1900

Pres......Edward L. Buchwalter
Sec'y.....Gilbert C. Berlew
Libn.....Miss Alice Burrowes

1900-1903

Pres...... .Edward L. Buchwalter
Sec'y.. W. B. Rodgers
Libn.... Miss Alice Burrowes

1903-4

Pres...... Gen. A. S. Bushnell
Sec'y..... James Johnson, Jr.
Libn.....Miss Alice Burrowes

1904-1906

Pres......John L. Zimmerman
Sec'y.....James Johnson, Jr.
Libn.....Miss Alice Burrowes

1906—1909

Pres......John L. Zimmerman
Sec'y.....Wm. H. Weir
Libn.....Miss Alice Burrowes

*Name changed to Warder Public Library in 1890 on honor of donor of Library Building, Mr. B. H. Warder.

APPENDIX "A"

CONTENTS AND GROWTH

CLASS	1907-8 No. of Volumes in Library English	No. of Volumes in Library German	Total No. of Volumes May 1st, 1908	1908-9 New Books Purchased English	Number Replaced	German Books	From Periodicals	Donations	Total Accessions	Worn Out, Lost, Etc	Net Gain	Present No. English	Present No. German	Total Number May 1st, 1909
General Works	1,744	76	1,820	1			55		56	a15	41	1,790	71	1,861
Philosophy	357	8	365	27	1			1	29	4	25	382	8	390
Religion	1,134	19	1,153	59	1		1	6	67		67	b1,202	19	1,221
Sociology	1,591	71	1,662	99	6		2	4	111	5	106	1,697	71	1,768
Philology	122	20	142	12					12		12	134	20	154
Natural Science	1,250	9	1,259	44			2		46	9	37	1,287	9	1,296
Useful Arts	1,325	6	1,331	91	2		30	3	126	4	122	c1,453	6	1,459
Fine Arts	949	29	978	66	1		6		73	7	66	1,015	29	1,044
Literature	2,453	634	3,087	110	3	d2	4	5	124	11	113	2,564	636	3,200
History	2,480	83	2,563	62	3				65	7	58	2,538	83	2,621
Travel	1,969	11	1,980	107	9			1	117	10	107	2,076	11	2,087
Biography	2,599	79	2,678	77	32	2		6	117	24	93	e2,692	81	2,773
Fiction	3,907	393	4,300	248	130	10		3	391	f201	190	4,089	401	4,490
Juvenile Stories	1,371	32	1,403	47	37			1	85	78	7	1,378	32	1,410
Medical Library	293		293									293		293
	23,544	1,470	25,014	1,050	225	14	100	30	1,419	375	1,044	24,590	1,477	26,067

a—Including 5 German.
b " 1 not counted in invoice, 1907-8.
c " 6 " " " " "
d " 1 from periodical.
e " 2 returned since invoice, 1907-8.
f " 2 German.

APPENDIX "B"

CIRCULATION

CLASS	Adult	Juvenile	German	Total	Gain or loss over last year
General Works	373	90	34	497	71 gain
Philosophy	489	10	2	501	88 "
Religion	845	97	6	948	185 "
Sociology	1,037	*1,428	24	2,489	329 "
Philology	71	3	1	75	12 "
Natural Science	771	505	3	1,279	50 loss
Useful Arts	837	200	1	1,038	151 gain
Fine Arts	940	308	5	1,253	85 "
Literature	2,233	444	49	2,726	39 "
History	1,054	794	14	1,862	12 "
Travel	1,508	646	6	2,160	42 loss
Biography	1,163	397	14	1,574	9 gain
Fiction	46,423	18,918	757	66,098	680 loss
Total for Library	57,743	23,840	916	82,500	209 net gain
Total for Schools				3,486	1,445 gain
			Total	85,986	1,654

Report of Schools

Elmwood	875
Washington	1,580
Gray	847
Dibert	184
Total	3,486

*Including folk lore stories.

APPENDIX "C"

CURRENT PERIODICALS

On file and for use in the Reading Room, 1908-09

Daily

Cincinnati Commercial Tribune (with Sunday issue.)
Cincinnati Enquirer (with Sunday issue.)
Chicago Record Herald
New York Sun
New York Tribune
*Springfield Morning Times
*Springfield Daily News
*Springfield Morning Sun

Semi-weekly

St. Louis Globe Democrat

Weekly

American Machinist
Army and Navy Journal
British Weekly
*Christian Standard
*Churchman
Cleveland Leader (Sunday only)
Engineering Record
Harper's Weekly
*Herald of Gospel Liberty
Illustrated London News
Independent
*Journal and Messinger
Judge
Leslie's Illustrated Weekly
*Lutheran Evangelist
Literary Digest
Living Age
*Louisiana Planter
Louisville Courier Journal
Musical Courier
Nation
*Official Gazette of the Patent Office
Ohio State Journal (Sunday only)
Outlook
Puck
Scientific American
Scientific American Supplement
Sunday School Times
*Woman's Journal
Youth's Companion

Semi-Monthly

Dial
*Farm and Fireside

Monthly

*American Messinger
Atlantic
Bookman
Cassier's Magazine
Century
Charities and the Commons

Monthly—Continued

Chautauquan
Children's Magazine
Contemporary Review
*Cook's Traveller's Gazette
Cosmopolitan
Country Life in America
Craftsman
Cumulative Book Index
Cumulative Book Review Digest
Current Literature
Delineator
Educational Review
Everybody's Magazine
Fortnightly Review
Harper's Bazar
Harper's Monthly
Housekeeper
Home Needle Work Magazine
Inland Printer
International Studio
Keith's Magazine
Ladies' Home Journal
Library Journal
*Lutheran Missionary Journal
McClure's Magazine
Masters in Art
Missionary Review of the World
Munsey's Magazine
New England Magazine
Nineteenth Century
North American Review
*Ohio Endeavorer
*Ohio Messinger
Outing
Power
Popular Science Monthly
Public Libraries
Putman's Monthly
Readers Guide to Periodical Literature
Review of Reviews, American Monthly
St. Nicholas
Scribner
Success
*Western Empire
Westminister Review
Woman's Home Companion
World's Work

Quarterly

Forum
Quarterly Journal of Economics
Poet Lore

German

Ueber Land und Meer

*Donated

THE NEW YORK PUBLIC LIBRARY
ASTOR, LENOX AND TILDEN FOUNDATIONS

exchd
E.W.

Thirty-eighth Annual Report

Warder Public Library

1909-1910

*HND

THE NEW YORK PUBLIC LIBRARY
ASTOR, LENOX AND TILDEN FOUNDATIONS

research
E.N.

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1909-1910

HND

THE NEW YORK
PUBLIC LIBRARY

ASTOR, LENOX AND
TILDEN FOUNDATIONS.



THE WARDER PUBLIC LIBRARY
Grounds and Building Donated by Benjamin H. Warder. Dedicated June 12, 1890.

THIRTY-EIGHTH ANNUAL REPORT

OF THE

WARDER PUBLIC LIBRARY

SPRINGFIELD, OHIO

COMPRISING

Reports of the President of the Board of Trustees, the Treasurer and the Librarian

FOR THE YEAR ENDING, APRIL 30, 1910

CHAS. E. MILLER & SON SPRINGFIELD, OHIO

Warder Public Library

Springfield, Ohio

1909-1910

Board of Trustees

		Term Expires
JAMES JOHNSON, JR.	*WM. H. WEIR - - -	1912
JOHN L. ZIMMERMAN	EDWARD L. BUCHWALTER -	1913
J. F. McGREW	HENRY D. TITER - - -	1914

Officers

JOHN L. ZIMMERMAN, President
S. F. McGREW, Vice President
*WM. H. WEIR, Secretary
†EDWARD B. PHELPS, Treasurer

Committees

Library and Finance

EDWARD L. BUCHWALTER — JAMES JOHNSON, JR.
HENRY D. TITER — JOHN L. ZIMMERMAN

Administration and Rules

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MISS MABEL PRINCE
‡MISS HELEN L. BEVITT
} Assistants

MISS BELINDA BUCKINGHAM, Children's Librarian

Janitor

SAMUEL T. WOLF

*Resigned—Succeeded by Howard Bratten, Feb. 1910.
†Deceased—Succeeded by Harlen C. West, Nov. 1909.
‡One afternoon and evening each week.

Hours of opening, 9 a. m. to 9 p. m. on week days.
Reading room open from 9 to 12 a. m. and 1:30 to 5 p. m. on Sundays.

Warder Public Library

THIRTY-EIGHTH ANNUAL REPORT

To the Honorable Mayor and
Members of the City Council,
Springfield, Ohio.

Gentlemen:

The Board of Trustees of the Warder Public Library, herewith submit to you the annual reports of the Librarian and Treasurer for the year ending April 30th, 1910.

The balance in the hands of the Treasurer will all be used for paying the necessary expenses of the library until we receive our apportionment from the June taxes.

The demand for more room to care for our patrons is so urgent that we find it necessary for us to secure new stacks and other needed fixtures this year.

The work of the Librarian and her assistants has been very satisfactory to the Board.

Very Respectfully,

JOHN L. ZIMMERMAN,

President of the Board of Trustees
of the Warder Public Library.

Treasurer's Report

To the Board of Directors
of the Warder Public Library,
Springfield, Ohio.

Gentlemen:

I herewith submit the report of the Treasurer for the year ending April 30th, 1910.

Receipts:

Balance on hand May 1, 1909	$2,835.48	
From June Taxes	3,494.09	
" December Taxes	3,632.17	
" Fines	265.52	$10,227.26

Disbursements:

Salaries	$3,458.55	
Books and Periodicals	2,233.05	
Rebindings	489.53	
Electric Light	222.89	
Steam Heat	264.00	
Taxes	186.87	
Supplies	217.79	7,072.68
Balance on hand May 1st, 1910		$3,154.58

Very Respectfully,

HARLEN C. WEST,
Treasurer.

Librarian's Report

To the Trustees of the Warder Public Library.

Gentlemen:

I present tonight a statistical report of the year just closed, the thirty-eighth of the library's existence, with brief comments on the work done and the outlook for the year to come.

Additions

The purchases have closely paralleled those of last year, both in the total number of volumes and in the proportion added to the various classes. They are as follows:

General works	9	Fine Arts	87
Philosophy	32	Literature	151
Religion	83	Travel	109
Sociology	116	History	93
Philology	6	Biography	90
Natural Science	47	Fiction	267
Useful Arts	97	Juvenile Stories	104

The total purchases amounted to $1,950 an average cost of $1.50 per volume. In addition to the volumes purchased are those added from bound periodicals and other sources. See appendix A.

Binding and Worn Out Books

We have made three shipments to the bindery, a total of 739 volumes rebound and 113 added from periodicals bound. The bills amounting to $489.53, which included a few spring binders for use in the reading room. Two hundred and thirty-nine volumes have been discarded and 16 lost and paid for.

Card Holders

Cards have been issued as follows:

New Cards		Renewals	
Regular	1417	Regular	687
Non-fiction	165	Non-fiction	154
Special	8	Special	9
Special non-fiction	5	Special non-fiction	9
10 teachers (6 cards each)	60	23 teachers (6 cards each)	138
Total,	1655	Total,	997

A total of 2652, which with 3126 from last year, on which the time has not expired, and 43 withdrawn, leaves 5692 in active use.

Reference and Reading Room

Although an important part of the work is the use of reference books, no record is made of the volumes consulted or read in the library.

More and more largely the public documents are used, the Bulletins of Labor, the Reports of the Interstate Commerce Commission, the publications of the Bureau of Education, the Patent Office Gazette and various others. Many of these publications come in pamphlet form and some are first issued in pamphlets or leaflets and after a year or two the government replaces them with bound volumes. I am trying to shelve the bound volumes and have had a number of boxes made in which the unbound matter is arranged according to the department, the bureau and the sub-division, and carefully labeled.

When for debate or other occasions, original sources are sought, these publications are valuable and frequently consulted.

The statistics of the reading room on Sunday are as follows:

Morning,	Men	646	
	Women	11	
	Boys	540	
	Girls	28	1225
Afternoon,	Men	1033	
	Women	82	
	Boys	1060	
	Girls	122	2297
	Grand total		3522

Circulation

The library has been open for circulation of books 307 days; the circulation was 76,776 from the library and 3,057 through the schools; total 79,833. The circulation this year has not been equal to last. This may be due in part to the general prosperity, times of depression and enforced idleness afford leisure hours for reading and self improvement, but a comparison of statistics would not permit that alone to account for the difference. The previous year had been a good one in the children's department, but this year the greater comparative loss is in the juvenile department, over two-thirds of the loss is there, while the circulation of the children's books is less than one-third of the whole circulation. Is it due to Saturday afternoon matinees and the moving picture shows?

The German department has held its own, though we have purchased no new German books. This department is stronger, as it should be, in German literature, though all classes are represented to some extent. Recently there were requests for the Constitution of the United States in German (which we were able to supply) on the part of Germans who wished to become naturalized.

The school circulation has fallen somewhat below that of last year, as two of the buildings to which we have sent books for several years found that they could not arrange to circulate them this year. The schools that have received them, however, have been most appreciative. One small school to which a few books were sent said that though the number reported as circulated was small, yet many of the children had read nearly all the books, but as they read them at noon hour in the school building, they were not counted in the report of circulation. And in the case of one of the larger schools, the principal says, "The book has frequently half a dozen readers in the child's home, though the child who draws it is the only one counted."

Need of More Room

The policy this year has not been sufficiently aggressive. We have been hampered by lack of room and have held in abeyance plans for bringing the

library into contact with the people who do not use it, by the thought that each month we would undertake the new floor and shelving, and then we would be better fitted to put the plans into execution. For instance, in the children's department I should like a story hour, not with the idea of entertaining the children solely, but as a means of introducing them to books that are worth while. A series of stories planned on Greek myths, hero tales for children, etc.; then the stories told to the children by the children's librarian and books gathered together on one shelf and the children encouraged to read further along the line of the story, which is simply to increase their interest in books that they might not otherwise know.

An Open Door

It has occured to me that we might find, in the playground to be opened at Lagonda, an open door of usefulness for the library. We have collections of books which we send to the school buildings during the school year. These are duplicates of the books in the children's department, and as they are not in use from June to September, they might be utilized during the summer by placing them in the Washington school, which adjoins the playground, keeping them in a locked case, and possibly have some one from the library go out there one afternoon a week to issue books. This would necessitate employing Miss Bevitt, who now gives one afternoon and one evening a week, for an additional afternoon.

The Washington school on Lagonda avenue was among the earliest and also is one of the most appreciative users of the books sent to the schools. Mr. McIntire, the principal, says the pupils frequently speak of the books being read by various members of the family, from the grandfather down.

Would it not be a good idea to have some little printed slips containing a cordial invitation to the adult members of the family to use the library, also some suggestions as to the variety and kind of books to be found there and to gives these slips to the children to take to their parents? As one of the manufacturing concerns plans to enlarge its plant and bring a larger number of additional workers here who would probably settle largely in the vicinity of this school, it seems to me a good way to advertise the library.

I would be glad to bring the library into closer touch with those interested in the various trades and intelligent workingmen; I received in answer to requests, some lists of useful mechanical books. These were added to the library and we hope to get more, and I shall try to bring them to the attention of those who might be interested, through the different associations and the societies of the different trades, through the newspapers, whose help may always be counted upon, and in other ways that may be worked out later.

There is increasing interest in the drama, and I should be glad to add largely to this department. One of Wittenberg's professors is encouraging his students to give special attention to the study of the drama, and as some one said of him, "More than anyone else he makes us want to read," I feel that there is another opportunity.

The German department also is in need of replenishment. This department has an excellent foundation of standard and classical works; special attention has been given to literature. In poetry, drama and fiction, many of the modern authors cannot be secured in translation, or even if translated, so much of the spirit and flavor of the original is lost, that if possible the works should be in the library in the original.

First Steps Taken

The additional floor space and shelving, which for so long has been a hope deferred, and like a will o' the wisp has danced out of reach, at least seems

within grasp, and some initial steps have been taken. When, as during the last year, the pleasure of receiving a consignment of new books has been more than balanced by the perplexity of shelving them, and the last religious books are skied, which is perhaps appropriate (though inconvenient) and the mechanical books floored on the lowest shelves under fiction, which is appropriate only as a case of fiction founded on facts, and one class runs into another till the idea of classification is a blur, then the thought of each class distinctly labeled, with room for growth, making it possible to put on the shelf a few volumes without moving all the books on the surrounding shelves, to gain a few inches of space, makes clear the lightening of labor in keeping the books in order on the shelves, and the satisfaction of the public in knowing where to find them.

Additional room will also make possible the filling of gaps in our magazine files; the periodical indexes and satisfactory files of bound magazines are a valuable part of reference work equipment.

. . . .

The work on the subject catalogue is advancing, but with so many things claiming my attention I cannot give it nearly as much time as I should like. Some progress has also been made in the catalogue of children's books. Miss Buckingham has copied the cards in the general catalogue for the catalogue in the children's department. She has finished the author catalogue, and the titles in fiction, and will undertake the subject catalogue as soon as I can find time to supervise it. Many steps are saved by having a catalogue of the children's books in their department.

. . . .

Nothing interrupts the weekly reading to the blind, though there have been but four in the past year; they came through storm, heat and cold, and are exceedingly appreciative listeners.

. . . .

No change in the staff of the library has occurred. On the board, Mr. Weir's departure from the city and consequent resignation from the board of trustees, made a vacancy filled by Mr. Howard Bratton. In the untimely death of Mr. E. B. Phelps, who, from May 12, 1890, had faithfully served as treasurer of the board of trustees, always cordial and genial, the community as well as the library has suffered a real loss. Mr. Harlan C. West succeeds him as treasurer of the board.

. . . .

With sincere appreciation of all efforts to advance the work of the library, on the part of those without and within the library, and with an encouraging outlook for the year to come, this report is

Respectfully submitted,

ALICE BURROWES,

Librarian.

APPENDIX "A"

CONTENTS AND GROWTH

May 1st, 1909 — 1909-1910

CLASS	No. of Volumes in Library. English	No. of Volumes in Library. German	Total No. of Volumes May 1st, 1909	New Books Purchased English	Number Replaced	German Books	From Periodicals	Donations	Total Accessions	Worn Out, Lost, Etc.	Net Gain	Present No. English	Present No. German	Total Number May 1st, 1910.
General Works	1,790	71	1,861	9	.	.	75	2	86	.	86	1,876	71	1,947
Philosophy	382	8	390	32	.	.	.	3	35	.	35	417	8	425
Religion	1,202	19	1,221	83	.	.	2	2	87	2	85	1,287	19	1,306
Sociology	1,697	71	1,768	110	6	.	5	2	123	7	116	*c*1,814	71	1,885
Philology	134	20	154	6	.	.	.	.	6	.	6	140	20	160
Natural Science	1,287	9	1,296	41	6	.	2	.	49	5	44	*d*1,333	9	1,342
Useful Arts	1,453	6	1,459	97	.	.	19	2	118	5	113	*c*1,567	6	1,573
Fine Arts	1,015	29	1,044	87	.	.	7	7	101	1	100	1,115	29	1,144
Literature	2,564	636	3,200	149	2	1	8	2	162	8	*b*154	*c*2,718	637	3,355
History	2,538	83	2,621	85	8	.	.	1	94	7	87	2,625	83	2,708
Travels	2,076	11	2,087	105	4	.	.	2	111	23	88	2,164	11	2,175
Biography	2,692	81	2,773	87	3	.	.	4	94	5	89	*c*2,782	81	2,863
Fiction	4,089	401	4,490	257	10	.	.	1	268	*a*107	161	*e*4,258	397	4,655
Juvenile Stories	1,378	32	1,410	58	46	.	.	.	104	85	19	1,397	32	1,429
Medical Library	293		293		..	..	..	..		..	.	293	.	293
	24,590	1,477	26,067	1,206	85	1	118	28	1,438	255	1,183	25,786	1,474	27,260

a—Including 4 German books.
b " 1 " "
c " 1 returned since invoice, 1907-8.
d " 2 " " "
e " 4 " " "

Monthly

*Ambition
*American Messinger
Atlantic
Bookman
Cassier's Magazine
Century
Chautauquan
Children's Magazine
*Club Woman's Magazine
Contemporary Review
*Cook's Traveller's Gazette
Cosmopolitan
Country Life in America
Craftsman
Cumulative Book Index
Cumulative Book Review Digest
Current Literature
Delineator
Educational Review
*Extension
Etude
Everybody's Magazine
Fortnightly Review
Forum
Harper's Bazar
Harper's Monthly
Housekeeper
Home Needle Work Magazine (bi-monthly.)
Inland Printer
International Studio
Keith's Magazine
Library Journal
Lutheran Woman's Work
McClure's Magazine
Masters in Art
Missionary Review of the World
Munsey's Magazine
New England Magazine
Nineteenth Century
North American Review
Outing
Power
Popular Science Monthly
Public Libraries
Readers Guide to Periodical Literature
Review of Reviews, American Monthly
St. Nicholas
Scribner
Success
Temperance Tribune
*Western Empire
Westminister Review
Woman's Home Companion
World's Work

Quarterly

Quarterly Journal of Economics
Poet Lore

German

Ueber Land und Meer

*Donated

THE NEW YORK
PUBLIC LIBRARY
ASTOR, LENOX
TILDEN FOUNDATIONS.

Forty-ninth Annual Report

Warder Public Library

1910-1911

*HN

THE NEW YORK
PUBLIC LIBRARY
ASTOR, LENOX
TILDEN FOUNDATIONS.

Thirty-ninth Annual Report

Warder Public Library

1910-1911

*HN



THE WARDER PUBLIC LIBRARY
Grounds and building donated by Benjamin H. Warder. Dedicated June 12, 1890.

THIRTY-NINTH ANNUAL REPORT

OF THE

WARDER PUBLIC LIBRARY

SPRINGFIELD, OHIO

COMPRISING

Reports of the President of the Board of Trustees, the Treasurer and the Librarian

FOR THE YEAR ENDING, APRIL 30th, 1911

CHAS. E. MILLER & SON, SPRINGFIELD, OHIO

*Warder Public Library

Springfield, Ohio

1910-1911

Board of Trustees

		Term Expires
*JAMES JOHNSON, JR.	HOWARD BRATTON - -	1912
JOHN L. ZIMMERMAN	EDWARD L. BUCHWALTER -	1913
†S. F. McGREW	HENRY D. TITER - - -	1914

Officers

JOHN L. ZIMMERMAN, President
†S. F. McGREW, Vice President
HOWARD BRATTON, Secretary
HARLEN C. WEST, Treasurer

Committees

(As re-organized February 6, 1911)

Library and Finance

HOWARD BRATTON — EDWARD L. BUCHWALTER
JOHN L. ZIMERMMAN

Administration and Rules

HENRY TITER — JOHN B. McGREW — BENJ. D. LONG

Books

EDWARD L. BUCHWALTER — HOWARD BRATTON
THE LIBRARIAN

Magazines and Periodicals

JOHN B. McGREW — BENJ. D. LONG — THE LIBRARIAN

Library Staff

ALICE BURROWES, - - Librarian
ANNA M. WORKMAN, ELIZABETH W. BISHOP, HELEN L. BEVITT, ‡C. EUGENIA CRANE } Assistants
BELINDA BUCKINGHAM, Children's Librarian

Janitor

EDMOND R. WOLF

*Resigned—Succeeded by Benjamin D. Long, February 1911.
†Deceased—Succeeded by John B. McGrew, December 1910.
‡One afternoon and evening each week.

Hours of opening, 9 a. m. to 9 p. m. on week days.
Reading room open from 9 to 12 a. m. and 1:30 to 5 p. m. on Sundays.



Resolutions

Adopted by the Board of Trustees in Memory
of
MR. SAMUEL F. McGREW

The Board of Trustees of the Warder Public Library have learned with extreme regret of the death of Mr. S. F. McGrew, a member of this board. Mr. McGrew brought to the discharge of his duties in the board a wide and discriminating knowledge of books, an appreciation of literature, and a keen desire to spread the benefits of the library among the people.

He began his business life in Springfield and by his industry, integrity and ability he advanced step by step to a high position in the business and financial community.

Mr. McGrew took special pride in the Warder Public Library and gave to it his best judgment and most loyal and devoted effort.

Therefore resolved, that in the death of Mr. Samuel F. McGrew this board has lost a valuable member and the library and the city of Springfield an efficient public servant.

Resolved, that a copy of this memorial and these resolutions be spread upon the minutes of the board and a copy sent to the family of the deceased member.

John L. Zimmerman
Edward L. Buchwalter
James Johnson, Jr.
Henry Titer
Howard Bratton
Trustees.
Alice Burrowes
Librarian.

Nov. 4, 1910

Warder Public Library

THIRTY-NINTH ANNUAL REPORT

To the Honorable Mayor, and
Members of City Council,
Springfield, Ohio.

Gentlemen :—

The Board of Directors of The Warder Public Library, of Springfield, Ohio, hereby submit for your consideration, the report of the Librarian and Treasurer of the Board.

During the year we expended $4,182.45 for improvements in building new stacks and shelving so as to furnish room for the books that we have now in the Public Library.

It would be very agreeable to the Trustees of the Public Library, to have your Honor and the City Council, visit the Library and inspect the improvements. At any time you may designate, the members of the Board will be glad to meet you there, and explain to you the manner in which the money, which you so kindly appropriated last year, has been expended.

On the third day of April, the Secretary of the Board, presented to you in writing, the requirements of the Board for the next year. The amount required will be $8,960.00, an itemized statement of which you will find in the Secretary's request.

We are glad to report that the work of the Librarian and her assistants, has been very satisfactory to the public and to your Board of Trustees.

Very respectfully submitted,

JOHN L. ZIMMERMAN,
President.

May 22, 1911.

TREASURER'S REPORT

To the Board of Directors
of the Warder Public Library,
Springfield, Ohio.

Gentlemen:

I hereby submit the report of the Treasurer for the year ending April 30th, 1911.

RECEIPTS:

Balance on hand May 1, 1910	$3,154.58	
From June Taxes	3,552.03	
" December Taxes	4,996.39	
" Fines	251.11	$11,954.11

DISBURSEMENTS:

Salaries	$3,533.50	
Books and Periodicals	1,709.91	
Rebindings	468.10	
Electric Light	191.26	
Steam Heat	264.00	
Taxes	244.14	
Improvements	4.182.45	
Supplies	216.47	$10,809.83
Balance on hand May 1st, 1911		$1,144.28

Very respectfully,

HARLEN C. WEST,
Treasurer.

LIBRARIAN'S REPORT

To the Trustees of the Warder Public Library.

Gentlemen:

This thirty-ninth annual report is not one to make a statistical showing, but rather the year stands out as the one wherein we have worked out plans for betterment, for want of which our growth has been hindered, and the attainment of which gives bright prospects for the coming year.

Additions

Fewer books have been purchased this year both for lack of room to shelve them, and because we were saving our appropriation for the improvements. Books have been purchased as follows:

General Works	30	Fine Arts	43
Philosophy	24	Literature	70
Religion	47	History	68
Sociology	78	Travel	51
Philology	5	Biography	72
Natural Science	34	Fiction	321
Useful Arts	59	Juvenile Stories	195

The amount expended was $1,424.92 ($525 less than last year) 1,097 volumes were added by purchase making the average cost per volume $1.30. For full list of additions, including donations, and volumes added from periodicals, see appendix A.

Binding and Worn-out Books

We have made three shipments to the bindery, having had 680 vols. rebound and 132 vols. added from periodicals bound. The cost of rebinding and of the binding of the periodicals has been $468.10.

702 vols. have been discarded and 24 lost and paid for.

Card Holders

Cards have been issued as follows:

NEW CARDS		RENEWALS	
Regular	1360	Regular	963
Non-fiction	171	Non-fiction	174
Special cards	7	Special cards	5
" non-fiction	7	" non-fiction	5
17 teachers (6 cards each)	102	25 teachers (6 cards each)	150
	1647		1297

A total of 2,944, which with 2,652 from last year, on which the time has not expired, and deducting 87 withdrawals, leaves 5,509 in active use.

Reference and Reading-room

The additional room provided in the stack room does not materially help the crowded condition of the reference books, but that difficulty can easily be overcome by placing in the south west end of the room two oak stacks, similar to those furnished by the Library Bureau for the stack room, and corresponding with the furniture and wood work of the room. These stacks, running east and west, between the second and third, and the fourth and fifth windows, about six feet in height and six or eight in length, with shelves on both sides, would accommodate 500 or 600 volumes, and would not detract from the appearance of our beautiful reading room, in which we all know Mr. Warder felt special pride. The alcoves thus formed would be very popular with readers who desire a little more privacy than can be secured in the general reading room. And if in the future we can have further fulfilment of our desires and have an entirely separate reference room and children's room, these stacks could easily be removed and used else where.

No statistics are kept of the reference work or of volumes read in the library.

The attendance on Sundays has been larger than usual and is as follows:

MORNING		AFTERNOON	
Men	821	Men	1357
Women	23	Women	89
Boys	365	Boys	1248
Girls	16	Girls	194
	1225		2888

A total of 4,113, five hundred and ninety one more than last year; there were however fifty three Sundays in our year. The reading room is open from 9-12 a. m., and from 1:30-5 p. m., and is in charge of Mr. Wolf.

Circulation

Notwithstanding the extensive changes which have been in progress all through the winter and spring, the library has not been closed a single day.

When the new hard wood floor was being laid in the stack room, some of the more popular books were brought out and placed on the tables in the reading room, and choice was made from these. During the re-wiring of the building temporary lights were strung and of the old light insufficient at best, and further disabled by the progress of the work, it might be said "And when the light within thee is darkness, how great is that darkness;" yet in spite of all obstacles we did the best we could under the circumstances, and that our efforts were appreciated was shown by the fact that the circulation (74,526) from the library has fallen only 2,250 below last year.

The circulation from the schools was 3,889, making a total circulation of 78,415, and an increase in the school circulation brings the loss down to 1,421.

The library has been open for circulation of books 306 days, the smallest daily circulation was 99.

Our Improvements

When in 1902 the library was in need of additional book facilities, Governor Bushnell (at that time on the Library Board), had some correspondence with the architects of the library building, Shepley, Rutan and Coolidge,

succesors of Richardson, in regard to meeting the requirements for more book space. Mr. Coolidge, after visiting the library, recommended that the reference books be taken from the end of the stack room and placed on low shelves to be built under the windows around the reading room.

This was done, and we also made another change at that time which has worked well. The children's books were then in one of the few dark spots in the library on very high stacks; with the removal of the reference books, the space which they had occupied in the rear of the stack room with the windows on three sides and low cases under them, was given to the children. And later Miss Buckingham was placed in charge as the children's librarian. This was a decided advantage for the children, who evidence their proprietary right in their librarian by calling her the *real* lady and any one else who is filling her place in her absence is only an impersonation of the reality.

Mr. Coolidge thought this transference of the reference books to the reading room would provide book space for six or eight years, and recommended, that then, the old stacks be cut down and another tier of stacks be superimposed upon them, with a glass floor.

This plan has been put into execution this year; a contract was made with the Library Bureau, Chicago, to cut down the old cast iron stacks to the proper height, put in a mezzanine floor, with oak cases on the second floor and new oak ends on the old stacks on the first floor. The Library Bureau sublet the cutting down of the old stacks and the structural glass and steel work to the Wm. Bayley Company of this city. As the stack room is over eighteen feet in height, lighted on three sides by a double row of windows and space has been left around each stack and also between the glass floor and the wall, the ventilation and lighting ought to be good; the change to shelves that are within reach, is a wonderful improvement, and the book space is nearly doubled.

Preparatory to this change it was necessary to raise the old stacks and lay a hard wood floor running transversely across the old floor, the lift had to be carried up to the second floor and the entire building rewired, with the wires in conduits according to the 1909 specifications of the Ohio code. The new tungsten lights in the reading room and the soft mazda lights in the two stack rooms promise to be a great success.

The cutting down of the old stacks complicated the work in the library, as for weeks we had four six-foot tables stacked high with books, books piled on top of low cases, on window ledges, the floor, etc., while first one set of workmen then another was bringing about the desired conditions The hard maple floor was laid the latter part of December. The Wm. Bayley Company was working on the structural iron work and the glass floor from March 3-24, the Library Bureau then set up the oak casesand in April and May the electricians, varnishers and painters were finishing the work. We think we have been fortunate in all the work in having had good men sent us. When the work had reached the stage where it could be done, the entire library had to be re-arranged, every book changed; Miss Crane has put in a little extra time to help with the re-arrangement, and the shelves are to be distinctly labelled making it much easier to use the library than here-to-fore.

The additional book room will make possible a more complete file of magazines, it is quite possible that some friends of the library have files of magazines that they find cumbersome to keep, and might be willing to give to the library, it might be something that the library does not possess, and in case we have a full file, we might be able to exchange with some other library in the state. A complete file of magazines referred to in Poole's Index and the Reader's Guide is an excellent equipment for reference work.

Our Government documents will now be be much more accessible and as reference is made to many of these in the Periodical indexes we will indeed appreciate having them conveniently shelved.

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We have not added to our German department for some time and the books have been read and re-read until it is quite essential to have some additions.

The gift of this department of over 1,400 volumes of classical and standard modern literature by the Germans of our city some years ago, was certainly a valuable one, and should be well sustained. Miss Anna Huben has presented five vols. of "Der deutsche Pioneer," 1869-1873. Mrs. A. Backhaus, "Die Gartenlaube" for 1907 and 1908 and Mr. Jos. Libley, 11 vols. of Schiller.

.

The library this year sustained a loss in the death of Mr. S. F. McGrew. A loss deeply felt alike by the board of directors and the staff. Mr. McGrew had been on the board from March 1904, to Nov. 1910, and always evinced a deep interest in the library; his interest and his presence will indeed be missed. His son Mr. John B. McGrew succeeds him.

Mr. James Johnson, Jr., who had served on the library board since 1903, resigned in January 1911, having been elected a member of the Supreme Court of Ohio and finding it impossible to be at home to attend the meetings of the board of directors. Very cordial relations had always existed between Judge Johnson, and the members of the board and the library staff, and it was with sincere regret that we saw him sever his connection with the library. Mr. B. D. Long succeeds him on the board.

The library lost this year an exceedingly valuable assistant, when Miss Mabel Prince became Mrs. John C. Easton. Upon her resignation in September, Miss Helen Bevitt, who had been giving one afternoon and evening each week, was elected to fill the vacancy and Miss C. Eugenia Crane was elected to fill Miss Bevitt's position.

To the newspapers who always print our lists of new books, we wish to express our appreciation of the courtesy, and in particular to the paper with which our own Trustee is connected for the special column of notes on new books in the library.

The outlook for the coming year is bright, and with the hope and expectation that avenues of usefulness may be opened up, and that the library may prove more useful to old friends and make many new ones, also with appreciation of time and interest expended by the trustees this past year, and of service rendered, often under trying circumstances on the part of those connected with the library, this report is

Respectfully submitted,

ALICE BURROWES,
Librarian.

APPENDIX "A"

CONTENTS AND GROWTH

CLASS	May 1st, 1910			1910-1911										
	No. of Volumes in Library English	No. of Volumes in Library German	Total No. of Volumes May 1st, 1910	New Books Purchased English	Number Replaced	German Books	From Periodicals	Donations	Total Accessions	Worn Out, Lost, Etc.	Net Gain	Present No. English	Present No. German	Total Number May 1st, 1911
General Works	1,876	71	1,947	29	.	a2	85	1	117	5	112	1,986	73	2,059
Philosophy	417	8	425	24	..		..	...	24	1	23	439	8	447
Religion	1,287	19	1,306	47	..		..	3	50	2	48	1,335	19	1,354
Sociology	1,814	71	1,885	72	6	...	4	4	86	21	65	1,879	71	1,950
Philology	140	20	160	3	2	...	..	..	5	1	4	144	20	164
Natural Science	1,333	9	1,342	28	6	...	2	..	36	8	28	1,361	9	1,370
Useful Arts	1,567	6	1,573	49	11	...	28	...	88	2	86	1,653	6	1,659
Fine Arts	1,115	29	1,144	40	2	...	7	1	50	5	45	1,160	29	1,189
Literature	2,718	637	3,355	93	12	b12	2	2	121	18	103	2,809	649	3,458
History	2,625	83	2,708	61	12	a5	..	...	78	28	50	2,675	83	2,758
Travels	2,164	11	2,175	40	11	...	..	...	51	31	20	2,184	11	2,195
Biography	2,782	81	2,863	63	9	a1	..	3	76	10	66	2,847	82	2,929
Fiction	4,258	397	4,655	240	81	...	..	1	322	461	*139	4,119	397	4,516
Juvenile Stories	1,397	32	1,429	96	98	...	..	...	194	133	61	1,458	32	1,490
Medical Library	293		293		..		..					293		293
	25,786	1,474	27,260	885	250	20	128	15	1,298	726	572	26,342	1,489	27,831

a—German donated.
b—11 German donated and 1 periodical bound.
*—Loss.

APPENDIX "B"

CIRCULATION

CLASS	Adults	Juvenile	German	Total	Gain or loss over last year
General Works	210	11	20	241	56 loss
Philosophy	502	19	2	523	18 gain
Religion	609	79	4	692	39 gain
Sociology	924	*1,191	21	2,136	77 loss
Philology	67	3		70	32 loss
Natural Science	622	490	1	1,113	65 gain
Useful Arts	694	221	1	916	158 loss
Fine Arts	873	267	2	1,142	109 loss
Literature	2,397	390	53	2,840	45 gain
History	722	703	6	1,431	10 loss
Travel	1,216	494	3	1,713	213 loss
Biography	1,080	475	6	1,561	77 gain
Fiction	41,478	18,047	623	60,148	1,839 loss
Total for Library	51,394	22,390	742	74,526	2,250 loss
Total for Schools				3,889	829 gain
Total Library and Schools				78,415	1,421 loss

Report of Schools

Elmwood	712
Washington	2,541
Lagonda	193
Gray	443
Total	3,889

*Includes folklore stories.

APPENDIX "C"

CURRENT PERIODICALS

On file and for use in the Reading Room, 1910-11

Daily

Boston Transcript
Cincinnati Commercial Tribune (with Sunday issue.)
Cincinnati Enquirer (with Sunday issue.)
Chicago Record Herald
Cleveland Plain Dealer
New York Herald
New York Sun (with Sunday issue.)
*Springfield Morning Times
*Springfield Daily News
*Springfield Morning Sun

Weekly

American Machinist
Army and Navy Journal
Athenaeum
British Weekly
*Christian Standard
*Churchman
Cleveland Leader (Sunday only)
Collier's Weekly
Electrical World
Engineering Record
Harper's Weekly
*Herald of Gospel Liberty
Illustrated London News
Independent
*Journal and Messinger
Judge
Leslie's Illustrated Weekly
*Lutheran Evangelist
Literary Digest
Living Age
*Louisiana Planter
Louisville Courier Journal
*Miami Student
Musical Courier
Nation
*Official Gazette of the Patent Office
Outlook
Power
Puck
Saturday Evening Post
Scientific American
Scientific American Supplement
Sunday School Times
The Survey
*Woman's Journal
Youth's Companion

Semi-Monthy

Dial
*Farm and Fireside

Fortieth Annual Report

Warder Public Library

1911-1912

Fortieth Annual Report

Warder Public Library

1911-1912





THE WARDER PUBLIC LIBRARY

Grounds and building donated by Benjamin H. Warder. Dedicated June 12, 1890.

FORTIETH ANNUAL REPORT

OF THE

WARDER PUBLIC LIBRARY

SPRINGFIELD, OHIO

COMPRISING

Reports of the President of the Board of Trustees,
the Treasurer and the Librarian

FOR THE YEAR ENDING, APRIL 30th, 1912

Chas. E. Miller & Son
Springfield, Ohio

Warder Public Library

Springfield, Ohio

BOARD OF TRUSTEES

		Term Expires
JOHN L. ZIMMERMAN	EDWARD L. BUCHWALTER -	1913
JOHN B. McGREW	HENRY D. TITER - - -	1914
BENJAMIN D. LONG	M. T. BURNHAM - - -	1915

Officers

JOHN L. ZIMMERMAN, President
JOHN B. McGREW, Vice President
M. T. BURNHAM, Secretary
HARLEN C. WEST, Treasurer

Committees

(As re-organized August 5, 1912)

Library and Finance

EDWARD L. BUCHWALTER — BENJ. D. LONG
JOHN L. ZIMMERMAN

Administration and Rules

HENRY D. TITER — JOHN B. McGREW — BENJ. D. LONG

Books

JOHN B. McGREW — M. T. BURNHAM
EDWARD L. BUCHWALTER — THE LIBRARIAN

Magazines and Periodicals

BENJ. D. LONG — M. T. BURNHAM — THE LIBRARIAN

Library Staff

ALICE BURROWES, - - Librarian

ANNA M. WORKMAN
ELIZABETH W. BISHOP
HELEN L. BEVITT
‡C. EUGENIA CRANE
} Assistants

BELINDA BUCKINGHAM, Children's Librarian

Janitor

EDMOND R. WOLF

‡One afternoon and evening each week.

Hours of opening, 9 a. m. to 9 p. m. on week days.
Reading room open from 9 to 12 a. m. and 1:30 to 5 p. m. on Sundays.

Warder Public Library

FORTIETH ANNUAL REPORT

Hon. Joseph J. Miller,
Mayor of the City of Springfield, Ohio.

Dear Sir:

I herewith transmit to you, the report of the Librarian and Treasurer of the Warder Public Library.

The Warder Public Library is one of the institutions in this city, that I hope will receive your careful consideration during your term of office, as it is used largely by teachers, people in moderate circumstances, and many of the poorer people of the city. It affords them an opportunity to secure good reading matter and the material by which they may investigate many of the subjects in which they are interested.

The appropriation, this year, has been very much reduced. With an increased tax-valuation, we find that our appropriation is smaller, this year, than it has been at any time in the last ten years.

It is very important that books be provided for the people of this city, so they can investigate the many new subjects that are coming up.

We find, upon investigation, that other cities are appropriating larger sums of money for their libraries, in proportion to their population. Hoping that you and the Honorable City Council will take up this question, and seriously consider it, I am

Very respectfully yours,

JOHN L. ZIMMERMAN,
President of the Board of Trustees
of the Warder Public Library.

TREASURER'S REPORT

To the Board of Directors
of the Warder Public Library,
Springfield, Obio.

Gentlemen:

I herewith submit the report of the Treasurer for the year ending April 30th, 1912.

RECEIPTS:

Balance on hand May 1, 1911	$1,144.28	
From June Taxes	5,059.79	
" December Taxes	2,916.90	
" Fines, etc	293.93	$9,414.90

DISBURSEMENTS:

Salaries	$3,597.30	
Books and Periodicals	2,814.58	
Rebindings	446.40	
Electric Light	237.21	
Steam Heat	441.00	
Taxes	168.28	
Insurance	213.50	
Improvements	235.83	
Supplies	230.43	$8,384.53
Balance on hand May 1st, 1912		$1,030.37

Very Respectfully,

HARLEN C. WEST,
Treasurer.

LIBRARIAN'S REPORT

To the Trustees of the Warder Public Library.

Gentlemen:

Four decades have passed since the library was founded in 1872, and each year has added to its growth and prosperity; I herewith present the report of the fortieth year.

Additions

As last year our annual appropriation was largely invested in new book stacks and interior improvements, we have tried this year to make partial compensation for the book deficit of the preceding year.

We have purchased 1702 volumes at a cost of $2,350.65, average per volume $1.38. Some of the more valuable additions are as follows:—Catholic encyclopedia, v. 11-13; Encyclopedia Britannia, 29 volumes; Richard Wagner's My life, 2 vols.; Dictionary catalog of operas, The Drama, ed. by Bates, 20 vols.; Century dictionary, 12 vols; Variorum Shakespeare, 2 v.; English garner, 10 vols.; Beer's History of Clark co.; Scientific American cyclopedia of formulas; Moorehead's Stone Age in North America, 2 v.; Gram's Modern new census atlas; Gideon Welles' Diary, 3 v.; Poet lore, various vols.; Webb's New dictionary of statistics, Hall's Educational problems, 2 v.; and Ward's Life of Cardinal Newman, 2 v. As book prices are winging upward, vying with soaring prices of other necessaries of life, we have more than usual this year purchased from remainder and second hand catalogues, often getting books which have only been published a year or two, at half price or less, and out of print books, which can not be bought through ordinary channels. But we try to purchase the more important books, as they come out, that the keen edge of desire may not be dulled by long waiting.

For table of additions see appendix A.

Worn-out and Discarded

571 volumes have been discarded, including 22 vols. of the 8th edition of the Britannica (which the publisher accepted in place of the 9th edition) in part payment for the new (eleventh) edition; and ten vols. of the Century dictionary, exchanged in the same way for the new edition. Making 32 exchanged.

14 vols. have been lost and paid for, 13 lost and not paid for, 1 sold, 1 destroyed, and 510 worn-out.

Binding

We have sent three shipments of books to the bindery; the last one being sent to our old binder, who previous to 1907, had done work for us for many years. At that time, thinking another binding might possess better wearing qualities, we tried another binder.

Our old binder having improved his method of fastening the book in the covers, and his work and material having always been good, we are glad to send our work again to him.

We also find our books are returned more promptly.

Total number of books rebound, 677; of our periodicals we have had 121 bound, and put either in the reference department or in circulation; most of the magazines are placed in the reference department, but a few like "Keith's" on home building, "Home Needle Work," and "System" the magazine of business, which are more for the present hour, and yet, have not in the current number in the reading room reached all the people who might be interested in them, are bound and classed with books on those subjects for circulation.

Our bindery bill has this year been $446.40.

We have also tried this year to replenish our stock of worn-out fiction and juvenile by copies in the publisher's original covers but with specially reinforced binding; these copies include much of the popular copyright fiction, and may be purchased from an eastern firm for .63 per volume, the purchase of these volumes in more durable binding ought to result in a reduction in the bindery bills.

Card Holders

Cards have been issued as follows :—

NEW CARDS		RENEWALS	
Regular	1475	Regular	642
Non-fiction	197	Non-fiction	134
Special cards	9	Special cards	12
Special non-fiction	6	Special non-fiction	12
14 teachers (6 cards each)	78	22 Teachers (6 cards each)	132
	1771		932

Total for the year 2703, with 2,944 from last year on which the time has not expired, and 100 withdrawn, leaves 5,647 in active use.

Reference and Reading Room

The new stacks in the reference room have greatly facilitated the arrangement and use of the reference books. There have been times when every table and chair in the large room was filled and persons were standing examining reference books on the ledge all around the room, but of such use of the books no statistics are kept.

The statistics for the use of the reading room on Sunday are as follows:

SUNDAY MORNING		SUNDAY AFTERNOON	
Men	640	Men	1248
Women	16	Women	118
Boys	286	Boys	1004
Girls	24	Girls	247
	966		2617

Total 3,583. Mr. Wolf has been in charge for the 52 Sabbaths that the room has been open.

Circulation

The circulation, always heavier during the latter half of our year, was more than usually so this year, as matters were not restored to normal conditions after our improvements and rearrangements extending into the earlier months.

In the latter months our gains were sufficient to bring the total gain for the year to 5,647.

The library was open 308 days for the issue of books; the number issued was, 78,486, ranging from 116, the smallest issue on Dec. 14, to 678 on March 9, with a daily average of 255.

The issue of books from the schools brought the total to 84,062.

The circulation from the schools is the largest we have had. Books are sent to five school buildings, we have only been able to furnish books to those buildings which are in districts some distance from the library and the Principals in each case report the good that the books have done and the enjoyment they have afforded.

In December 1907, we purchased our last invoice (of any consequence) of German books. The circulation of the German books, stimulated by this addition, kept up for several years, dropping after the books had been read, to the lowest point 571 for this year.

We ought to have a selection from the best books put out by the German press in the last few years, especially those of which translations are not available.

Dr. Hochdoerfer has kindly offered his assistance in making out a list.

Fines

I would recommend the reduction of fines for overdue books from three to two cents a day.

In the days before the printing press, when books were lent from English abbeys and monasteries, as they frequently were, that copies might be made, in addition to the copy made by the borrower, the rule was that he also make one to be returned with the original manuscript. One reason for the ruling was to discourage borrowing. In these days when we wish to encourage

rather than discourage the dissemination of knowledge, we unchain the books as far as possible, having no strings, of red tape or others, not necessary, and a smaller fine will probably insure the return of the book as promptly as a larger one. A three cent fine mounts up so that in many cases it is burdensome. Upon any one detected in wilful damage to a book, a heavy fine should of course be assessed.

.

It is to be regretted that our appropriation for the coming year has been so seriously cut. Though with over two million dollars more in local banks than we had three years ago showing the prosperous condition of our city, our appropriation is one-fifth less than at that time, and smaller than at any time since 1902.

In spite of this, we are looking forward to a prosperous year, and hope to be able to carry forward many minor projects, tending toward a wider use of the library.

A publicity campaign possibly, seeking to interest various associations and organizations. The library is a factor in the life of the community,—how shall we make it more so? How bring it before the people for whom it is a storehouse of things profitable and entertaining, if they would avail themselves of the treasures between the covers of its books?

Possibly during the summer months, when the books from the different schools are not in use, we might have the use of a room in the Washington school building, and on one afternoon of the week, have some one from the library go there to issue books, to the children at first, but also use it as a means of making the people in that part of the city better acquainted with the library, and a little later it might develop into a branch of the library.

I think it would be beneficial to the young people, especially those entering High school, if they could have some instruction in the use of the library, its catalog, reference, books, etc., so that it would not be such an "undiscovered country," but that in connection with their text-books they might know where and how to find other books, throwing additional light upon the topics, studied and debated: and so form during their school days the study habit that will last when school days are over.

One plan of extending the library's usefulness, which I hope to see carried out in the near future, would be to extend its privileges to the residents of Clark county.

According to the law, the County Commissioners could make a levy on the county, $\frac{1}{10}$ of a mill would probably be ample, to extend the service of the library thoughout the county, South Charleston or any other community having its own library, would not be included in the levy.



To a county as populous and prosperous as Clark, this ought to open up a large clientele for the library, and afford opportunity for study and improvement, as well as entertainment for all within its boundaries.

.

The weekly reading to the Blind has been continued throughout the year, and is sincerely enjoyed.

.

With the ending of our year the library has lost the valued advice and cooperation of Mr. Howard Bratton who has served on the Board of Trustees since February 1910. He is succeeded on the Board by Mr. M. T. Burnham.

.

To the Press of the city, I wish to acknowledge our indebtedness for their courtesy in furnishing two copies each of the daily papers, one for the reading room, and one for the desk, also for their kindness in publishing our lists of books.

And to you, the members of the Library Board of Directors, for continued support and interest in all the affairs of the library, I wish to express my appreciation, in submitting this fortieth report.

ALICE BURROWES,
Librarian.

May 6th, 1912.

APPENDIX "A"

CONTENTS AND GROWTH

CLASS	May 1st, 1911			1911-12								May 1, 1912		
	No. of Volumes in Library English	No. of Volumes in Library German	Total No. of Volumes May 1st, 1911	New Books Purchased English	Number Replaced	German Books Added	From Periodicals	Donations	Total Accessions	*Discarded Lost, Etc.	Net Gain	Present No. English	Present No. German	Total Number May 1st, 1912
General Works	1,986	73	2,059	68	..		72	15	155	28	127	2,113	73	2,186
Philosophy	439	8	447	26	..		..	2	28		28	467	8	475
Religion	1,335	19	1,354	67	4		1	1	73	2	71	1,406	19	1,425
Sociology	1,879	71	1,950	124	20		4	3	151	16	135	2,014	71	2,085
Philology	144	20	164	21	..		..	..	21	8	13	157	20	177
Natural Science	1,361	9	1,370	55	17		2	..	74	11	63	1,424	9	1,433
Useful Arts	1,653	6	1,659	88	2		22	3	115	11	104	1,757	6	1,763
Fine Arts	1,160	29	1,189	76	6		9		91	4	87	1,247	29	1,276
Literature	2,809	649	3,458	176	26	6	11	1	220	13	207	3,010	655	3,665
History	2,675	83	2,758	67	27		..	25	119	26	93	2,768	83	2,851
Travels	2,184	11	2,195	109	15		..	2	126	17	109	2,293	11	2,304
Biography	2,847	82	2,929	119	8		..	1	128	17	116	2,958	82	3,040
Fiction	4,119	397	4,516	256	78		..	3	337	a281	56	4,178	394	4,572
Juvenile Stories	1,458	32	1,490	95	146		..	1	242	137	105	1,563	32	1,595
Medical Library	293		293		..		..					293		293
	26,342	1,489	27,831	1,347	349	6	121	57	1,880	571	1,309	27,648	1,492	29,140

*Books discarded include those lost and paid for, exchanged, etc.

a—Includes 3 German books.

APPENDIX "B"

CIRCULATION

CLASS	Adult	Juvenile	German	Total	Gain or loss over last year
General Works	122	16	8	146	95 loss
Philosophy	450	14	1	465	58 loss
Religion	714	76	4	794	102 gain
Sociology	912	*1,086	13	2,011	125 loss
Philology	45	5		50	20 loss
Natural Science	551	377		928	185 loss
Useful Arts	848	253		1,101	185 gain
Fine Arts	908	315	2	1,225	83 gain
Literature	2,500	527	50	3,077	237 gain
History	994	982	2	1,978	547 gain
Travel	1,156	581	10	1,747	34 gain
Biography	1,261	514	13	1,788	227 gain
Fiction	43,754	18,954	468	63,176	3,028 gain
Total for Library	54,215	23,700	571	78,486	3,960 gain
Total for Schools				5,576	1,687 gain
Total for Library and Schools				84,062	5,647 net gain

Report of Schools

Elmwood	899
Washington	2,444
Lagonda	290
Gray	595
Clifton	1,348
Total	5,576

*Includes folklore stories.

APPENDIX "C"

CURRENT PERIODICALS

On file and for use in the Reading Room, 1911-12

Daily

Boston Transcript
Cincinnati Commercial Tribune (with Sunday issue)
Cincinnati Enquirer (with Sunday issue)
Chicago Record Herald
Cleveland Plain Dealer (with Sunday issue)
*Christian Science Monitor
New York Herald
New York Sun (with Sunday issue)
*Springfield Daily News
*Springfield Morning Sun

Weekly

American Machinist
Army and Navy Journal
Athenaeum
British Weekly
*Christian Standard
*Churchman
Cleveland Leader (Sunday only)
Collier's Weekly
Electrical World
Engineering Record
*Gospel Trumpet
Harper's Weekly
*Herald of Gospel Liberty
Illustrated London News
Independent
*Journal and Messinger
Judge
Leslie's Illustrated Weekly
*Lutheran Evangelist
Literary Digest
Living Age
*Louisiana Planter
Louisville Courier Journal
*Miami Student
Musical Courier
Nation
*Official Gazette of the U. S. Patent Office
Outlook
Power
Puck
Saturday Evening Post
Scientific American
Scientific American Supplement
Sunday School Times
The Survey
*Woman's Journal
Youth's Companion

Semi-Monthly

Dial
*Farm and Fireside

*Donated.





Forty-first Annual Report

Warder Public Library

THE NEW YORK PUBLIC LIBRARY
ASTOR, LENOX AND TILDEN FOUNDATIONS.

1912-1913

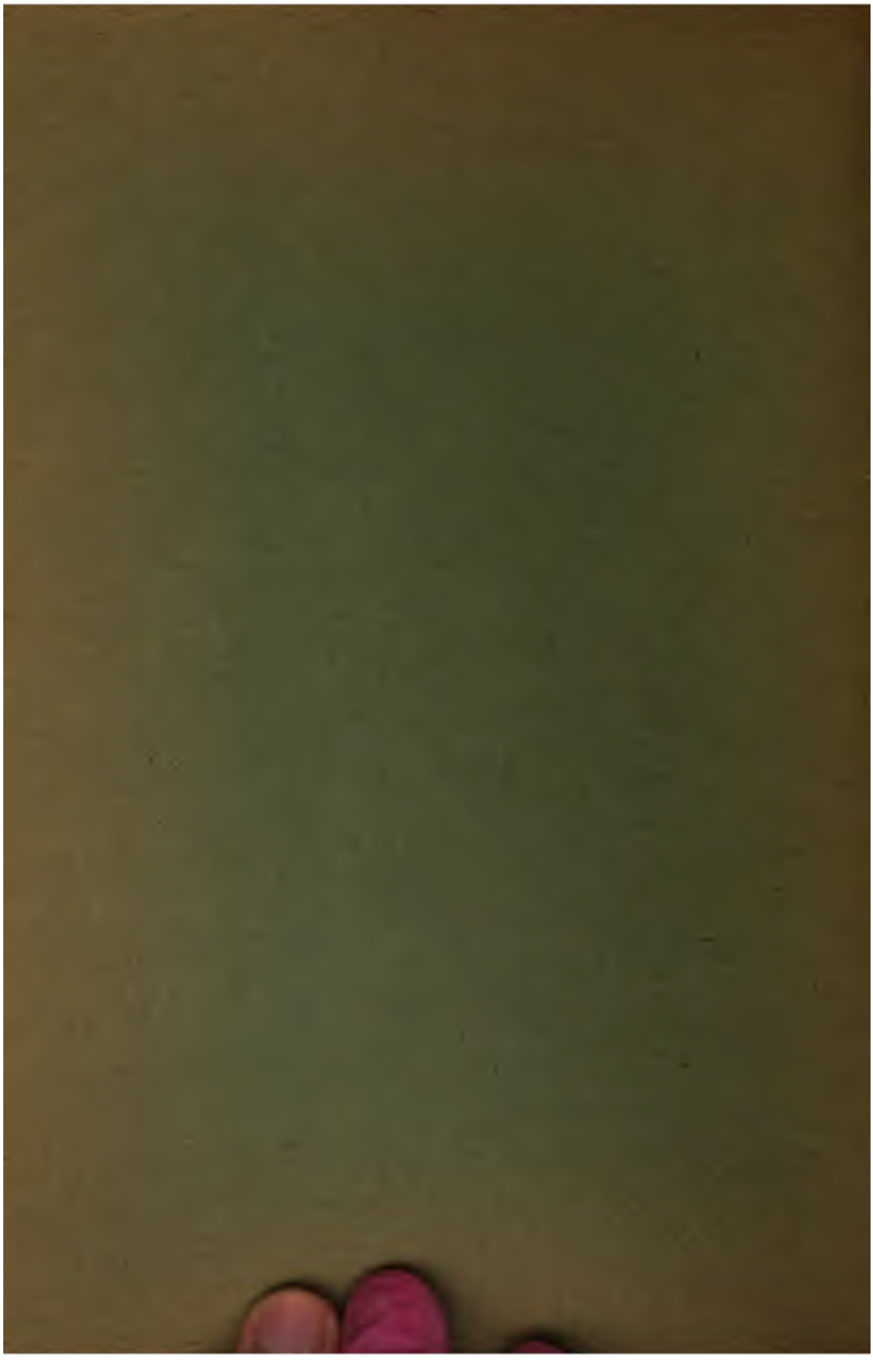
Forty-first Annual Report

Warder Public Library

E NEW YORK
IC LIBRARY
TOR, LENOX AND
N FOUNDATIONS.

1912-1913

*HND





THE WARDER PUBLIC LIBRARY

Grounds and building donated by Benjamin H. Warder. Dedicated June 12, 1890.

FORTY-FIRST ANNUAL REPORT

OF THE

WARDER PUBLIC LIBRARY

SPRINGFIELD, OHIO

COMPRISING

Reports of the President of the Board of Trustees, the Treasurer and the Librarian.

FOR THE YEAR ENDING, APRIL 30th, 1913

CHAS. E. MILLER & SON
SPRINGFIELD, OHIO

Warder Public Library

Springfield, Ohio

—

BOARD OF TRUSTEES

		Term Expires
JOHN B. McGREW	HENRY D. TITER	1914
BENJAMIN D. LONG	M. T. BURNHAM	1915
JOHN L. ZIMMERMAN	EDWARD L. BUCHWALTER	1916

Officers

JOHN L. ZIMMERMAN, President
JOHN B. McGREW, Vice President
M. T. BURNHAM, Secretary
HARLEN C. WEST, Treasurer

Committees

(As re-organized August 5, 1912)

Library and Finance

EDWARD L. BUCHWALTER — BENJ. D. LONG
JOHN L. ZIMMERMAN

Administration and Rules

HENRY D. TITER — JOHN B. McGREW — BENJ. D. LONG

Books

JOHN B. McGREW — M. T. BURNHAM
EDWARD L. BUCHWALTER — THE LIBRARIAN

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HELEN L. BEVITT
‡*C. EUGENIA CRANE
} Assistants

BELINDA BUCKINGHAM, Children's Librarian

Janitor

EDMOND R. WOLF

‡One afternoon and evening each week.
*Resigned January 1913.

Hours of opening, 9 a. m. to 9 p. m. on week days.
Reading room open from 9 to 12 a. m. and 1:30 to 5 p. m. on Sundays.

Warder Public Library

FORTY-FIRST ANNUAL REPORT

Hon. Joseph J. Miller,
Mayor of the City of Springfield.

My Dear Sir:

On behalf of the Board of Directors, I submit to you the annual report, of Miss Alice Burrowes, Librarian, and Harlen C. West, Treasurer, of the Warder Public Library.

I am glad to report that the circulation is gradually increasing, and call your special attention to the manner in which the books are being distributed in our public schools.

The only trouble we are experiencing now, is in securing a larger number of new books, which are being constantly published.

If you will compare the expenses for salaries, etc., you will find that the expenses are much less in Springfield, than in other libraries of the same size throughout Ohio.

If you can consistently do so, I wish you would recommend to Council, an additional appropriation, the amount so received to be expended in the purchase of new books.

With the hope that you will make a personal examination of this report, and also consider the recommendation of an additional appropriation, I am,

Very sincerely yours,

JOHN L. ZIMMERMAN,
President of the Board of Trustees
of the Warder Public Library.

TREASURER'S REPORT

To the Board of Directors
of the Warder Public Library,
Springfield, Ohio.

Gentlemen:

I hereby submit the report of the Treasurer for the year ending April 30th, 1913.

RECEIPTS:

Balance on hand May 1, 1912	$1,030.37	
From June Taxes	2,928.21	
" December Taxes	3,220.10	
" Fines, etc	250.71	$7,429.39

DISBURSEMENTS:

Salaries	$3,652.60	
Books and Periodicals	1,500.22	
Rebindings	486.91	
Electric Light	250.88	
Steam Heat	195.60	
Taxes	124.33	
Repairs	46.30	
Supplies	210.36	$6,467.20
Balance on hand May 1st, 1913		$ 962.19

Very respectfully,

HARLEN C. WEST,
Treasurer.

LIBRARIAN'S REPORT

To the Trustees of the Warder Public Library.

Gentlemen:

The forty-first annual report of this library which I herewith present shall be brief, confined principally to statistics, financial and operative.

Additions and Subtractions

The amount expended for books has been $1,223.67 against $2,350.65 last year. Number of volumes purchased 1013, average cost per volume $1.20. This includes 100 volumes in the German language, purchased for the library by Dr. Hochdoerfer, while abroad last summer.

For number of volumes added from other sources than purchase, and for total number, see appendix "A".

601 volumes have been withdrawn, as follows: 241 worn out, 325 not invoiced, 35 lost and paid.

Binding

As we had not the money to meet the bindery bills, we were able to send but one shipment of books to the binder, until almost the close of our year, then when the new appropriation was slightly increased, we forwarded two more shipments. A book in a certain stage of delapidation must be rebound, otherwise pages are lost and a new copy at more than double the cost of binding must replace it; and the durability of the rebinding more than trebles that of the original binding.

799 volumes were bound this year and 121 magazines added to our reference files and circulating department from periodicals bound. The bindery bills amounted to $486.91.

A large number of books has been repaired in the library.

Card Holders

Cards have been issued as follows:

NEW CARDS		RENEWALS	
Regular	1,560	Regular	1,068
Non-fiction	116	Non-fiction	201
Special cards	12	Special cards	7
Special non-fiction	12	Special non-fiction	7
17 Teachers (6 cards each)	102	18 Teachers (6 cards each)	108

Total for the year 3,193, with 2,603 from last year on which the time has not expired, and 111 withdrawn, leaves 5,685 in active use.

Reading and Reference Room

There is no record kept of the work done in the reference department, though of course it is a very important part of the work; nor of the reading room throughout the week. The statistics for the use of the reading room on Sunday are as follows:

SUNDAY MORNING		SUNDAY AFTERNOON	
Men	646	Men	1,297
Women	21	Women	177
Boys	362	Boys	833
Girls	15	Girls	189
	1,044		2,496

Total 3540. Mr. Wolf has been in charge for the 52 Sabbaths that the room has been open.

Circulation

The circulation 85,862, is a little in advance of that for several years past. The library was open for circulation of books 307 days, the smallest circulation was 120 on June 20th, the largest 668 on February 8th, the daily average 263.

As Springfield enlarges her borders there is more need of getting books to the people in the suburbs; for some time I had hoped in the "wider use of the school plant" movement, that in one of the buildings we might issue books on one or two afternoons a week during the summer, and so bring the library in touch with some who may not now know it, and with others who find it inconvenient to come all the distance to the library for books. Whether that is feasible for this year, or whether it must still be postponed, will have to be worked out later.

We are this year sending books to six school buildings, and there is a seventh that should be added to the list; the Sunset School is nearly two miles from the library, and last Fall when the boxes were sent to the different buildings, one box that had been promised to another building was by mistake sent to this school; their joy in receiving the books, was followed by disappointment that came with the knowledge that the box was for another building, but the disappointment was tempered by the promise that if possible books should be sent to their building.

The library has a little more than held its own this year, while it is a disappointment that greater progress has not been made, there have been various reasons for its remaining in statu quo, perhaps even a cause for gratitude that it has not lost ground.

The two important factors which make for advancement are, a whole hearted giving of self and generous love of books on the part of those employed in the work, and financial support. The generous love (in contrast to miserly love which cares only for the selfish pleasure a book affords) implies a recognition of the worth of a book, and the whole hearted service which shall bring others to the same appreciation. Sometimes a single word will bring the book to the individual. A man, who had done some work for the library some years ago, asked me the other day if I remembered asking him at that time, if he liked to read. He replied that when his day's work was done he had not much time to come to the library, but he bought for a dollar, a number of worn out books which we then had on hand. He said the three volumes of the "Count of Monte Cristo" were all there and were worth the price of the lot. Carlyle's "French Revolution" was also among them, he said; asked if he read that, he replied, "Sure, and there were two volumes of Gibbon's "Rome," I read those and then came to the library to borrow the rest of the set."

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The necessary financial support has not been forthcoming this year, the appropriation making the strictest economy necessary: and as the library has always been managed along these lines, further reduction meant a crippling of its growth. Year before last, 1910-11, the library had a generous provision making possible relief for the badly overcrowded condition by putting in a mezzanine floor, additional cases, etc.; while we did not expect the appropriation for that year to be continued, we did hope to have an amount at least equal to that which had been appropriated prior to that time, and which by careful economy was made to cover necessary expenses, but to our great disappointment the amount was cut so that for the past year we have had less than for the past ten years.

The appropriations have been as follows:

1903-4	$6,449.	1908-9	$7,140.
1904-5	6,852.	1909-10	7,126.
1905-6	6,723.	1910-11	8.548.
1906-7	6,258.	1911-12	7,976.
1907-8	6,756.	1912-13	6,148.

$944. less than the average for the past ten years, and this when purchasing power of money has greatly decreased. The cost of books is now nearly one-fifth greater than some years ago.

.

There have also been other interruptions in the work. Miss Crane who began the year as an assistant giving a few hours each week, was later called upon to do much substituting; her work proved so acceptable that it was with regret we gave her up when she resigned to be married.

Miss Martha Rodgers succeeded her, giving 8½ hours a week and acting as substitute when needed.

An unusual amount of substitution has been necessary this year, Miss Bishop was out nearly four months, Miss Buckingham over six, and Miss Crane's resignation left a vacancy.

At times when we needed an extra substitute, Miss Georgia Shaw was called upon for service which proved very acceptable. In the substituting some very good work has been done.

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The State Examiner, from the Department of Auditor of State, Bureau of Inspection and Supervision of Public Offices, in connection with a report rendered, wrote, "I wish to commend you upon the management of your public library. It is one of the best in the state, and kept modernized at all times."

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The Ladies of the Grand Army of the Republic presented a portrait of Abraham Lincoln to the library, upon the occasion of the meeting of that organization in Springfield in June 1912. The portrait was presented with appropriate speeches from the ladies of the organization, to which response was made by Mr. Zimmerman, President of the Board of Directors and the Librarian. The ceremonies attending the presentation were held in the United Presbyterian Church.

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With appreciation of the courtesy and cooperation of the Press and thanking you, the Board of Trustees, for your continuous interest.

Respectfully submitted,

ALICE BURROWES,
Librarian.

May 12th, 1913.

APPENDIX "A"

CONTENTS AND GROWTH

CLASS	May 1st, 1912			1912-13								May 1st, 1913		
	No. of Volumes in Library English	No. of Volumes in Library German	Total No. of Volumes May 1st, 1912	New Books Purchased English	Number Replaced	German Books Added	From Periodicals	Donations	Total Accessions	Discarded, Lost, Not Invoiced, Etc.	Net Gain	Present No. English	Present No. German	Total Number May 1st 1913
General Works	2,113	73	2,186	14	1	2	a86	2	105	b1	104	2,214	76	2,290
Philosophy	467	8	475	19	.	1	.	.	20	1	19	485	9	494
Religion	1,406	19	1,425	54	.	.	1	3	58	8	50	1,456	19	1,475
Sociology	2,014	71	2,085	74	5	2	7	8	96	14	82	2,094	73	2,167
Philology	157	20	177	4	.	.	.	.	4	2	2	159	20	179
Natural Science	1,424	9	1,433	30	1	.	2	.	33	27	6	1,430	9	1,439
Useful Arts	1,757	6	1,763	69	1	.	16	3	89	31	58	1,815	6	1,821
Fine Arts	1,247	29	1,276	58	.	7	6	2	73	28	45	1,285	36	1,321
Literature	3,010	655	3,665	104	13	31	2	b3	153	b60	93	3,072	686	3,758
History	2,768	83	2,851	57	2	.	.	8	67	41	26	2,794	83	2,877
Travels	2,293	11	2,304	38	6	1	.	3	48	21	27	2,319	12	2,331
Biography	2,958	82	3,040	52	4	10	.	1	67	b16	51	3,000	91	3,091
Fiction	4,178	394	4,572	172	19	44	.	.	235	a195	40	4,176	436	4,612
Juvenile Stories	1,563	32	1,595	71	45	1	.	.	117	b164	47	1,516	32	1,548
Medical Library	293		293		..	.	..	..				293		293
	27,648	1,492	29,140	816	97	99	120	33	1,165	609	556	28,108	1,588	29,696

a—2 German included.
b—1 German.

APPENDIX "B"

CIRCULATION

CLASS	Adult	Juvenile	German	Total	Gain or loss over last year
General Works	91	15	17	123	23 loss
Philosophy	363	11		374	91 loss
Religion	743	63	2	808	14 gain
Sociology	909	1,099	15	2,023	12 gain
Philology	73	4		77	27 gain
Natural Science	640	441	4	1,085	157 gain
Useful Arts	1,028	327		1,355	254 gain
Fine Arts	1,059	342	4	1,405	180 gain
Literature	2,866	604	94	3,564	487 gain
History	930	1,067	4	2,001	23 gain
Travel	1,117	631	8	1,756	9 gain
Biography	988	607	8	1,603	185 loss
Fiction	46,138	18,052	520	64,710	1,534 gain
Total for Library	56,945	23,263	676	80,884	2,398 gain
Total for Schools				4,978	598 loss
Total for Library and Schools				85,862	1,800 net gain

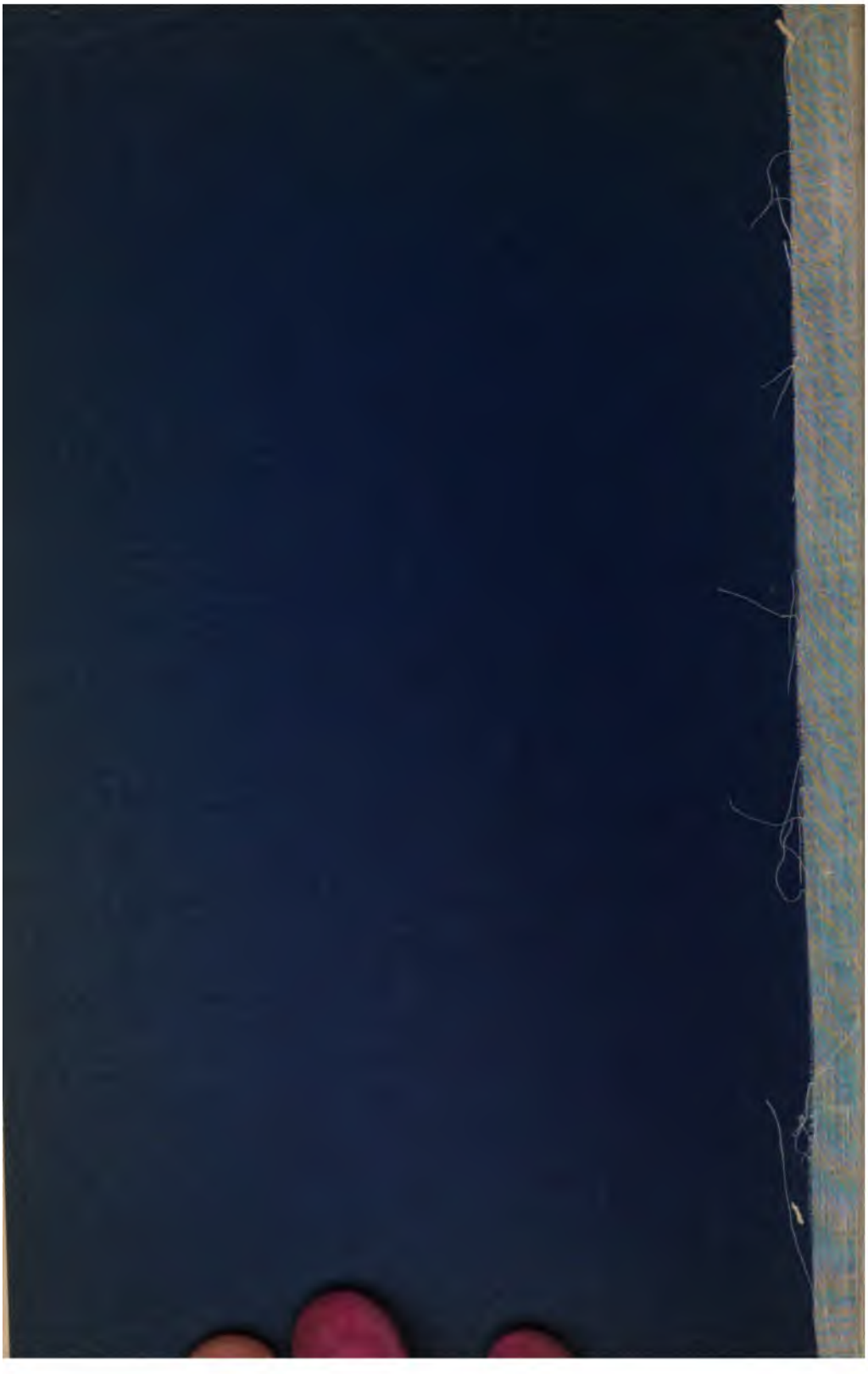
Report of Schools

Elmwood	860
Washington	2,003
Lagonda	470
Gray	697
Clifton	644
Frey	304
Total	4,978

Thirty-second Annual Report

Warder
Public
Library

Marder
Public
Library



41915



THE WARDER PUBLIC LIBRARY
Organized and Building Donated by Benjamin H. Warder. Dedicated June 12, 1900

FORTY-SECOND ANNUAL REPORT

OF THE

WARDER PUBLIC LIBRARY

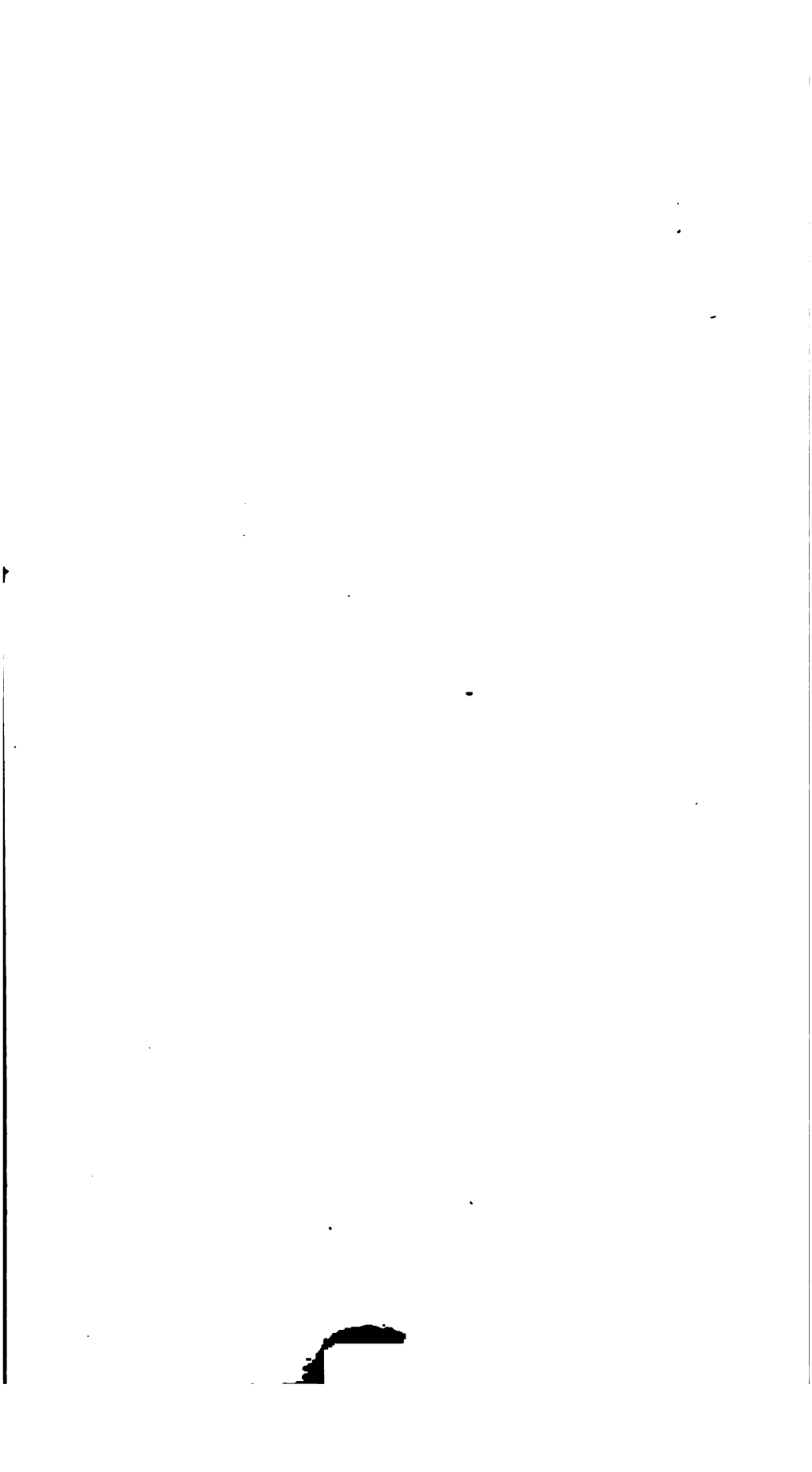
SPRINGFIELD, OHIO

COMPRISING

Reports of the President of the Board of Trustees, the Treasurer and the Librarian

FOR THE YEAR ENDING, APRIL 30th, 1914

CHAS. E. MILLER & SON
Springfield, Ohio



Warder Public Library

Springfield, Ohio

—

BOARD OF TRUSTEES

JOHN B. McGREW	HENRY D. TITER - - -	1914
BENJAMIN D. LONG	M. T. BURNHAM - - -	1915
JOHN L. ZIMMERMAN	EDWARD L. BUCHWALTER - -	1916

Officers

JOHN L. ZIMMERMAN, President
JOHN B. McGREW, Vice President
M. T. BURNHAM, Secretary
HARLEN C. WEST, Treasurer

Committees

(As re-organized August 5, 1912)

Library and Finance

EDWARD L. BUCHWALTER — BENJ. D. LONG
JOHN L. ZIMMERMAN

Administration and Rules

HENRY D. TITER — JOHN B. McGREW — BENJ. D. LONG

Books

JOHN B. McGREW — M. T. BURNHAM
EDWARD L. BUCHWALTER — THE LIBRARIAN

Magazines and Periodicals

BENJ. D. LONG — M. T. BURNHAM — THE LIBRARIAN

Library Staff

ALICE BURROWES, - - Librarian

ANNA M. WORKMAN
ELIZABETH W. BISHOP
HELEN L. BEVITT
*GEORGIA L. SHAW
} Assistants

BELINDA BUCKINGHAM, Children's Librarian

Janitor

EDMOND R. WOLF

*One afternoon and evening each week.

Hours of opening 9 a. m. to 9 p. m. on week days.
Reading room open from 9 to 12 a. m. and 1:30 to 5 p. m. on Sundays.

Warder Public Library

FORTY-SECOND ANNUAL REPORT

To the City Commissioners
of the City of Springfield.

Gentlemen:

It is with pleasure that I submit to you the annual report of the Librarian and the Treasurer of the Board of Trustees of the Warder Public Library.

We have audited the Treasurer's report and found same to be correct. The report of the Librarian shows that this institution is one of the most valued, by all classes of citizens, in this city, and that it is continually growing in favor. While our appropriation was not sufficient to buy as many new books as the public demanded, we have tried to select those that would be of the most value to our patrons.

Our Board meets on the first Monday night of each month, and we would be glad to have any or all of the City Commissioners, as well as the City Manager attend any of our meetings.

The terms of John B. McGrew and Henry Titer, as members of this Board, have expired. These men have been very faithful in their attendance and duties, and are valued members of the Board. They should either be re-appointed, or two other suitable persons should be named to take their places.

Very respectfully,

JOHN L. ZIMMERMAN,

President of the Board of Trustees
of the Warder Public Library.

TREASURER'S REPORT

To the Board of Directors
of the Warder Public Library,
Springfield, Ohio.

Gentlemen:

I hereby submit the report of the Treasurer for the year ending April 30th, 1914.

RECEIPTS:

Balance on hand May 1st, 1913	$ 962.19	
From June taxes	3,192.26	
" December taxes	3,895.10	
" Fines, etc	248.67	
" Interest	11.16	$8,309.38

DISBURSEMENTS:

Salaries	$3,752.75	
Books and Periodicals	2,034.10	
Rebindings	400.79	
Electric Light	259.26	
Heat	179.20	
Taxes	133.81	
Supplies, etc	275.84	7,035.75
Balance on hand May 1st, 1914		$1,273.63

Very respectfully,

HARLEN C. WEST,
Treasurer.



LIBRARIAN'S REPORT

To the Board of Directors
of the Warder Public Library,
Springfield, Ohio.

Gentlemen:

For forty-two years our city has had a public library and to-night I again present the annual report of its activities. It has had a continuous and healthful growth, and though much is yet to be accomplished, there is reason for taking courage and going forward with renewed zeal.

Additions and Substractions

We were not able to purchase as many books as we needed last year, owing to the smallness of the appropriation; for the first nine months the amount was rigidly limited, with the new appropriation, however, from the January tax duplicate, we were enabled to make desirable accessions to meet the needs of clubs, students and general readers.

The amount expended for books was $1,777.30; 1342 volumes were purchased at an average cost of $1.32. 239 were discarded as worn out, 23 lost and paid for and 25 lost or destroyed and not paid for, which with 225 volumes from other sources makes 30,976 volumes now in the library. A full table of the number added to the different classes, the donations and discarded books, is given in the appendix.

Binding

We have been curtailed also in the expenditure for binding and rebinding. Many of the magazines after use in the reading-room are bound and added to the permanent reference collection, the periodical indexes are a key to this mine of present day information as well as to the enduring articles of weightier reviews.

I hope this year we may strengthen our industrial and scientific departments by subscribing to the Industrial Index, which does for periodicals, technical and scientific, what the Reader's Guide does for the general magazines, and by having bound some of the technical periodicals, which would thus give lasting service, rather than merely the current month's use in the reading-room.

We have sent three shipments of books and magazines to the bindery, having had 603 volumes rebound and 114 volumes added to the library from the binding of periodicals.

The bills have amounted to $400.84.

Card Holders

Cards have been issued as follows:

NEW CARDS		RENEWALS	
Regular	1,450	Regular	838
Non-fiction	156	Non-fiction	197
Special	9	Special	7
Special non-fiction	9	Special non-fiction	7
8 Teachers (6 cards each)	48	31 Teachers (6 cards each)	186
	1,672		1,235

Total for the year 2,907, and 3,082 from last year on which the time has not expired; 85 have been withdrawn, which leaves 5,904 in active use.

Reading and Reference Room

The attendance in the reading-room for the 52 Sundays which the room has been open is as follows:

SUNDAY MORNING		SUNDAY AFTERNOON	
Men	622	Men	1,333
Women	46	Women	159
Boys	372	Boys	766
Girls	16	Girls	191
	1,056		2,449

The total for morning and afternoon was 3,505.

The circulation of books is only one of the means which the library has of coming in contact with and benefitting its public, the reading and reference rooms are of almost equal importance, though no statistical showing is made. Open from nine until nine, the busy man or woman may drop in for a few minutes gleaning of the daily or weekly periodicals, for an half hour's perusal of a favorite author, to consult reference books to settle some point of debate, etc.; or one with more leisure may spend hours in studying and reading as is often done.

The library's proximity to the railroad station might make it desirable (if the authorities are willing) to hang there a small framed cut of the library, giving the hours when open, and an invitation to the travelling public to spend here the hours intervening between trains. It would also help to advertise the library to have two cluster lights at each entrance. On High Street the cluster lights are brought up as far as the library, and to finish out the square, would add materially to its improvement, while the lights at the Spring Street entrance

would make a favorable impression on travellers arriving at, or departing from, the station.

Circulation

While as just said the reference work and the opportunities offered by the reading-room are perhaps of equal importance with the circulation of books, yet the number of books circulated seems to be considered the pulse beat of the library, and it this year reports continued progress, being 86,134. The per cent of gain being greater in the solid reading than in fiction.

Though there has been a gain in circulation from the library, there has this year, been a loss in the circulation from the schools, reducing the net circulation; though some schools notably the Elmwood, Lagonda and Sunset made an excellent report. The library was open 307 days, the month of February having the record of both least and greatest circulation, Feb. 23rd, 104 and Feb. 14th, 724. The daily average including the school circulation was 281.

In the report of last year I said that I hoped that we might arrange to have a few books in one of the school buildings in the suburbs during the summer at least, and to have some one from the library go there one or two afternoons a week. A library must be to a certain extent aggressive, must make known its treasures, not put its light under a bushel if it would do the good it should do. Our straitened financial condition this past year prohibited this, but I still hope to see it accomplished.

Books have this year been sent to the Sunset school in addition to those here-to-fore sent out, making seven buildings in which the library leaven is at work.

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I would also recommend the changing of the date of the library year, as at present it does not coincide with the civic year. The principal disadvantage as it stands is, that when our annual report is made, it is half way between the receipt of appropriations, therefore we always show a balance, and as figures have a reputation for veracity, one is led to conclude that the library has more money than is necessary, whereas the truth is that the balance just enables us to tide over to the next appropriation. For instance the balance reported April 30 must meet all expenses until August or September when we receive the next amount from the tax duplicate. If our year paralleled the city's fiscal year, we would make our report at the end of the calendar year, and simply leave enough in our treasury to meet January expenses, for in February we would have the semi-annual appropriation. Another advantage would be, in having the various municipal reports cover the same period, which would facilitate the checking process, and still another advantage would be found in the fact that most libraries have changed to the calendar

year, and when we are asked at the beginning of the year for a report ours is not ready.

This would make our next report to cover only eight months.

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As occasion permits during the coming year work will proceed on the card catalog, and also upon the Government documents. The scope of the documents is great, and they are more and more coming into appreciation which in many cases they merit. At first because they were so numerous, libraries were overwhelmed with the task of making them useful, and because they were to a certain extent free (one library in a district receiving them) they were lightly esteemed.

Valuable articles and illustrations of varied nature are there to be found: an exceedingly interesting illustrated article on basket making among our Indians is in one of the Smithsonian Reports; the Official Gazette of the Patent Office, the library has bound to date; the Farmers' bulletins are the most important of the Agricultural department's publications, from 500,000 to 1,000,000 copies of a single bulletin are often issued as pamphlets, they cover subjects of interest not alone to farmers, but to house-wives and others—as "The value of cheese as a food, with receipts," "Mutton and its value, with ways of preparing, etc"; the library has had these gathered in volumes of about twenty-five numbers and bound.

The bulletins of education also are valuable monographs by prominent educators, the library is having these bulletins bound. One of them gives a list of several hundred volumes which ought to be accessible to high school teachers and pupils: this list was checked and some of the books not in the library were added, otbers will be later.

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The library has received various gifts, chief among them being 70 volumes from Miss Frances Rodgers, medical books which belonged to her brother, Dr. John H. Rodgers. These will supplement the medical library of Dr. John Buckingham, given to the library a few years ago by Mrs. Buckingham. Among the books belonging to Dr. Rodgers, was "The American Journal of Medical Science, 1860-1885," when Dr. Vance left Springfield he gave the volumes for 1889-1904; this is indexed in the Index Catalogue of the library of the Surgeon-General's Office, U. S. Army, of which the library has a complete file to date, 34 volumes. This index is an author and subject catalogue of 182,984 bound volumes and 320,343 pamphlets and over a million journal articles. The books thus indexed are in the Surgeon-General's office at Washington, and if any one desires, he may, through the local library, borrow any of these books by paying transportation charges. The library also receives the "Hygienic Laboratory Bulletins of the Public Health Service at Washington" (collected studies on typhus, etc.) and also the "Public Health

Reports," issued weekly by the same department which contain information of the current prevalance of disease, occurrence of epidemics, sanitary legislation, etc., also the "Transactions of Fifteenth International Congress on Hygiene and Demography" which met at Washington, September, 1912, six volumes. Also the monthly bulletins of the Ohio State Board of Health. These volumes are all kept in the Trustees' room in which new shelving has been placed.

Magazines and books have been donated by friends; the library welcomes these gifts, if it is something which the library already possesses, another copy can often be used to advantage, and if it is something of which only one copy is needed, the library can exchange with other libraries.

Requests are frequently made for directories other than the local one. Libraries which have last year's directories given them when the new directory is issued, exchange with libraries of other cities, thus supplying the demand. So with telephones directories, Cleveland and other cities have asked us to exchange. Mr. Hoover of the Bell telephone very courteously said he thought we could make some arrangement by which the balance of the edition could be turned over to us when the new edition was out.

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Miss Workman on account of failing health was given a six months leave of absence in December, and Miss Georgia Shaw and Miss Jane Molenaer have done excellent substitute work.

To Judge Miller who while in office, before the appointment of our new commissioners, expressed himself as interested in the welfare of the library, and indorsed a more generous appropriation, I hereby express appreciation of his good will. And I assure the Commissioners who have appropriated the amount for the coming year that no municipal money is expended more carefully and conscienciously.

To the local press and publishers of home periodicals, I again express our pleasure in receiving their publications.

To you the members of the Board of Directors, I submit this report with appreciation of your co-operation.

Respectfully,

ALICE BURROWES,

Librarian.

May 4th, 1914.

APPENDIX "A"

CONTENTS AND GROWTH

CLASS	May 1st, 1913			1913-14								May 1st, 1914		
	No. of Volumes in Library English	No. of Volumes in Library German	Total No. of Volumes May 1st, 1913	New Books Purchased English	Number Replaced	German Books Added	From Periodicals	Donations	Total Accessions	Discarded, Lost, Not Invoiced, Etc.	Net Gain	Present No. English	Present No. German	Total Number May 1st, 1914
General Works	2,214	76	2,290	3	..	...	69	4	76		76	2,290	76	2,366
Philosophy	485	9	494	20	1	*b*1		1	23		23	507	10	517
Religion	1,456	19	1,475	49	1	*b*4	1	3	58	1	57	1,509	23	1,532
Sociology	2,094	73	2,167	114	3	...	11	2	130	15	115	2,209	73	2,282
Philology	159	20	179	7	2	...		..	9	1	8	167	20	187
Natural Science	1,430	9	1,439	107	4	...	2	1	114	11	103	1,533	9	1,542
Useful Arts	1,815	6	1,821	114	3	...	27	7	151	9	142	1,957	6	1,963
Fine Arts	1,285	36	1,321	102	5	...	9	..	116	2	114	1,399	36	1,435
Literature	3,072	686	3,758	119	6	*c*2	2	3	132	19	113	3,183	688	3,871
History	2,794	83	2,877	78	4			3	85	13	72	2,866	83	2,949
Travel	2,319	12	2,331	83	13			2	98	18	80	2,399	12	2,411
Biography	3,000	91	3,091	83	1			.	84	10	74	3,074	91	3,165
Fiction	4,176	436	4,612	204	38			2	244	*a*90	154	4,332	434	4,766
Juvenile Stories	1,516	32	1,548	94	84		..	...	178	98	80	1,596	32	1,628
Medical Library	293	...	293	...	..	...		69	69	...	69	362		362
	28,108	1,588	29,696	1,177	165	7	121	97	1,567	287	1,280	29,383	1,593	30,976

a—2 German included.
b—Donations.
c—From periodicals.

APPENDIX "B"

CIRCULATION

CLASS	Adult	Juvenile	German	Total	Gain or loss over last year
General Works	139	19	21	179	56 gain
Philosophy	417	7	1	425	51 gain
Religion	717	122	7	846	38 gain
Sociology	952	1,222	24	2,198	175 gain
Philology	95			95	18 gain
Natural Science	802	442		1,244	159 gain
Useful Arts	1,179	401	3	1,583	228 gain
Fine Arts	1,381	353	4	1,738	333 gain
Literature	2,722	625	117	3,464	100 loss
History	998	1,088	7	2,093	92 gain
Travel	1,102	623	4	1,729	27 loss
Biography	1,096	595	5	1,696	93 gain
Fiction	45,826	18,514	630	64,970	260 gain
Total for Library	57,426	24,011	823	82,260	1,376 gain
Total for Schools				3,874	1,104 loss
Total for Library and Schools				86,134	272 net gain

Report of Schools

	No. of Pupils	Circulation
Elmwood	436	1,125
Washington	413	393
Lagonda	282	763
Gray	459	542
Clifton	578	530
Frey		128
Sunset	106	393
Total		3,874

APPENDIX "C"

CURRENT PERIODICALS

On file and for use in the Reading-Room, 1913-14

Daily

Cincinnati Commercial Tribune (with Sunday issue)
Cincinnati Enquirer (with Sunday issue)
Chicago Herald
Cleveland Plain Dealer (with Sunday issue)
*Christian Science Monitor
*Congressional Record
New York Herald
New York Sun (with Sunday issue)
*Springfield Daily News
*Springfield Morning Sun

Weekly

American Machinist
Army and Navy Journal
British Weekly
*Christian Science Sentinal
*Churchman
Collier's Weekly
Electrical World
Engineering Record
*Filipino People
*Gospel Trumpet
Harper's Weekly
*Herald of Gospel Liberty
Illustrated London News
Independent
*Journal and Messinger
Judge
Leslie's Illustrated Weekly
*Lutheran Evangelist
Literary Digest
Living Age
*Louisiana Planter
*Miami Student
Musical Courier
Nation
*Official Gazette of the U. S. Patent Office
Outlook
Power
*Public, The
Puck
Saturday Evening Post
Scientific American
Scientific American Supplement
Sunday School Times
The Survey
*Weekly News Letter to Crop Correspondents, U. S. Dept. of Agriculture
Youth's Companion

Semi-Monthly

Dial
*Farm and Fireside

*Donated.

Monthly

Aeronautics
*Arena
American City
American Magazine
*American Messenger
Atlantic
Bookman
*Bulletin of the Pan American Union
Canadian Magazine
Cassier's Magazine
Century (2 copies)
Children's Magazine
*Christian Science Journal
*Club Woman's Magazine
Contemporary Review
*Cook's Traveler's Gazette
Cosmopolitan
Country Life in America
Craftsman
Cumulative Book Index
Cumulative Book Review Digest
Current Opinion
Delineator
*Eastern and Western Review
Educational Review
Etude
Everybody's Magazine
Fortnightly Review
Forum
*Gregg Writer
Harper's Bazar
Harper's Monthly (2 copies)
Good Housekeeping
Home Needle Work Magazine
Inland Printer
International Studio
Kerr's Magazine
Ladies Home Journal
Library Journal
*Lutheran Woman's Work
*Lyceum World
McClure's Magazine
Manual Training
Missionary Review of the World
*Municipal Record, Chattanooga
Museys' Magazine
New England Magazine
Nineteenth Century
North American Review
Outing
Popular Science Monthly
Public Libraries
Readers Guide to Periodical Literature
*Real Estate Journal
*Remington Notes
Review of Review, American Monthly
St. Nicholas (2 copies)
Scribners (2 copies)
System
*Western Empire
Westminster Review
*Woman's Home Companion
World To-day
World's Work
Yale Review

Quarterly

Drama, The
Quarterly Journal of Economics
*Outlook for the Blind
Poet Lore

German

Ueber Land and Meer

*Donated.



APPENDIX "B"

CIRCULATION

CLASS	Adult	Juvenile	German	Total	Gain or loss over last year
General Works	139	19	21	179	56 gain
Philosophy	417	7	1	425	51 gain
Religion	717	122	7	846	38 gain
Sociology	952	1,222	24	2,198	175 gain
Philology	95			95	18 gain
Natural Science	802	442		1,244	159 gain
Useful Arts	1,179	401	3	1,583	228 gain
Fine Arts	1,381	353	4	1,738	333 gain
Literature	2,722	625	117	3,464	100 loss
History	998	1,088	7	2,093	92 gain
Travel	1,102	623	4	1,729	27 loss
Biography	1,096	595	5	1,696	93 gain
Fiction	45,826	18,514	630	64,970	260 gain
Total for Library	57,426	24,011	823	82,260	1,376 gain
Total for Schools				3,874	1,104 loss
Total for Library and Schools				86,134	272 net gain

Report of Schools

	No. of Pupils	Circulation
Elmwood	436	1,125
Washington	413	393
Lagonda	282	763
Gray	459	542
Clifton	578	530
Frey		128
Sunset	106	393
Total		3,874

APPENDIX "C"

CURRENT PERIODICALS

On file and for use in the Reading-Room, 1913-14

Daily

Cincinnati Commercial Tribune (with Sunday issue)
Cincinnati Enquirer (with Sunday issue)
Chicago Herald
Cleveland Plain Dealer (with Sunday issue)
*Christian Science Monitor
*Congressional Record
New York Herald
New York Sun (with Sunday issue)
*Springfield Daily News
*Springfield Morning Sun

Weekly

American Machinist
Army and Navy Journal
British Weekly
*Christian Science Sentinal
*Churchman
Collier's Weekly
Electrical World
Engineering Record
*Filipino People
*Gospel Trumpet
Harper's Weekly
*Herald of Gospel Liberty
Illustrated London News
Independent
*Journal and Messinger
Judge
Leslie's Illustrated Weekly
*Lutheran Evangelist
Literary Digest
Living Age
*Louisiana Planter
*Miami Student
Musical Courier
Nation
*Official Gazette of the U. S. Patent Office
Outlook
Power
*Public, The
Puck
Saturday Evening Post
Scientific American
Scientific American Supplement
Sunday School Times
The Survey
*Weekly News Letter to Crop Correspondents, U. S. Dept. of Agriculture
Youth's Companion

Semi-Monthly

Dial
*Farm and Fireside

*Donated.

1 4 1915

Forty-Third Annual Report

Warder Public Library

May 1st-December 31st
1914

14515

Forty-Third Annual Report

Warder Public Library

May 1st-December 31st
1914





THE WARDER PUBLIC LIBRARY

GROUNDS AND BUILDING DONATED BY BENJAMIN H. WARDER — DEDICATED JUNE 17, 1901

FORTY-THIRD ANNUAL REPORT

OF THE

Warder Public Library

SPRINGFIELD, OHIO

—

COMPRISING

Reports of the President of the Board of Trustees,
the Treasurer and the Librarian

MAY 1—DECEMBER 31, 1914

—

CHAS. E. MILLER & SON.
Springfield, Ohio

Warder Public Library

Springfield, Ohio

—

Board of Directors

JOHN L. ZIMMERMAN
EDWARD L. BUCHWALTER
BENJAMIN D. LONG
JOHN B. McGREW
HENRY D. TITER
M. T. BURNHAM

Officers

JOHN L. ZIMMERMAN, President
JOHN B. McGREW, Vice President
M. T. BURNHAM, Secretary
HARLEN C. WEST, Treasurer

Committees

(As re-organized August 5, 1912)

Library and Finance

EDWARD L. BUCHWALTER — BENJ. D. LONG
JOHN L. ZIMMERMAN

Administration and Rules

HENRY D. TITER — JOHN B. McGREW — BENJ. D. LONG

Books

JOHN B. McGREW — M. T. BURNHAM
EDWARD L. BUCHWALTER — THE LIBRARIAN

Magazines and Periodicals

BENJ. D. LONG — M. T. BURNHAM — THE LIBRARIAN

Library Staff

ALICE BURROWES, - - Librarian

ELIZABETH W. BISHOP
HELEN L. BEVITT
GEORGIA L. SHAW
*JANE E. MOLENAER
} Assistants

BELINDA BUCKINGHAM, Children's Librarian

Janitor

EDMOND R. WOLF

*One afternoon and evening each week.

Hours of opening 9 a. m. to 9 p. m. on week days.
Reading room open from 9 to 12 a. m. and 1:30 to 5 p. m. on Sundays.

Warder Public Library

FORTY-THIRD ANNUAL REPORT

To the Honorable Commissioners
of the City of Springfield, Ohio.

Gentlemen:

The Board of Directors of the Warder Public Library respectfully submit to you the report of Miss Alice Burrowes, Librarian, and Mr. Harlen C. West, Treasurer of the Board.

You will see by the report of the Treasurer that the balance is now transferred to the City of Springfield and hereafter all bills that have been passed by the Board of Directors of the Library will be forwarded to you for approval and payment.

The importance of this department of the City's business has never been fully appreciated by the past administrations, and we desire to ask your cordial co-operation in making this educational and literary department of the City, a greater success.

This library is now being used by a large number of people and what we need is more money to invest in books. If you will investigate, I think you will find that the Board of Directors, together with the librarian and assistants have endeavored to make it very useful, and further that the cost of conducting the library is very economical in comparison with other libraries in Ohio of the same size.

Should you desire any further information we will be very glad to submit to you a report on any subject that you may desire.

Two new members of the Board should be appointed at this time to take the places of John B. McGrew and Henry Titer, both or whom have been very efficient members.

Very truly yours,

JOHN L. ZIMMERMAN,
President of the Board.

Treasurer's Report

To the Board of Directors
of the Warder Public Library,
Springfield, Ohio.

Gentlemen:

I hereby submit the report of the Treasurer for the period beginning May 1st, 1914 and ending January 6th, 1915.

RECEIPTS:

Balance on hand May 1st, 1914	$1273.63	
From June taxes	3782.62	
" Fines, Etc.	146.63	
" Interest	18.90	$5221.78

DISBURSEMENTS:

Salaries	$2443.50	
Books and Periodicals	1324.29	
Rebindings	269.71	
Electric Light	178.61	
Heat	91.10	
Insurance	227.50	
Taxes	148.11	
Repairs, Etc.	115.32	
Supplies	74.59	
Balance transferred to City of Springfield, Ohio	349.05	$5221.78

Very respectfully,

HARLEN C. WEST,
Treasurer.

Librarian's Report.

To the Board of Directors
of the Warder Public Library,
Springfield, Ohio.

Gentlemen:

This report shall be brief, as has been the time since the last report; owing to the change in our library year "finis" will hereafter be written in December; this shortens the time covered by the present report to *eight* months.

Additions and Subtractions

The number of books purchased is 831 a little below the number for the same months of last year, and that was below the average. The amount expended was $1070.34, the average cost per volume was $1.29. 275 volumes have been discarded as worn out, 11 lost and paid for, 14 not paid for, exposed to contagious disease and destroyed. The 300 discarded, subtracted from the the 831 purchased and 102 added from other sources, leaves 31,609 now in the library.

Binding

We have sent two shipments to the bindery, having had 406 volumes rebound, and 73 added to the library from the binding of periodicals. The bindery bills have amounted to $269.71.

Card Holders

There have been one-fourth more cards issued this year than during the corresponding months of last year. We have this year kept a separate record of cards issued to children.

Cards have been issued as follows:

NEW CARDS		RENEWALS	
Regular	591	Regular	954
Non-fiction	103	Non-fiction	174
Special	4	Special	5
Special non-fiction	4	Special non-fiction	5
8 Teachers (6 cards each)	48	34 Teachers (6 cards each)	204
Children's cards	218	Children's cards	72
	968		1,414

With 3917 on which the two year limit has not expired, makes 6207 in active use.

Reading and Reference Room

The attendance in the reading room on Sundays is about the same as for the corresponding months of last year, the difference being on the right side of the balance. For the 35 Sundays (May 1-Dec. 31) the attendance has been as follows:

SUNDAY MORNING		SUNDAY AFTERNOON	
Men	498	Men	882
Women	38	Women	96
Boys	197	Boys	368
Girls	17	Girls	61
	750		1,407

Total for morning and afternoon 2,157.

Mr. Ed. Wolf has charge on Sundays.

The amount expended for periodicals was $253.95, many of which are subsequently bound and added to the reference collection.

Circulation

As in the other departments, in the circulation the trend is upward. The increase over the corresponding period of last year is 3,721; the circulation for the eight months being 53,611, this leaves out of count the months of heaviest circulation and also the school circulation, as the books are sent to schools in September and not returned till June, when we make up the circulation statistics from the dating slips in the books. The school circulation from last September to next June will be counted in next year's report.

The library was open 205 days, the greatest circulation was 602 on August 29, the smallest 124 on October 14, the daily average was 261.

.

I recommend the reduction of the fines for over due books from three cents to two cents per day. I called attention once before to the fact that our fine is heavier than is usually charged, some libraries charging but one cent per day. We do not wish to restrict the use of the library, and as there are many to whom fines are burdensome, it would be well to reduce the burden as much as possible and yet insure the prompt return of the books.

.

We will make a special effort in the children's department the coming year, to raise the standard of the children's reading. Some lists of books particularly desirable for the little people, either in charm of style or in useful information will be made, and the child who has read these lists will have his name placed on a roll of honor in the children's room.

On the bulletin board at the circulation desk, we also call attention to desirable or interesting books: pictures of the rulers of the nations participating

in the European war, call attention to a list of interesting books on the war, etc., etc.

.

Miss Workman, who has been in the library for twenty-four years, was granted a six months leave of absence last December, as her health is not restored we are forced to loose one of the most faithful, loyal and unselfish assistants whom it has ever been the library's good fortune to have. In all the years there has never been anything but kind words and expressions of appreciation from the patrons of the library for Miss Workman, and those who have been associated with her in the work can testify to the fine spirit of loyalty and unselfishness which she unfailingly exhibited.

The Trustees adopted the following resolution:

Resolved by the Board of Trustees of the Warder Public Library, that, recognizing the long and faithful services of Miss Workman, the trustees desire to express their appreciation of her valuable and rarely unselfish services.

It is further resolved that a copy of these resolutions be spread upon the minutes of the Board and a copy be sent to Miss Workman.

M. T. BURNHAM,
Secretary.

JOHN L. ZIMMERMAN,
President.

The change which this vacancy makes in the corps of assistants is, that Miss Georgia Shaw has been placed upon full time, and Miss Jane Molenaer given one afternoon and one evening each week and any substitute work that needs to be done.

.

We sincerely hope the City Commission will give us the necessary money for the coming year for books which are needed to keep up the interest in the library, and we wish to draw attention to the care with which library funds are expended, and the useful work which a library does a community.

.

With expressions of appreciation for all who have in any way furthered the interest of the library, and also to you the Board of Directors for your co-operation.

I respectfully submit to you this report.

ALICE BURROWES,
Librarian.

APPENDIX "A"

Contents and Growth.

CLASS	May 1st, 1914			May 1st—Dec. 31st, 1914								Dec. 31st, 1914		
	No. of Volumes in Library English	No. of Volumes in Library German	Total No. of Volumes May 1st, 1914	New Books Purchased English	Number Replaced	German Books Added	From Periodicals	Donations	Total Accessions	Discarded, Lost, Etc.	Net Gain	Present No. English	Present No. German	Total Number Dec. 31st, 1914
General Works	2,290	76	2,366	19	...	...	42	...	61		61	2,351	76	2,427
Philosophy	507	10	517	13	...	...	...	2	15	1	14	521	10	531
Religion	1,509	23	1,532	25	2	...	1	1	29	4	25	1,534	23	1,557
Sociology	2,209	73	2,282	75	12	...	9	15	111	14	97	2,306	73	2,379
Philology	167	20	187	5	...	...	...	...	5		5	172	20	192
Natural Science	1,533	9	1,542	30	1	...	1	...	32	4	28	1,561	9	1,570
Useful Arts	1,957	6	1,963	72	2	...	6	6	86	2	84	2,041	6	2,047
Fine Arts	1,399	36	1,435	36	1	...	6	...	43		43	1,442	36	1,478
Literature	3,183	688	3,871	80	3	...	5	1	89	11	78	3,261	688	3,949
History	2,866	83	2,949	54	6	...	...	1	61	8	53	2,919	83	3,002
Travel	2,399	12	2,411	65	2	...	3	...	70	3	67	2,466	12	2,478
Biography	3,074	91	3,165	31	3	...	...	3	37	2	35	3,109	91	3,200
Fiction	4,332	434	4,766	134	31	...	...	...	165	a128	37	4,372	431	4,803
Juvenile Stories	1,596	32	1,628	86	43	...	...	...	129	123	6	1,602	32	1,634
Medical Library	362		362		..	..	...	...	...		...	362		362
	29,383	1,593	30,976	725	106	...	73	29	933	300	633	30,019	1,590	31,609

a—3 German included.

APPENDIX "B"

Circulation

Over corresponding months of last year.

CLASS	Adult	Juvenile	German	Total	Gain or Loss Adult	Gain or Loss Juvenile	Gain or Loss German	Total Gain or Loss
General Works	76	30	9	115	2 gain	18 gain	3 loss	17 gain
Philosophy	291	7	4	302	48 gain	4 gain	4 gain	56 gain
Religion	378	60	4	442	26 loss	22 loss	1 loss	49 loss
Sociology	606	660	5	*1,271	113 gain	137 gain	11 loss	35 loss
Philology	55			55				
Natural Science	432	261		693	30 gain	36 gain		66 gain
Useful Arts	751	211		962	121 gain	10 loss	1 loss	110 gain
Fine Arts	770	222	3	995	22 gain	16 gain	2 gain	40 gain
Literature	1,618	400	59	2,077	108 gain	33 gain	8 gain	149 gain
History	478	584	2	1,064	112 loss	93 loss	2 loss	207 loss
Travel	618	389	2	1,009	2 loss	29 gain	1 gain	28 gain
Biography	666	291	4	961	71 gain	26 loss	1 loss	42 gain
Fiction	31,604	11,777	284	43,665	3,375 gain	264 gain	125 loss	3,514 gain
Total	38,343	14,892	376	53,611	1,750 gain	110 gain	129 loss	3,731 net gain

The circulation from the schools will be counted in next year's report.

*Includes folke lore stories.

APPENDIX "C"

Annual Report for May 1st-Dec. 31st, 1914.

Name of library Warder Public Library.
City Springfield. State, Ohio.
Population served 49,314 (U. S. Census July 1, 1913, estimated.)
Terms for use Free for lending and reference.
Total number of agencies
Consisting of { Central library. / Schools (7 buildings.)
Number of days open (May 1-Dec. 31) 205.
Hours open each week for lending 72.
" " " " " reading 78½.

	Adult	Juvenile	Total
Number of volumes at beginning of year			30,976
" " " added during year by purchase	609	222	831
" " " " " " " gift	29		29
" " " " " " " binding	69	4	73
" " " withdrawn, worn out or lost	146	154	300
Total number at end of year			31,609
	*284		
Number of volumes of fiction lent for home use	31,604	11,777	43,665
Total number of volumes lent for home use	38,719	14,892	53,611
Number of volumes sent to schools		624	
Counted circulation of volumes sent to schools. (As this is an uncompleted year the circulation will be recorded next year.)			
Number of borrowers' cards issued (May 1-Dec. 31)	2,092	290	2,382
Total number of borrowers' cards			6,207
Registration period, years—two.			

Number of newspapers and periodicals currently received 124
Number of persons using library for reading and study (Sundays only—statistics for week days not kept) 2,157

(MAY 1-DEC. 31) *Receipts from*		(MAY 1-DEC. 31) *Payments for Maintenance:*	
Unexpended balance	$1,273.63	Books	$1,070.34
Local taxation (June taxes)	3,782.62	Periodicals	253.95
Non-resident membership fees	9.00	Binding	269.71
Fines, etc.	137.63	Salaries, library service	1,943.50
Interest	18.90	" janitor service	500.00
		Heat	91.10
		Light	178.61
		Supplies	74.59
		Repairs	115.32
		Insurance	227.50
		Taxes on west lot	148.11
		Total maintenance	$4,872.73
		Balance	349.05
Total	$5221.78		$5,221.78

*German.

APPENDIX "D"

Current Periodicals

On file and for use in the Reading-Room, 1914

Daily

Cincinnati Commercial Tribune (with Sunday issue)
Cincinnati Enquirer (with Sunday issue)
Chicago Herald
Cleveland Plain Dealer (with Sunday issue)
*Christian Science Monitor
*Congressional Record
New York Herald
New York Sun (with Sunday issue)
*Springfield Daily News
*Springfield Morning Sun

Weekly

*American Lutheran Survey
American Machinist
Army and Navy Journal
British Weekly
*Christian Science Sentinal
*Churchman
Collier's Weekly
Electrical World
Engineering Record
*Gospel Trumpet
Harper's Weekly
*Herald of Gospel Liberty
Illustrated London News
Independent
*Journal and Messinger
Judge
Leslie's Illustrated Weekly
*Lutheran Evangelist
Literary Digest
Living Age
*Louisiana Planter
*Miami Student
Musical Courier
Nation
*Official Gazette of the U. S. Patent Office
Outlook
Power
Puck
Saturday Evening Post
Scientific American
Scientific American Supplement
The Survey
*The Torch, Wittenberg Weekly
*Weekly News Letter to Crop Correspondents, U. S. Dept. of Agriculture
Youth's Companion

Semi-Monthly

Dial
*Farm and Fireside

*Donated.

Monthly

Aeronautics
*Ambition
American City
American Magazine
*American Messinger
Atlantic
Bookman
*Bulletin of the Pan American Union
Canadian Magazine
Cassier's Magazine
Century (2 copies)
*Christian Science Journal
*Club Woman's Magazine
Contemporary Review
*Cook's Traveller's Gazette
Cosmopolitan
Country Life in America
Craftsman
Cumulative Book Index
Cumulative Book Review Digest
Current Opinion
Delineator
*Eastern and Western Review
Educational Review
Etude
Everybody's Magazine
*Facts About Sugar
*Farm Engineering
Fortnightly Review
Forum
Good Housekeeping
*Gregg Writer
Harper's Bazar
Harper's Monthly (2 copies)
Hearst's
Home Needle Work Magazine
Inland Printer
International Studio
Keith's Magazine on Home Building
Ladies Home Journal
Library Journal
Little Folks
*Lyceum World
McClure's Magazine
Manual Training
Missionary Review of the World
*Municipal Record, Chattanooga
Munsey's Magazine
New England Magazine
Nineteenth Century
North American Review
*The Nurse
*Our Four-Footed Friends
Outing
Popular Science Monthly
Public Libraries
*Queen's Work
Readers Guide to Periodical Literature
*Real Estate Journal
*Remington Notes
Review of Review, American Monthly
St. Nicholas (2 copies)
Scribners (2 copies)
System
Technical World
*Western Empire
*Woman's Home Companion
World's Work

Quarterly

Drama, The
Quarterly Journal of Economics
Quarterly Review
*Outlook for the Blind
Poet Lore
Yale Review

German

Ueber Land and Meer

*Donated.

THE NEW YORK PUBLIC LIBRARY
REFERENCE DEPARTMENT

This book is under no circumstances to be taken from the Building



